



## **Board Meeting Minutes**

**November 20, 2024**

**Northern Grounds**

- 1. Meeting called to order at 10:35 a.m.**
  - a. Attending: Michelle Hedin, Craig Seydel, Matt Oberhelman, Debbie Cook, Jeff LeMaster**
- 2. October minutes were approved by Debbie, 2<sup>nd</sup> Craig**
- 3. Treasurer's Report – motion to approve by Michelle, 2<sup>nd</sup> Matt**
  - a. Ending Balance - \$10,311.46**
  - b. Expenses - \$161.06 – Lucky Boy**
  - c. Treasury Report approved by Board**
- 4. Old Business**
  - a. Facility / Land Search Committee Update**
    - i. Ice Rink at Rec Center:**
      - 1. There is some momentum at Ely Park & Recreation to add and expand cement to the current ice rink which would support six courts.**
      - 2. Given there is currently no budget at Ely Park & Recreation to support this project all funds would have to be requested through Ely City Council.**
      - 3. Craig will schedule a call with P&R in December to discuss probability of moving this forward and next steps.**
    - ii. Courts at College**
      - 1. No update...lower priority**
    - iii. Fall Lake Township**
      - 1. Possibility of outside courts remains at the recently purchased land.**





## Meeting notes from Ely Pickleball Board - October 16, 2024

### 1. Meeting called to order @ 12:22 p.m.

Attendees: Michelle Hedin, Craig Seydel, Jeff LeMaster, Matt Oberhelman, Debbie Cook

### 2. Approval of June 12, 2024 Minutes

Motion by Craig to approve September minutes which was seconded by Debbie

### 3. Treasurer Report - September 16 - October 16

Beginning Balance: \$10,517.52

Expenses: \$100 Gift Certificate to Harlan and Carla

Income: Drop in fees - \$55.00

Ending Balance: \$10,472.52

Motion by Craig to accept report as given, seconded by Michelle.

### 4. Old Business

#### A. Facility/Land Search Committee (FLSC) Update

- i. Ely City Ice Rink: Craig met with new City Planner and had a productive meeting. Commitment received to help us look for land and to explore the possibilities of converting the ice rink (spring / summer) to six pickleball courts. Adam Bisbee is pursuing this also with the city and it would include a basketball court as well in the area. This would require the boards to come down in the spring and to be put back up prior to winter. We (EPC) would also need to purchase and install fencing
- ii. Fall Lake Township: Fall Lake Township is currently working to purchase 3 acres of land which would provide the opportunity for the Ely PB Club to partner and build 6 courts. Once purchase is completed Craig will schedule a follow up meeting to determine potential next steps.
- iii. VCC Tennis Courts: No new action here....given the two viable options listed above the Ely PB Board has decided to table any further action at this time.
- iv. Summary: There is positive movement with two options moving forward but both with significant work ahead. The Board is committed to ensuring that whatever options we present to membership that we have secured commitment to control and protect exclusive courts times for Ely Pickleball Club. Great work so far by Craig keeping this process moving forward.

#### B. Treasurer Documentation change has been completed

#### C. No new players for Fall lessons

#### D. Court take-out date remains for October 25

- v. Matt to perform inventory

#### F. Fundraiser has been set for July 18th with Zups. More to follow.

**5. New Business:**

A. Fall / Winter Indoor Play

- i. M & W 7:00 a.m. to 10:00 a.m. We hope to be able to play on Fridays beginning in November.
- ii. Times will be re-evaluated as we get close to end of year with the hopes of extended play.

B. Board will inquire about the possibilities of partnering with Jim Hudson for a summer “corn” fundraiser.

C. The Board wants to remind all members that this is a social game and the relationships that are developed within our Club are critical to our continued growth and we all must work to protect these relationships. We believe that all players want to continue to develop and improve their game but at various speed and intensity. In light of this, we want to remind all club members that coaching and critical partner comments are not appropriate unless the club member asks for help. Regardless of intentions, we ask all members to please respect this and keep critical comments to yourself.

