

# Approved Minutes for a Structure Meeting of the Kintore & District Community Council

Held on Monday 3<sup>rd</sup> March 2025 at 7:00pm in person at The Square and by Zoom Video Conference

## Welcome and Apologies

Community Councillors present: MM Moira Moran, JR Jim Reid, JC Janine Cracknell, AM Alan Milne, LM Lesley Monaghan, FG Fabio Greatbatch, DM David MacAllan, AC Angus Cheyne



Members of the Public present: RS Rod Smith, FB Fiona Brown

Apologies: DH Donna Heron, KM Ken McEwen, EL Eve Lamond, LAM Laura Murrie

## KDCC Structure and Responsibilities

MM welcomed all attendees and outlined the purpose of the meeting which was to agree and formalise the sub-group structure of KDCC. MM outlined the areas of responsibilities currently covered by the chair, starting with planning.

### Planning Sub Group

Planning is a core responsibility of community councils and currently the knowledge on how to manage and respond to planning applications is not spread throughout the KDCC. There followed a discussion regarding interest and availability for planning enquiries and daytime site visits (when required). It is recognised that a number of the KDCC members work fulltime and as such attending daytime events is not possible. MM advised that recent application responses have been supported by DM and AC with MM continuing to lead this. MM asked for members to express their interest in joining this planning sub-group. The immediate focus for the planning sub-group is Leylodge and all the associated developments around Leylodge. DM offered to take on an admin focused role outwith daytime working hours; this could include regularly checking Aberdeenshire Council's Planning Portal. AC offered to assist DM with slightly more flexibility during the working week.

- **Planning Sub-Group - MM, DM, AC**

### SSEN Leylodge Community Liaison Sub-Group

A daytime visit to the Sub-station Leylodge is expected in the coming months to be attended by members of the SSEN Leylodge CLG (Community Liaison Group). MM to enquire whether this site visit could take place at the weekend. **2025/03/01 Action MM** MM asked for an additional community councillor for Leylodge CLG. AM and MM are already CLG reps. LM volunteered to join, MM to advise CLG co-ordinator. **2025/03/02 Action MM**

- **SSEN Leylodge - CLG MM, AM, LM**

### Scotia Homes Community Liaison Sub-Group

MM advised that additional representation from the wider community is needed for the Scotia Homes Park View Community Liaison Group. MM, AM, JC already attend. LM to be added

from KDCC. The Co-ordinator for Girl Guiding Kintore, Eona-Jane Milne has previously expressed interest as a likely end user of the pavilion. FB to organise some parent reps and advise MM. Once all new attendees have been identified, MM to advise the Scotia Homes CLG co-ordinator. **2025/03/03 Action MM**

- **Scotia Homes CLG - MM, AM, JC, LM, Girlguiding Co-ordinator & Parent Reps**

### **Funding Sub-Group**

An email is distributed monthly by Susan Adams, Garioch Area Officer, detailing a large number of funds and grants that can be applied for. Other communications are received or identified as possible sources for funding. It is necessary for a member to take responsibility for identifying community projects and funding opportunities that could match up on a much more proactive basis. JR advised the attendees that he is content as treasurer to continue to apply for any relevant grants going forward. RS offered to work with JR to match the funds to the pre-agreed list of community projects. MM to continue to support as required due to their extensive knowledge. MM advised that Peoples Postcode Lottery is not worth applying to as they do not support community councils.

- **Funding Sub-Group - JR, RS, MM**

### **Garioch Community Council Forum**

Community Council Forums are organised by Aberdeenshire Council Garioch Area Office and are held quarterly; two in person, two online only. They offer the opportunity to meet up with other community councils, share ideas and help each other. MM as chair attendees these with ad-hoc representation from other KDCC members as and when required. JC and JR have both attended on previous occasions. It was agreed that MM will continue to attend with a different community councillor on a rotation basis. The next community council forum is Wednesday 5<sup>th</sup> March and as the library provision is one of the agenda items, FB confirmed they will dial in also. JC to confirm KDCC members availability for 4/6/2025, 3/9/2025, 3/12/2025 and confirm rota. **2025/03/04 Action JC**

- **Community Council Forums – MM and one other KDCC attendee.**

### **Events Sub-Group**

The Events Sub-Group will continue to organise the fireworks night. EL has previously confirmed her agreement to co-ordinate this year's event. AM/FG confirmed their agreement to completing risk assessments and the same volunteers as last year have been confirmed. LAM has previously confirmed their agreement to assist MM with completing the required paperwork for the events. JC also volunteered to assist with this. KDCC is continuing to support the Kintore Street Party Committee to apply for licenses etc. AM and JC to become involved in applications for all events, licenses, road closures, etc.

There was a discussion concerning the other community groups within Kintore and a proposal was made to investigate into the rationality for an umbrella entity being formed. Explore Kintore could fulfil this function. JR will prepare some documentation into how Explore Kintore could be the collective banner that groups and events could function beneath. **2025/03/05 Action JR** Should this document be accepted with KDCC, it would be distributed to the other community groups for further discussion.

