

BOARD MEETING MINUTES

BOARD MEETING MINUTES AREA AGENCY ON AGING, REGION X (aka: AAAX) May 13, 2025

1:00 p.m. Meeting Called To Order

I. Roll Call

John Bartosh, Jasper County-Board Chairman "present"
David Johnson, Barton County-Board Secretary "present"
Bryan Hall, McDonald County "present"
Daniel Swem, Newton County "present"

Staff Present:

Jennifer Shotwell, CEO
William Chase, Fiscal Director
Charlotte Foust, Resource Director
Stormy Cuba, Nutrition Program Director
Cindy Swadner

Guest attendees present:

None

II. Approval of Prior Minutes

Bryan Hall motioned to approve the minutes of the April 8, 2025 meeting,
second by **David Johnson**. Motion carried.

III. New Business:

A. Bank account updates due to staffing changes. Discussion followed.

- Cornerstone Bank:

David Johnson motioned for authorizing the resolution for AAAX to update their Cornerstone Bank account by REMOVING Nancy Raines and ADDING Jennifer Shotwell to the account and to ADD Jennifer Shotwell & William Chase to online banking on behalf of the Area Agency on Aging, Region X, and to rename the account to "Area Agency on Aging, Region X", second by **Daniel Swem**. Motion carried.

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Southwest Missouri Bank (SMB):

David Johnson motioned for authorizing the resolution for AAAX to update all SMB CHECKING and SWEEP accounts (including Rural Dept, Carthage & Joplin Senior Centers, Operating Account, Sweep Account) by REMOVING Caroline Stapelkamp and ADDING William Chase to all accounts and to ADD William Chase to online banking with access to all SMB accounts and the ability to pay on (but not draw on) credit, on behalf of the Area Agency on Aging, Region X, second by **Daniel Swem**. Motion carried.

- Mid-Missouri Bank:

David Johnson motioned for authorizing the resolution for AAAX to update our Mid-Missouri Bank account (Webb City Senior Center) by REMOVING Caroline Stapelkamp and ADDING William Chase to the account and to ADD William Chase to online banking on behalf of the Area Agency on Aging, Region X, second by **Daniel Swem**. Motion carried.

- Community Bank & Trust (CBT):

David Johnson motioned for authorizing the resolution for AAAX to update our two CBT accounts (Neosho and Carl Junction Senior Centers) by REMOVING Caroline Stapelkamp and ADDING William Chase to the account and to ADD William Chase to online banking on behalf of the Area Agency on Aging, Region X, second by **Daniel Swem**. Motion carried.

- Lamar Bank & Trust (LBT):

David Johnson motioned for authorizing the resolution for AAAX to update our LBT account (Lamar Senior Center) by REMOVING Caroline Stapelkamp and ADDING William Chase to the account and to ADD William Chase to online banking on behalf of the Area Agency on Aging, Region X, second by **Daniel Swem**. Motion carried.

B. Renewal of all FY2025 contracts. Discussion followed.

FY2025 Contractors include the following:

- Legal Aid - \$5,000
- Oats – \$85,000
- TATS – \$20,000
- COPS (City Taxi)- \$7,500
- Grace Health Services – \$31,500
- St. Paul's Church - \$20,000
- Advantage Home Care \$31.85 per unit
- Charlotte's Angels - \$31/per unit
- Council of Churches (Ombudsman) - \$56,400

Daniel Swem motioned to renew all FY2025 contracts, at the same amounts awarded in FY2025, effective July 1, 2025 through June 20, 2026, second by **David Johnson**. Motion carried.

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IV. Officer/Directors Reports

Jennifer, CEO:

Federal, State & Ma4 > MO Association of Area Agencies on Aging:

1. **ACL (Administration for Community Living):** the ACL has been disbanded though fiscal personnel & the website has been temporarily brought back. This bureau oversaw all OAA (Older American Act) activities, requirements, statutory compliance and funding.

Efforts are being made to keep Title IIIB Supportive Services under the same roof as our Title III programs (Nutrition, Evidence-Based, FCG, Ombudsman, etc.) All MO AAAs are working with our national association, USAGing, to advocate for the entire OAA to be placed under ACF (Administration for Children and Families), not CMS (Centers for Medicare & Medicaid.) This effort is due mainly to CMS not being a human service agency.

2. **Medicaid Meal Reimbursement:** at the State level, a 15% increase (\$.93) was approved by both House & Senate for the Medicaid meal reimbursement rate increase; now awaiting final approval by Gov Kehoe. We have been at the set rate of \$6.21/meal for five years. The independent rate study, conducted by MERCER, recommended \$10.50 per meal based on actual cost statewide for a delivered meal.

Jennifer indicated that we provided roughly 9,400 Medicaid meals in March; 9,000 meals in April.

Agency:

1. **DHSS Program Monitoring:** FY2024 monitoring is completed. The Division will inform us of our results and mail letters to John & Advisory Council Chair Shaulene Capps. Minor issues were found (annual employee evaluations were not completed on all employees mainly due to taking new positions within the agency, etc. and no client surveys being done for the HomeMeds/Foot Clinic program.) Procedures are now in place to resolve both issues.
2. **OAA Policies (Older American Act):** The new policies directed by the State continue to be worked on by Jennifer, Charlotte, Jeff & Stormy for FY2025 and 2026. These are numerous & tedious and will increase our administrative burden to comply.
3. **Fiscal Director:** Jennifer introduced our new Fiscal Director, Bill Chase.