**6. Next Meeting:**

- i. Scheduled for November 20, 2024

7. Meeting adjourned at 13:03



## Meeting Notes from Ely Pickleball Club Board Meeting - September 16, 2024

### 1. Meeting called to order at 12:25

- a. Attendees: Michelle Hedin, Craig Seydel, Cathy Bell, Liddy Shepherd, Jeff LeMaster, Matt Oberhelman, Debbie Cook

### 2. Approval of August Meeting Minutes

- a. Approved with the exception of correcting Debbie Cook's as Treasurer rather than Secretary as noted in the August notes.

### 3. Treasurer's Report

- a. Presented by Cathy
- b. Total monthly expenses of \$459.57 including:
  - i. Potluck Meat - \$62.85
  - ii. Awards for ladder play (DQ Blizzards) - \$57.44
  - iii. Putty knives for court repair - \$17.16
  - iv. Lucky Boy / August
  - v. Approved by Michelle / 2nd Craig

### 4. Old Business

#### A. Facility/Land Search Committee Update:

- i. Meeting with VCC regarding:
  1. Continued use of indoor courts - Michelle reached out to Chris to discuss fall / winter hours and use but has not yet heard back. Will follow up.
  2. Conversion of outdoor tennis courts to pickleball courts - Craig has met with Chris (Director of VCC Facilities) and Dave Marshall (Director of all Northern MN CC Facilities). They are interested in moving forward but have no money and no plans for the tennis courts. They are interested in what the Ely PB Club would need to move this forward with the understanding that Ely PB Club would be responsible for paying for the project but VCC would own the procurement process and oversee the project. Ely PB Board will explore legal and non-legal resources to respond back with our requirements to consider moving forward. All Board Members shared the same concerns and committed to ensuring our interests would be protected prior to investing any more time and money into this relationship. All agreed that we keep this issue separate from the indoor use of the facility and ensure we protect this relationship. Craig to present once our requirements have been finalized.
- ii. Meeting with Park and Rec regarding:

1. Use of outdoor rink, installing concrete or blacktop surface, and installation of permanent posts for nets for 4 courts - This option has been tabled for time being as no opportunity for more than our current courts.
- iii. Meeting with Ely School Board regarding:
  1. Existing of future plans of proposals impacting the current pickleball courts at the High School - Michelle , Don, Nancy and Roger attended the School Board meeting and they were assured that there were no current plans to eliminate the current courts or alter them in a way that would impact the Ely PB Club. They report that ithe school assures that they will keep the need for PB courts for the community in their future planning.
- iv. Meeting with City of Ely regarding
  1. Forming a partnership with Ely PB Club to secure land / facilities for pickleball courts not only for EPC and the community but also for tourism - Ely PB Board to attempt to schedule a meeting with Mayor and City Planner to begin to develop a relationship, communicate the growth of PB nationwide and in Ely, and ask if they would be willing to help us as we search for a long term solution to court expansion.
- v. Meeting with Fall Lake Township regarding:
  1. Developing outdoor pickleball courts on Township land - Craig attended a meeting and there seems to be interest in moving forward. We should know more about the viability of this option following the next Township Meeting.
- vi. Summary of Facility/Land Search Committee Update:
  1. Protecting and ensuring we have a long term solution that ensures the Ely PB Club Members have high quality courts which support the growth of the sport in our community and allows the Ely PB Club a high level of control is the Board's top priority. The meeting with the School Board provided some security in knowing that there are no changes planned to the property that our courts are currently on. This does not address the need for additional courts but it does provide us time to review the viability of existing options (listed above) and new options that may be presented.

## **B. Paid Member List**

- I. Request for update has been made - waiting on Chris Hartman to provide.

## **C. Scholarship Tournament**

- I. Cathy to report on total amount collected for the scholarship - \$1220.00
- li. Ely Echo to be contacted to gauge interest in taking a picture of the presentation of the check.

## **D. Court Repairs:**

- I. Completed - Harlan and Karla worked extremely hard to patch and paint.
- li. Gift Certificate of \$100.00 to be presented as an appreciation of their work.

**5. New Business:**

**A. Transfer of Treasurer and Member at Large duties to Deb Cook & Matt Oberhelman.**

- I. Cathy Bell, Deb Cook and Michelle Hedin will meet at Highland Bank to make changes to signatories on the Ely Pickleball account.
- II. Deb and Matt to assume roles as Treasurer and Member at Large at October Board Meeting.