- **Events Sub-Group – EL, AM, FG, MM, LAM, JC and other ad hoc volunteers as required.**

**KDCC WhatsApp Chats** – It was agreed that Explore Kintore could be added to the existing KDCC WhatsApp Chats. The existing chats are KDCC, Kintore Fireworks, It's Your Neighbourhood, Kintore Resilience Group, it was reiterated that comments should be relevant to the topic of the WhatsApp and focused on information as opposed to general chat.

**Kintore Konnect** – MM, JR and Christopher (typesetter) produce the Kintore Konnect. MM focuses on the articles and features, JR focuses on advertising, Christopher puts everything together. FB has agreed to act as a proofreader going forward supporting MM. FG set up distribution piles for the 30-40 volunteers to deliver. FG will liaise with Christopher with JR to see if FG could take over the role going forward after the summer edition.

- **Kintore Konnect Sub-Group – MM, FB, JR and FG**

### **Local Place Plans & Community Action Plans**

MM and JR attended an Aberdeenshire Council Garioch open day last year where the value of LPPs were presented and discussed. Local Place Plans (LPPs) were introduced to increase community involvement in the planning and spatial design process. LPPs require a lot of research and considerable effort to produce. Community Action Plans (CAPs) are a tool for communities to identify their priority issues and generate the resources and commitment to address them. . There followed an extensive discussion of the most recent CAP covering Kintore which date from about a decade ago. The relevance of both documents was discussed, and it was thought the CAP may be more appropriate for Kintore. It was agreed that this would provide the structure for where KDCC is headed, how Explore Kintore would fit in and a clear schedule of objectives going forward. It was agreed that a sub-group covering this document is required.

- **Local Place Plan & Community Action Plan Sub-Group – MM, RS, DM, AC**

### **It's Your Neighbourhood/Beautiful Scotland Sub-Group**

JR confirmed he is committed to carry on spearheading It's Your Neighbourhood or Beautiful Scotland for the public areas of Kintore. There were substantial improvements achieved last year and the success of It's Your Neighbourhood 2024 has led to the KDCC considering competing in Beautiful Scotland instead this year. It was suggested that going forward when clearing any future graffiti from public spaces, involvement from the schools and wider youth could be sought. This year's optional theme for Its Your Neighbourhood is silver to mark the 25<sup>th</sup> anniversary of Keep Scotland Beautiful. JC to ask KM if there are any anniversaries coming up for Kintore and district that could be used as a theme this year as an alternative to silver. **2025/03/06 Action JC** JR to clarify what is the difference between the two schemes by consulting with Beautiful Scotland and the Co-ordinator of Kintore Floral Displays. JR to advise KDCC attendees of the outcomes at the next meeting. **2025/03/07 Action JR** AC volunteered to be involved and take on a supporting role to JR.

It was also agreed to continue the community garden competition sector of It's Your Neighbourhood garden this year which would also be covered by this sub-group. Litter picking was then discussed. The litter pickers are thought to be held by Sustainable Kintore, attempts would be made to contact this group again to confirm this by MM/JC. **2025/03/08 Action MM/JC** It was thought that a community litter pick four times a year could be organised. A post on social media giving a couple of weeks' notice when KDCC wished to organise a litter pick was agreed to be sufficient and could work well to encourage participation from the wider community. There was collective agreement that the slips roads on and after the A96 were in great need of some attention. The location could be considered too hazardous for children, but adults and sensible young people could manage. MM advised that it is possible to book

litter pickers and waste collections with Aberdeenshire Council Waste Services by emailing with proposed dates.

- **It's Your Neighbourhood/Beautiful Scotland Sub-Group – JR, AC**

### **Community Projects Discussion**

The attendees had a wide-ranging discussion regarding community projects and how to formulate a priority list. It was agreed that Kintore Konnect is the key communication tool to reach members of the older community. It was suggested that whiteboards/suggestion boxes could be placed within the community to ask for suggestions. Potential locations could be Co-op, Sainsburys, Care Homes, Doctors Surgery, Schools and Library. Once suggestions have been shortlisted and voted for, a project champion who is a member of KDCC would be appointed for each of the selected projects.

An alternative use for area next to Northern Road, instead of WC was a pop-up shop. A multiuse metal container that could be leased for a month at a time to local small businesses. Perhaps two metal containers, one kitted out for food production/serving and the other one non-food. They could have a secondary function as a resilience hub and a publicly accessible WC managed by KDCC. It is noted that numerous trees would need to be cut down to make space.

The discussion went on to discuss the gaps in the community facilities such as a skate park, gym and public WC and what is desired by the wider community. Comparisons with the facilities at Banchory, Ellon, Fraserburgh and Inverurie were made and how poorly Kintore has been served to date. It was agreed that raising some funds from the community would encourage further funds from external sources. KDCC attendees are to consider how much capacity they can dedicate to community projects on a weekly/monthly basis and be ready to communicate this at the next meeting. **2025/03/09 Action KDCC**

MM thanked all attendees for contributing to the discussion and closed the meeting.