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Bill, Fiscal Director:

Bill introduced himself sharing his education & work history – including 16 years in Fund Accounting; 14 years specifically in MIP which is the same payroll/accounting software program AAAX utilizes.

Charlotte, Resource Director:

1. **Give 5:** the Neosho & Joplin program classes are completed with Neosho having 5 graduates and Joplin having 8 graduates.
2. **Senior Expo 2025 on 4/10/25:** was well received & at full capacity; 47 vendors & staff stopped counting at 350 attendees. A larger venue will be sought for the 2026 Senior Expo.
3. **MIPPA Monitoring:** completed April 28. We should get the post-monitoring letter in late June.
4. **MAY is Older American's Month:** Charlotte will be taking cupcakes to the catered meal sites.
5. **Slices for Seniors fundraiser – 6/03/25:** at Gusano's with AAAX getting a percentage of the sales & all delivery tips.
6. **Popsicles at the Park fundraiser – 6/28/25:** AAAX will be selling popsicles during the Joplin Outlaws baseball game.

Jeff, Program Operations Director:

1. **One current job opening to be filled:**
Cook's Helper-Custodian – Joplin senior center (30 hours/week)
2. **Catered Meal Site updates:**
 - **Eight operational meal sites** – 665 meals served in April:
 - McDonald County: Mondays – Goodman > 81
Tuesdays – Pineville > 120
Wednesdays – Anderson > 95
Thursdays – Lanagan > 60
Fridays – Jane > 61
 - Barton County: Tuesdays – Golden City > 93
 - Newton County: Thursdays – Granby > 128
Fridays – Diamond > 27

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- Pending meal site start-up site:
Seneca @ Assembly of God church – on hold; expected to begin in July or August

3. **MOBILE Food Truck via Ozarks Food Harvest (OFH):**

- Pineville United Methodist Church > 4th Tuesday each month: OFH food served 128 households on 4/22/2025 with Region X handling the logistics.
- Next Food Truck > 5/27/25 is scheduled to be moved to the school due to a conflicting schedule

4. **1099 Medicaid Reassessors:**

- 13 Reassessors serving Barton, Newton, McDonald, Jasper, Pettis, Jackson, Taney & Stone counties. The minimum requirement to qualify for funding is 100 per month; the numbers served/expected to be reassessed are:
April – 232 assigned; only 95 completed due to software change & glitches with new program
May – 260 assigned

5. **NEW Warehouse:** first delivery is expected on May 22nd

Stormy, Nutrition Director:

1. **MAY is Older Americans Month:** center managers are planning engaging activities for our seniors and will also be hosting a party with cake to celebrate each of them.
2. **Center updates:** all has been relatively quiet overall, with **exception of a situation at the Lamar center**. It was a complicated & sensitive matter involving a former employee who allegedly was taking advantage of one of our clients. Due to the limitations in Stormy's position, she reached out & obtained **David Johnson's** help in resolving the issue.
3. **Grocery Prices:** due to our contract with Springfield Grocer NOT locking us into them being our sole vendor, Stormy maintains a running log of all the increases so we can price check & buy where cheaper though credit card limits & staff time constraints also play a role in retrieving grocery items.

V. Other Business

- A. Discussion about possible no quorum at July meeting.

VI. Guest Comments

None present

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VII. Closed Session

1:35 p.m.

Daniel Swem motioned to go into closed session, second by *Bryan Hall*.
Voice Vote to approve was unanimous.

2:03 p.m. Returned from Closed Session

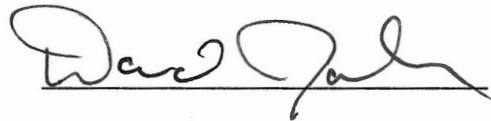
VIII. Adjournment

Daniel Swem motioned to adjourn, second by *Bryan Hall*. Motion carried.

**The next meeting will be June 10, 2025 at 1 PM
at the central office**



John Bartosh, Chair



David Johnson, Secretary

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CLOSED SESSION

BOARD MEETING MINUTES AREA AGENCY ON AGING, REGION X May 13, 2025

1:35 p.m.

I. **Roll Call to enter into closed session:**

John Bartosh, Jasper County-Board Chairman "present"
David Johnson, Barton County-Board Secretary "present"
Bryan Hall, McDonald County "present"
Daniel Swem, Newton County "present"

Staff Present:
Jennifer Shotwell, CEO
Cindy Swadner

II. **Purpose:** To discuss Personnel policies, Personnel matters.

Discussions:

- Personnel policies
- Personnel matters relating to salary
 - Staff was dismissed by the Board to continue discussion privately

No decisions were made in the above discussions, no votes taken

2:03 p.m.

*Daniel Swem motioned to return to regular session, second David Johnson.
Voice Vote to approve was unanimous.*

III. **Roll Call to end closed session:**

John Bartosh, Jasper County-Board Chairman "present"
David Johnson, Barton County-Board Secretary "present"
Bryan Hall, McDonald County "present"
Daniel Swem, Newton County "present"

2:03 p.m. Return to Regular Session