

HARMAN INVESTIGATIONS, LLC

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Attorney/Client Information			Date:		
Name:			Case Name:		
Address:			Attorney For:		
Phone:			Case Number:		
Email:			Petitioner/Plaintiff:		
File Before Service?	YES	NO	Respondent/Defendant:		
Rush Service?	YES (+\$20)	NO	Hearing Date:	Time:	Dept:
Same Day Service?	YES (+\$30)	NO	<u>Court Location</u>		
Filing of Proof?	YES (+\$10)	NO	Other:		
Fee Advance? \$					

Service Information

Person/Entity/Business Being Served:	Registered Agent Name:	
	Description of Person Being Served (if available):	
Address:		
	Gate Code/Lock Box Code:	
Phone:	Last Day to Serve:	

Additional Person/Entity/Business Being Served at Above Address (+\$15 Per Additional Defendant Listed):

- | | |
|----|----|
| 2) | 3) |
| 4) | 5) |
| 6) | 7) |

All Documents Being Served / Filed (Exactly As To Appear On Proof of Service)

Summons & Petition (FL-100 & FL-110)	Summons & Complaint	Notice of Hearing
Summons & Petition (FL-200 & FL-210)	Civil Case Coversheet	Notice of Case Assignment
Summons & Petition (FL-260 & FL-210)	Statement of Damages	Subpoena
Request for Order	ADR Package	UCCJEA
Income & Expense Declaration	Cross-Complaint	Schedule of Assets and Debts
Notice of Lodgment	CHTRO (CH-100, CH-110, CH-109)	Declaration of Disclosure
DVTRO (DV-100, DV-110, DV-109)	EATRO (EA-100, EA-110, EA-109)	Property Declaration

Other Documents

Case Name:

Case Number

THIS AREA FOR PROCESS SERVER ONLY

	Date	Time	Notes
Attempt 1:			
Attempt 2:			
Attempt 3:			
Attempt 4:			
Attempt 5:			

SERVICE INFORMATION

1) _____ Personal _____ Substitute _____

Date: _____ Time: _____ Post _____ Mailed _____ Server _____

Description: _____

2) _____ Personal _____ Substitute _____

Date: _____ Time: _____ Post _____ Mailed _____ Server _____

Description: _____

3) _____ Personal _____ Substitute _____

Date: _____ Time: _____ Post _____ Mailed _____ Server _____

Description: _____

4) _____ Personal _____ Substitute _____

Date: _____ Time: _____ Post _____ Mailed _____ Server _____

Description: _____

5) _____ Personal _____ Substitute _____

Date: _____ Time: _____ Post _____ Mailed _____ Server _____

Description: _____

6) _____ Personal _____ Substitute _____

Date: _____ Time: _____ Post _____ Mailed _____ Server _____

Description: _____

7) _____ Personal _____ Substitute _____

Date: _____ Time: _____ Post _____ Mailed _____ Server _____

Description: _____