**B. AED Storage for winter:**

- I. Michelle to take and store

**C. Court take-down and clean-up for winter:**

- I. Tentative date pending weather is for 10/23
- li. Matt O. to complete inventory

**D. Port-a-Potty Removal:**

- I. Deb C. to call Lucky Boys to coordinate removal with court take-down

**E. Brat/Burger Sale at Zups next summer:**

- I. Board approved moving forward with Zups fundraiser next summer
- li. Deb C. to inquire about potential available dates.

**6. Other:**

**A. Request that the Board send out a notice to members of each Board Meeting to allow input / questions regarding the agenda.**

- I. Board approved and Michelle will send notice out 4 days prior to each BM.

**B. Request to the Board that level play be extended for a longer play:**

- I. Board voted 6-1 to maintain current balance of play (JL dissent).

**C. Request to the Board that fall/winter PB classes be scheduled**

- I. Board approved
- li. Michelle & Matt to co-lead this introduction to Pickleball.

**7. Next Meeting: October 16th @ 12:15 p.m.**

**8. Adjourn: Meeting adjourned at 1:25**





## Minutes for the Ely Pickleball Club Annual Meeting

August 14, 2024

Revised 9 17, 2024

Whiteside Park

1. **Meeting:** Called to order at 12:56 pm

### 2. Treasurer's Report January 10 – August 14, 2024

a) Beginning balance	\$11,005.84
b) Income	
i. Drop-in fees	\$421.00
ii. Fundraiser	\$1,045.00
iii. Winter play	\$1,399.16
Total Income	\$2,865.16
c) Expenses	
i. Lucky Boy portalet	\$322.12
ii. Nets	\$705.84
iii. PO Box	\$110.00
iv. Website	\$179.05
v. MN Sec of State	\$90.00
vi. Donation athletics	\$600.00
vii. Pickleballs	\$441.41
viii. Misc. equipment	\$551.48
viiii. App. 501c3	\$275.00
Total expenses	\$3,274.90
Ending balance	\$10,596.09

### 4. Old Business

- a) Update report from Craig regarding facility/land update
  - i. Met with Chris Koivisto regarding VVC tennis court conversion. The process will involve going through the state. Everything must go through Minnesota North Collage. We raise the funds, and they are responsible for carrying out the project. The proposal is for six Pickleball courts, one Tennis court with painted lines for setting up two additional Pickleball courts using portable nets, plus one Basketball hoop. Approximate cost \$150,000 - \$175,000.
  - ii. A lot owned by Forest Concrete located at the intersection of Hwy 21 and Airport Road may also be a Pickleball court possibility.
- b) Craig will contact City Planner to inquire about other court options.
- c) A meeting with the Ely School Facilities Committee will be held on August 15 at 11:00 to see if there are any plans for the current Pickleball courts.

### 5. New Business

- a) A big thanks to outgoing board members Liddy Sheppard and Cathy Bell. A special shout out

to Cathy for her amazing tenacity and patience in creating a 5013c for the club!

- b) A big welcome to our incoming board members Matt Oberhelman and Treasurer Debbie Cook.  
We look forward to your energy and ideas.
- c) And a special thank you to Harlan for all your work with the website!

6. **Next Meeting**

- a) September, 2025 at Whiteside Park.

Meeting adjourned at 12:23.



