

**ELY PICKLEBALL CLUB  
BYLAWS**

**Article I – Name**

Section 1. The name of this organization shall be the Ely Pickleball Club.

**Article II – Purpose**

Section 1. To provide a fun, healthy, recreational activity for all club members and visitors.

**Article III – Membership**

Section 1. Any individual over 18 years of age is eligible for membership, and each member shall have one vote.

Section 2. Application for membership. Application for membership must be made pursuant to Ely Community Education (ECE) procedures for each session: winter, which runs October-April, and summer, which runs May-September. Applications must state full name, contact information, and must be signed. Full payment must be made as prescribed by ECE procedures

Section 3. Members will abide by the bylaws and actively support the club.

Section 4. Membership will be terminated by voluntary withdrawal, nonpayment of dues or assessments, violation of these bylaws, or violation of published rules, guidelines and regulations promulgated by the pickleball club.

**Article IV – Dues & Assessments**

Section 1. Dues as set by the board (winter & summer sessions) must be paid to be eligible for full participation as a member of this club, including play in club tournaments. The board may propose other assessments to cover maintenance and equipment replacement needs, which shall be approved by majority vote of the membership.

Section 2. Drop in fees are due before play as set by the board and each participant must sign the waiver of liability.

**Article V – Board Members and their Duties**

Section 1. The Executive Board shall consist of 5-7 members. There shall be a president, secretary, and treasurer. Any active member of the club is eligible for the board, and any board member is eligible for an officer position. The Executive Board shall have overall governing authority over the club, consistent with the provisions of these bylaws and the published rules, guidelines and regulations, and shall authorize all committees necessary to carry out the purposes and objectives of the club. The Executive Board may be assisted by the chairperson of such committees to carry out the club function and purposes.

Section 2. Election: New board members shall be appointed by the Executive Board, approved by a majority vote of those present at an annual membership meeting, and shall serve without compensation.

Section 3. Terms of office shall be three years, from October 1st thru September 30th each year. Vacancies in any office may be filled by the president but then ratified by a majority of the board members at the next scheduled meeting.

Section 4. Duties of Officers:

A. President: Shall assume club leadership, preside at all meetings, appoint chairs of committees, call special meetings as needed, and generally be a spokesperson for the club. The president shall be responsible for coordination with community officials and other clubs as needed. The president shall also be responsible for issuing guidelines & rules for club's activities when there are safety concerns or other requirements not covered in these bylaws. The president shall carry out the direction and policies established by the Executive Board. All committees, including standing committees, and the chairpersons thereof, shall be appointed by the president with Executive Board approval. In the event of vacancies on the Executive Board, the president shall appoint, with Executive Board approval, interim replacement Executive Board Members until official elections can be held.

B. Secretary: Shall keep the club records, issue notices of all meetings of the Executive Board or general membership, shall keep minutes thereof, conduct all correspondence relating to the club's business, and furnish whatever reports to the Ely Pickleball Club or other persons or organizations as may be required. Is responsible for determining if quorum exists, and shall notify community officials of changes in club's officers.

C. Treasurer: Shall receive and deposit all moneys due to the club and pay all obligations that may be incurred by the club in the regular course of its business, shall keep an up-to-date ledger of all financial transactions and provide financial reports as may be required at all meetings of the Executive Board or general membership.

#### **Article VI – Committees**

Section 1. A Nominating Committee shall be appointed by the president at least sixty days prior to the annual meeting. The committee shall consist of at least three board members, and present a nomination for each office to be filled thirty days prior to the annual meeting. The list shall be posted at the pickleball courts. Paper ballots shall be used.

Section 2. The president may appoint special committees as needed. (tournament, telephone, social, rules and etc.)

#### **Article VII – Meetings**

Section 1. The board will meet during the year, with dates and times determined by current needs. A quorum shall consist of 4 board members.

Section 2. Special meetings may be called by the president or upon request of at least three board members. Such meetings shall have at least three days notice given to board members regarding time, place and agenda.

Section 3. An annual membership meeting shall be held in the month of September each year, for the purpose of electing new board members, needs assessment and general planning for the season's

activities. The time and place of such meetings to be determined by the Executive Board. The president shall preside at all such meetings.

Section 4. A minimum of 5 club members, excluding board members, shall be necessary to conduct any business of the club at the membership meetings, and except as otherwise specified in these bylaws, a simple majority vote of the membership present shall be sufficient to conduct any business requiring the vote of the membership.

Section 5. Any meeting may be conducted virtually, or through email communications, and votes may be conducted by email.

### **Article VIII – Financial**

Section 1. The fiscal year of the club shall start the 1st day of January and shall end the 31st day of December.

Section 2. Maintenance of financial records: Financial records must be kept for the previous year and the current year, and shall be maintained by the treasurer. Financial records may be audited, by qualified persons or organizations, at the discretion of the Executive Board or club members

Section 3. Expenditures: single expenditures over \$300.00 must be approved by the Executive Board in its discretion.

Section 4. The club shall maintain such checking and/or savings bank accounts approved by the Ely Pickleball Club as may be necessary, in the opinion of the Executive Board, to properly conduct the club business. All cash receipts shall be deposited in one or more of said accounts. All expenditures by the club or any member on behalf of the club must be made by check. Receipts and invoices covering all such transactions shall be kept by the treasurer as part of the club financial records. The Executive Board shall designate not less than two Executive Board Members as persons authorized to sign checks drawn of the club bank account(s) preferably the treasurer and the president. These shall not be members of the same household. All assets of the club shall be physically inventoried at least once annually and a written record thereof shall be maintained by the club.

### **Article IX – Amendments**

Section 1. Any member of the club in good standing may propose an amendment to these bylaws. The proposed amendment shall be delivered to the president in writing with a statement setting forth the reasons for the proposed amendment. The proposed amendment must be approved by The Executive Board before presenting it to the membership. The proposed amendment may then be presented to the general membership for approval at any regularly scheduled membership meeting, but before the notice of the meeting must specify in writing the nature of the proposed amendment to be voted on at the membership meeting and such written notice of said meeting must be posted in writing at least 30 days prior to such meeting. A two-thirds majority vote of the membership present shall be required to adopt any amendment to the bylaws.

### **Article X – Conflict of Documents**

Section 1. In the case of any conflict between any part of these bylaws or Articles of Incorporation, that part of these bylaws shall be inoperative.

**Article XI – Dissolution**

Section 1. On Dissolution of the club, all funds remaining in the treasury shall be distributed to Ely Community Education.

Section 2. Any equipment loaned to the club shall be returned to the lender. All other equipment purchased or donated to the club shall be distributed at the discretion of the board.

Adopted by the Ely Pickleball Club \_\_\_\_\_ Date

\_\_\_\_\_ President

\_\_\_\_\_ Secretary

**Revisions History**

January 13, 2021 bylaws adopted

February 9, 2022 Article V section 3 – changed terms of office from two years to three years.

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Adopted by the Ely Pickleball Club January 13, 2021 Date

Mary Mills President

Harlan Lundstrom Secretary