



## **General Rules Which Apply to All Private Functions:**

1. The Club House is available from 9:00am to 9:00pm Sunday through Thursday and 9:00am to 10:00pm Friday, Saturday and the day before holidays.
2. Only the second floor of the Club House may be reserved for private functions.
3. Koko Isle residents may not use the second floor of the Club House during a reserved private function unless they are invited guests of the function.
4. Clean up at the end of functions includes, but is not limited to:
  - a. Clean appliances, counter tops and sink.
  - b. Empty all trash containers & take to trash bin in main parking lot.
  - c. Sweep & mop all floors.
  - d. Put away tables and chairs.
  - e. Turn off all lights (including rest rooms & kitchen).
  - f. Clean up must be completed by 10:00pm or 11:00pm, one hour after function.
5. A \$100.00 deposit (check) shall be included with a reservation application for a private function. This deposit is refundable at the discretion of the Resident Manager after inspecting for proper clean up, property damage and for compliance with the rules and restrictions. The cost of clean up or damages, which exceed the deposit, shall be charged to the responsible resident/owner.
6. Club House facilities and the equipment therein shall be used at the risk of the user. The Association takes no responsibility for the injury to those using the facilities or for any loss or damage to personal property.

## **Specifically Prohibited Practices/Uses:**

1. Admission fees to attend functions.
2. Amplified Music! Background music only on low.
3. Boisterous or unseemly conduct.
4. Serving alcoholic beverages to anyone under the legal age of 21 years.
5. The downstairs "lounge, pool & lawn" area is not available for persons attending a private function in the upstairs Club House.
6. Use of the exercise room and sauna by guests of private functions.
7. Use of the lower lanai area is not for private functions, and closed after 9:00pm.
8. Dragging tables and chairs across the painted floor of the Club House.
9. Exceeding the posted Maximum Capacity allowed for the second floor.
10. Parking in "Reserved Parking" stalls, tandem parking and double parking.
11. Smoking anywhere on or near the Club House