## Minutes for the Ely Pickleball Club Board Meeting

August 14, 2024

Whiteside Park

1. **Meeting:** Called to order at 11:52 am  
**Attendance:** Craig Seydel, Michelle Hedin, Nancy Hernesmaa, Cathy Bell, Jeff LeMaster.
2. **Approval of 7/8, 2024 minutes:**
  - a) Motion by Cathy to accept the August minutes, second by Craig
  - b) Motion passed 5 Aye 0 Nay
3. **Treasurer's Report July 9 – August 14, 2024**
  - a) Beginning balance \$9,907.77
  - b) Income
    - i. Drop-in fees \$180.00
    - ii. Fundraiser \$1,045.00
    - iii. Total Income \$1,225.00
  - c) Expenses
    - i. Lucky Boy portalet \$161.06
    - ii. Crack fill \$335.91
    - iii. Label maker \$39.71
    - iv. Total expenses \$536.68
  - d) End balance \$10,596.09
  - e) Motion by Michelle to accept the Treasurers report as given, second by Craig.
  - f) Motion passed 5 Aye 0 Nay
4. **Old Business**
  - a) Update report from Craig regarding facility/land update
    - i. Met with Chris Koivisto regarding VVC tennis court conversion. The process will involve going through the state and everything must go through Minnesota North Collage. We raise the funds, and they are responsible for carrying out the project.
    - ii. A lot owned by Forest Concrete located at the intersection of Hwy 1 and Airport Road may also be a Pickleball court possibility.
  - b) Pickleball machine instructions have been written and are laminated and on a clipboard in the chest. The clipboard also includes a check-out sheet with names and dates with a reminder to charge the equipment.
  - c) Cathy created a receipt template which must be completed upon request and mandated for any donation greater the \$250.00. A receipt can also be printed if the donation occurred online.
  - d) A paid member list has been requested from Chris Hartman who is not officially working at this time.
  - e) The Scholarship tournament raised \$1,045.00 for the Minnesota North Foundation which will be donated in its entirety, and they choose the recipient.

## **5. New Business**

- a) Research on installing a Donor button on the Pickleball Club website is being explored. This would include creating a PayPal account. A shadowing period is recommended for the incoming club Secretary to assist with the set up and transition.
- b) Craig has purchased new indoor nets. Two replacement nets for existing poles and to complete Swift Nets with poles included.
- c) We will contact the Ely Echo to get the presentation of the the VCC scholarship check in the paper with a photo.
- d) Annual meeting to follow board meeting with new officer nominations, voting and treasurer's report.
- e) Mary Mills to be removed as signer on banking transactions. Michelle Hedin to be added as signer.
- f) Don has purchased court repair materials.

## **6. Next meeting**

- a) Next meeting: September 16 at Whiteside Park

Meeting adjourned at 12:23.

## Meeting notes from Ely Pickleball Board - July 8, 2024

### 1. Meeting called to order @ 12:19 p.m.

- a. Attendees: Michelle Hedin, Craig Seydel, Cathy Bell, Liddy, Jeff LeMaster

### 2. Approval of June 12, 2024 Minutes

- a. Motion by Cathy to approve June minutes which was seconded by Craig
- b. Treasurer Report from June 13 - July 8, 2024
- c. Beginning Balance: \$10,796.66
- d. Income - drop in fees: \$136.00
- e. Expenses: \$1024.89
  - i. Portable Nets: \$705.84
  - ii. 100 Outdoor balls: \$140.00
  - iii. Go Daddy website renewal: \$179.05
- f. Ending Balance: \$9907.77
- g. Motion by Cathy to accept report as given, second by Craig
  - i. Motion passed 5 Aye 0 Nay

### 3. Old Business

- a. Facility/Land Search Committee Update
  - i. No immediate to mid-range opportunities available thru Fall Lake Township.
  - ii. Board commits to having primary and secondary plans for future play identified (not finalized) by **September 30, 2024**.
  - iii. Action Items to be completed prior to **Aug 12, 2024** Board Meeting:
    - 1. VCC Tennis Courts: FLSC (Facility/Land Search Committee) to have a conversation with VCC leadership to confirm their interest in converting tennis courts to PB courts and confirm willingness to enter into contractual relationship that allows for EPB Club to have a satisfactory long term control of the courts.
    - 2. Outdoor Ice Rink: FLSC to schedule a meeting with Park & Rec to determine interest/support for PB Courts, confirm ability to install permanent net posts, and willingness to agree to satisfactory control for EPB Club.
    - 3. Ely H.S. (current courts): FLSC to schedule meeting with decision maker on Ely School Board to gain insight into existing plans or proposals that would impact access to current courts.
    - 4. City of Ely: Michelle to send out email to all EPB members inquiring if anyone has a relationship with current Mayor. The intent is to schedule a meeting to assess the interest/willingness of the city to partner with EPB Club to find a long term solution to ensure court access.
- b. Pickleball Machine:
  - i. Don to schedule a demo to PBC. We will laminate instructions along with a clipboard containing a signup sheet which will be stored in cabinet.
- c. Receipts for donors:

- i. Cathy created a receipt template which must be completed upon request and mandated for any donation greater than \$250.00.
  - ii. Michelle to discuss with Harlan the possibility of adding a “donate” button on our website along with the ability to create an online receipt.
- d. Current Play Format:
  - i. After gaining feedback from a significant number of club members it was decided to go back to the split schedule (winners/challengers 0800-1000 and then skill level play from 1000-1200) effective July 15th, 2024. Tuesday will be skill level play with Thursday designated as open play. Vote was 4 Aye and 1 Nay with Jeff L. voting for all skill level play.
- e. Paid Member List:
  - i. We have requested an updated list.

