



CITY OF BANDERA

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

Vendor Permit Application

THE NON-NEGOTIABLE APPLICATION DEADLINE IS THE WEDNESDAY BEFORE THE EVENT AT 5:00 PM.

There is an automatic \$50.00 late fee added to any application submitted after the deadline.

Applications can be submitted in person, by mail to PO Box 896 or by email to adminassist@cityofbandera.org.

YOU CANNOT APPLY FOR A PERMIT OVER THE PHONE.

Required documents:

Copies of the following documents MUST BE provided along with this application. An application submitted without these documents will not be considered and a permit will not be issued.

- A valid driver's license
- State sales tax certificate
- proof of non-profit status (if applicable)

Pricing:

Fees can be paid in person with cash, check or card. Checks can be mailed to PO Box 896. Payments can also be made over the phone. *Please note there is a 2.5% charge for the use of a card, whether in person or over the phone.

- DAILY \$15.00 TWO DAYS \$25.00 ONE MONTH \$50.00
- NON-PROFIT \$0.00 SEASONAL \$50.00/month (Up to 8 months) _____ months
- ANNUAL BANDERA MARKET DAYS \$100.00

Start date: _____ End date: _____

Vendor Information:

Name: _____

Business or organization: _____

Address: _____

Phone number: _____ Email: _____

Type of items to be sold: _____

Location:

Please check a box if you are selling at a specific event. Each event requires it's own application and fee.

If you are not part of a planned event, a letter must be provided from the property owner.

- Bandera Market Days
- Funtier Days
- Cowboy Mardi Gras
- Summerfest
- Bandera Roundup
- Other Bandera event: _____

Bandera Business name: _____

Name of Owner: _____

Address: _____ Phone number: _____

Vendor Signature: _____ Date: _____

FOR CITY USE ONLY

Permit Number: _____ Date Received: _____ Approved by: _____

Notes: _____