#### **4. New Business:**

- a. Ladder Play:
  - i. First ladder play will be scheduled for July 18, 2024 and will be open to first 20 members who signup using Sign Up Genius.
  - ii. We will look to expand based upon club response.
- b. Tournament for Scholarship:
  - i. Scheduled for July 25, 2024 with Round Robin format.
  - ii. No entry fee but donations are encouraged.
- c. Vermillion College Fund Tournament
  - i. Board will continue to support and encourage members to participate
- d. Spiritwood Tournament
  - i. Board will continue to support and encourage members to participate
- e. Annual Meeting:
  - i. Scheduled for August 14, 2024 with potluck following scheduled play
  - ii. Board will work to find candidates to replace Cathy and Liddy whose term is completed.
- f. Other:
  - i. Board approved purchase of material to fix cracks in court.
- g. Next Meeting:
  - i. Scheduled for August 12, 2024



## **Minutes for the Ely Pickleball Club Board Meeting**

June 12, 2024

Northern Grounds Restaurant

1. **Meeting:** Called to order at 12:20 pm.  
**Attendance:** Craig Seydel, Michelle Hedin, Nancy Hernesmaa, Cathy Bell, Jeff LeMaster.
  
2. **Approval of May 15, 2024, minutes:**
  - a) Motion by Cathy to accept the May minutes, second by Craig
  - b) Motion passed 5 Aye 0 Nay
  
  - a) **Treasurer's Report May 14 to June 12, 2024**
  - b) Beginning balance: \$9,757.90
  - c) Income: IDS winter play \$1,399.16
  - d) Expenses: \$360.40
    1. Safety glasses \$30.74
    2. MN North Athletics donation \$100.00
    3. Lucky Boys portalet \$161.06
    4. Battery and charger for ball machine \$68.60
  - e) Ending balance: \$10,796.66
  - f) Motion by Cathy to accept the Treasurers report as given, second by Craig.
    1. Motion passed 5 Aye 0 Nay
  
3. **Old Business**
  - a) Indoor (rain day) playing times at the college: Mon, Wed, Fri 8-12. We have not been informed of anything different so the tape will be removed as needed with consideration to length of time since last removal. Nets will be pushed against the wall.
  - b) The Ely Rec Center Pickleball court has been completed a net has been donated and play is available Mon – Thu at this time. There is no one at the rec center to allow access to the nets other than Mon - Thu.
  
5. **New Business**
  - a) With our now 501C (3) status a receipt to the donor for income tax deductions has been created and will need to be sent for donations that exceed a certain dollar amount. Cathy will research that amount.
  - b) The liability wavier language has been updated and is now included on the sign-in sheets for drop in players.
  - c) Facility/Land Search Committee Update:
    1. Options regarding new outdoor Pickleball courts are being discussed. The Facilities Committee plans to meet soon and will post updates to the Ely Pickleball Club.
    2. A Lake County Commissioners meeting was held at Fall Lake Town Hall on June 18. There was a very brief non-specific discussion regarding a doubtful future Community Center.

- d) Summer outdoor play: Mon – Fri 8 – 12.
  - 1) Drop-in players will sign in (including a waiver), pay \$5.00 (put in lock box), and wear a wrist band for identification.
  - 2) Even Calendar days – Winner/Challenger. Odd Calendar days – Level play.
- f) Jeff will schedule a Ladder Play Tournament. Details to follow.
- g) Our annual In-house “Tournament for a Scholarship” is scheduled for July 25, details to follow.
- h) A gentle reminder was sent out listing paid memberships to encourage those who have not paid.
- i) Vermillion College Fund for the Vermillion Foundation will hold a tournament on Saturday, July 20 from 7:30 am – 7:00 pm at the Vermillion Campus Gym. \$30/Ind; \$50/Team.
- j) The Spiritwood Tournament will be held August 2, 3, and 4 at the Virginia Indoor Pickleball Center.
- k) New nets have been purchased and will replace the existing nets at the college starting this fall.
- l) Jeannie Bourquin will be taking Pickleball T-shirt orders through July. She has very limited time for this task so if you can help her out please email her at: [Bourquinboats@hotmail.com](mailto:Bourquinboats@hotmail.com)

6. **Other business:**

- a) Ball machine has been fixed by Don Hedin and we members can schedule time to use the machine via Sign-Up Genius. Don will write up instructions and perform a demo soon.

7. Next board meeting date: July 8, 12:15 at Whiteside Park (Northern Grounds if raining).

8. Adjourn: Motion to adjourn by Cathy, second by Jeff. Meeting adjourned at 1:33 pm.





## Minutes for the Ely Pickleball Club Board Meeting

May 15, 2024

Whiteside Park

1. **Meeting:** Called to order at 12:15 pm.  
**Attendance:** Craig Seydel, Liddy Sheppard, Michelle Hedin, Nancy Hernesmaa.
2. **Approval of April 2024 minutes:**
  - a) Motion by Liddy to accept the April minutes, second by Michelle.
  - b) Motion passed 4 Aye 0 Nay
3. **Treasurer's Report: April 8 – May 13, 2024**
  - a) Beginning balance: \$9,884.43
  - b) Total Income: Drop-in fees \$40.00
  - c) Expenses: \$166.53
  - d) Ending balance: \$9,757.90
    1. Motion by Nancy to accept the Treasurers report as given, second by Michelle.
    2. Motion passed 4 Aye 0 Nay
4. **Old Business**
  - a) Cathy has completed and obtained the 501 3(c) status. Big thanks to Cathy for her tireless efforts!
    1. Harlan will post on the Pickleball Club (PBC) website stating our updated non-profit status and encourage donations that will now be tax deductible.
  - b) Current play times through May 31
    1. Due to safety/security issues with the school it is mandatory that we adhere to a 9:00 start time.
  - c) A new and improved first aid kit has been purchased and is in the cabinet at the High School outdoor courts.
5. **New Business**
  - a) Summer play time beginning June 1:
    1. Outdoor play times at High School: M, W, F 8:00 am – 12:00 pm
      - a) Format: Even calendar day – all levels play together; Winners/Challenger.  
Odd calendar day – Level play: Advanced, Intermediate, Beginner.
        - i.) Self-designation for level play.
        - ii.) Advanced and Intermediate: Please rotate in with Beginners if there are not enough paddles in that box.
    2. Indoor play times at VCC gym during inclement weather: M, W, F 7:00 am – ?
      - a) Tape must be pulled up and nets must be taken down and stored in closet after every session.
      - b) Level play: Advanced, Intermediate, Beginner.
      - c) Conversations regarding our 2024-25 fall/winter schedule will begin late this summer.
  - b) Facility/Land Search Committee update
    1. Parks and Rec last meeting regarding multi use arena had no progress to report.

We will inquire when a feasibility study will be completed and continue to research other potential options.

2. Next Parks and Rec (P&R) meeting is May 20 at 5:00 pm. at Whiteside Park. Ely Pickleball members are encouraged to attend and support our interest in a facility that allows the EPC more say in our playing time. Please attend, and if you have questions to ask council members, let a board member know.
  3. Craig will contact and discuss options with Kerry Davis and Fall Lake TWP regarding funding for potential indoor/outdoor courts.
  4. Nancy will contact Phil Hyde to discuss possible real estate options for indoor/outdoor courts.
  5. Michelle will research how EPC can attend Ely School board meetings to garner information about future campus upgrades and the relevance of our outdoor courts.
- c) New Pickleball court at Ely Rec Center (ERC)
1. Weather permitting, we will begin painting lines.
  2. The court will be open to the public, EPC, and will encourage youth play.
  3. EPC will provide a portable net, balls, and members are encouraged to donate used paddles.
- d) Twenty-four pairs of anti-fog safety glasses (12 clear and 12 smoked lenses) have been made available to club members for eye protection. You can find the glasses in the cabinet.
- e) We are planning an In House (EPC), round robin type tournament to raise money for the Vermillion Scholarship Fund. Details to follow.
- f) We are looking for two EPC members to organize and staff a booth at the Ely Farmers Market this summer starting in July on any Tuesday from 5:00 – 7:00 pm. The intent is to educate the public about our club, sign up new players, and seek donations. Contact board members for details.

**6. Other business:**

**7. Next Meeting: June 10 at 12:15 at Whiteside Park**

**8. Adjourn:**

Motion to adjourn by Michelle, second by Liddy. The meeting was adjourned at 1:04 pm.



## Minutes for the Ely Pickleball Club Board Meeting

April 8, 2024

Northern Grounds Restaurant

1. **Meeting:** Called to order at 10:30 am.  
**Attendance:** Liddy Sheppard, Michelle Hedin, Nancy Hernesmaa, Cathy Bell.
2. **Approval of March 2024, minutes:**
  - a) Motion by Liddy to accept the March minutes, second by Cathy.
  - b) Motion passed 4 Aye 0 Nay
3. **Treasurer's Report March 12 to April 8, 2024**
  - a) Beginning balance \$10,659.43
  - b) Income \$10 (drop-in fees)
  - c) Expenses \$775
    1. \$500 (VCC scholarship)
    2. \$275 (501c3 filing fee)
  - d) Ending balance \$9,894.43
  - e) Motion by Michelle to accept the Treasurers report as given, second by Liddy.
    1. Motion passed 4 Aye 0 Nay
4. **Old Business**
  - a) Non-Profit Status
    1. Ely Pickleball Club (EPC) Bylaws were amended under Article II – Purpose for filing 501(c)(3) with 49 club members voting yes to amend and 0 members voting no. Thank you all for your response!
    2. Michelle will check for an existing State I.D. number from the Minnesota Department of Revenue, if not Cathy will file for one. After which Cathy will proceed to file with the Secretary of State for articles of Incorporation as a non-profit.
  - b) All research, documents, and any pertinent information will be saved in EPC Dropbox file.
  - c) Playing times at the College.
    1. 7 am start time when gym is not needed by students/faculty, play past 10, again, if gym is not needed by students/faculty; not to exceed noon.
  - d) Facility/Land Search Committee Update
    1. Adam Bisbee (Ely City Council member and Rep. for Parks and Rec.) is proposing an air supported domed multi-use recreation arena which would include pickleball courts. He will be exploring the formation of a joint powers board to bring numerous entities together to fund a feasibility study.
    2. The Ely City Council has approved our request to paint Pickleball court lines at the Rec Center in conjunction with basketball lines. We will be coordinating with the Rec Center Facilities Director.
  - e) Liability Waiver/Indemnification
    1. The school Insurance and waiver covers EPC during scheduled community education club play.
    2. Michelle will contact Chris to define scheduled hours after May 31 so we can remain under the community education umbrella.
  - f) The scholarship check has been given to the college in the amount of \$500. Their committee will choose the recipient.
  - g) Notified Deb Miller that we are not interested in being involved in a pickleball tournament.

h) Guidelines for College student play:

1. Must sign a liability waiver.
2. Do not have to pay EPC as they already pay a student activity fee to the college.
3. Must know the rules of the game, have a basic beginner level of play, and are not required to take a beginner class.
4. May self-designate their level of play.

**5. New Business**

- a) Chris Hartman and EPC awaiting response for request to allow outdoor play to begin 4/15.
- b) Summer play survey results: 41 yes, 5 no
  1. Even calendar days – Everyone plays. Odd calendar days – Level play.

**6. Other business:** None

- a) Next board meeting date: May 13, 12:30 Whiteside Park.  
Motion to adjourn by Michelle, second by Nancy meeting adjourned at 11:15.



## **Minutes for the Ely Pickleball Club Board Meeting**

March 11, 2024

Northern Grounds Restaurant

1. **Meeting:** Called to order at 10:37 am.

**Attendance:** Liddy Sheppard, Michelle Hedin, Nancy Hernesmaa, Cathy Bell.

2. **Approval of February 2024 minutes:**

a) Motion by Cathy to accept the February 2024 minutes, second by Liddy.

b) Motion passed 4 Aye 0 Nay

a) **Treasurer's Report January 9 to March 11, 2024**

b) Beginning balance \$11,006

c) Income \$65

d) 1. Drop-in's

e) Expenses \$411

1. Balls \$301, PO Box \$110

f) Ending balance \$10,660

g) Motion by Michelle to accept the Treasurers report as given, second by Liddy

1. Motion passed 4 Aye 0 Nay

3. **Old Business**

a) Orange Hybrid balls with a mid-size hole are available for indoor and outdoor use.

b) Non-Profit Status: Cathy will fill out form 501c3 and submit to Feds for approval.

c) An updated description of purpose to match our by-laws and Form 990N was written.

1. Bylaws will be updated and signed off.

d) Cathy will submit 501c3 to the state of MN.

e) Michelle requested increased play time as gym is often empty and could be available for use, Chris will investigate.

f) Survey results: Indoor and/or outdoor courts are not feasible at this time.

4. **New Business**

a) College student play: Michelle will draft guidelines and submit to the board.

b) Ely Pickleball Club needs to determine if we could be held liable under our wavier or are we covered under the umbrella of a contributing organization to the school district. Michelle will check with Chris.

c) Tournament with Deb Miller: We will not partake as we contribute \$500 to the Vermillion Campus Foundation and Student Food Shelf.

d) We will not add an equipment scholarship for the athletic department.

e) The Pickleball board and facility committee will meet with school board regarding a potential phase out of outdoor courts.

f) Outdoor play: Board will brainstorm to minimize overcrowding and long wait times with summer attendance.

5. **Other business:**

a) Next board meeting date: April 8, 2024. 10:30 at Northern Grounds

Motion to adjourn by Michelle, second by Liddy meeting adjourned at 12:20pm



## **Minutes for the Ely Pickleball Club Board Meeting**

January 8, 2024

Northern Grounds Restaurant

1. **Meeting:** Called to order at 10:42 am.  
**Attendance:** Craig Seydel, Liddy Sheppard, Michelle Hedin, Nancy Hernesmaa (Zoom), Cathy Bell.
2. **Approval of November 6, 2023 minutes:**
  - a) Motion by Cathy to approve the November minutes, second by Liddy.  
Motion passed: 5 Aye 0 Nay
3. **Treasurer's Report November 6, 2023 through January 8, 2024**
  - a) Beginning balance \$11,327.97
  - b) Income
    1. \$0
  - c) Expenses
    1. Porta potty \$322.13
  - d) Ending balance \$11,005.84
  - e) Motion by Michelle to accept the Treasurers report as given, second by Craig.  
Motion passed: 5 Aye 0 Nay
4. **Old Business**
  - a) Application for Non-profit status
    1. Encouraged by D&D Accounting to complete the process ourselves (Ely Pickleball Club).
    2. Cathy will seek alternative professional assistance and contact Peshal Accounting.
  - b) Indoor play time at Vermillion Community College
    1. The college has firmly stated that there will be no changes made to our scheduled play time.  
For now, we will abide.
  - c) Registration
    1. Per Chris Hartman, today, the site is fixed and everyone should be able to register. If you have problems, please let a board member know instead of contacting Chris directly, she's been getting quite a few calls. Chris will send Michelle a list of those who have registered and paid to date.
5. **New Business**
  - a) College Food Shelf Fundraiser
    1. A successful food drive raising \$400 and 180 pounds of quality food for VCC students. Thanks to all who donated and helped bring the food into the college.
    2. This will now be an annual event for our future December Holiday celebrations.
    3. Kate, the College Food Shelf director, will be connected with Nancy Schwartz (218 235-8527) the Ely Food Shelf director to collaborate on future food delivery options.
  - b) Facility update
    1. A committee has been formed with Craig, Nancy, and Don to proceed with ongoing facility/land search options.
  - c) Fundraiser Tournament
    1. Tuesday June 18<sup>th</sup> has been set as the date.
6. **Other business:**
  - a) Next board meeting date: March 11, 2024. 10:30 at Northern Grounds

**7. Adjourn**

Motion to adjourn by Michelle, second by Craig meeting adjourned at 11:20.