BOARD MEETING MINUTES
AREA AGENCY ON AGING, REGION X (aka: AAAX)
January 13, 2026

1:00 p.m. Meeting Called To Order

I. Roll Call

John Bartosh, Jasper County-Board Chairman "present"
David Johnson, Barton County-Board Secretary "present"
Bryan Hall, McDonald County "present"
Daniel Swem, Newton County "present"

Staff Present:
Jennifer Shotwell, CEO
Bill Chase, Fiscal Director
Charlotte Foust, Resource Director
Cindy Swadner

Guest attendees present:
None

II. Approval of Prior Minutes:

Daniel Swem *motioned to approve the minutes of the December 9, 2025 meeting. Motion seconded by* ***David Johnson.*** *Motion carried.*

III. New Business:

Motions:

1. **DHSS Waiver:** AAAX audit was not filed with DHSS by Dec 31st; a Waiver to extend deadline for 30 days was submitted to DHSS and approved. Jennifer asked for John's signature on the Waiver; final approval of this decision & motion from the Board was requested. Note: the federal deadline for filing is March 31st – this is just DHSS deadline.

Daniel Swem *motioned to approve the Waiver submitted to the State extending the Audit submission for 30 days or to January 30th. Motion seconded by* ***Bryan Hall.*** *Motion carried.*

2. **FY2025 Audit:** The FY25 Audit was presented via teleconference by Matt Brickey with McBride, Lock & Associates. No deficiencies; no weaknesses; no issues of non-compliance were found; financials were correct and there were no issues carried over from prior audits to be addressed.

David Johnson *motioned to approve the FY25 Audit as presented by McBride, Lock & Associates, to file the Audit with the Clearinghouse and to submit the 990 to the IRS ahead of the March 31st deadline. Motion was seconded* ***Danial Swem****. Motion carried. Voice vote to approve motion was unanimous.*

3. **Holidays:** in past years, the Agency has waited until the Governor declared the day after Thanksgiving a holiday for state workers. Last year, the Board approved this in advance of the holiday. Additionally, approving in advance also aided in menu planning, ordering/delivery and food preparation.

Bryan Hall *motioned that the Agency add the Day After Thanksgiving as a standard Agency holiday. Motion was seconded by* ***David Johnson****. Motion carried.*

IV. Officer/Directors Reports:

Jennifer, CEO:

Federal, State & Ma4 > MO Association of Area Agencies on Aging:

- **Federal Government Shutdown Over** > government's Continuing Resolution is good through January 30, 2026. Federal partners are hopeful that no one in D.C. wants another shutdown. House passed extension for tax credits on Affordable Care Act premiums. Still planning on the worst.

- **Ma4** > January 28th is Advocacy Day in Jeff City. Jennifer will accompany Lynette, our SHL Coordinator, to the event.

- **US Aging's 2026 Region VII AAA Meeting** > Jennifer to attend on February 5th-6th.

Agency:

- **Grants** > Steadley Trust: $35,000 was awarded

- **FY2027 Area Plan development** > FY27 Area Plan draft was submitted to DHSS. Upon approval of the draft by DHSS, it will go out for public comment for 30 days; then, the Plan will be presented to the Advisory Council for approval; and then, the plan will go to the Board in the 2/10/26 meeting before submitting to DHSS. Final deadline for submission to DHSS is 3/1/26.

  Upon completion of the above steps, RFPs will go out.

- **FY2025 DHSS Monitoring** > team is getting a jump on monitoring this year. Formally, it will not begin until the first document call on 2/4/26. Final deadline for monitoring is 4/7/26.

Bill, Fiscal Director:

- **November Monthly MSER**
- **Statement of Financial Position**
- **Statement of Cash Flows**

  Bill presented the above statements to the Board, highlighting several items. Discussion followed.

Charlotte, Resource Director:

- **Edward Jones** > Kellen Ryan agency donated a lot of snacks and other foods. They were distributed to homebound older adults on Dec 12.

- **2026 Senior Expo in April** > we are in the planning stages and already have about 30 vendors registered; we're aiming for 60 vendors. The goal is to raise at least $7,000. It will be held at the Joplin Expo center at the mall.

Stormy, Nutrition Director – presented by Jennifer Shotwell:

- **Christmas Holiday** > over the holiday, the Methodist Church in Lamar delivered Christmas dinners to all of our homebound clients, and several other counties did the same. The gifts were greatly appreciated.

- **Senior Center & Catered Meal Sites:**
  - We've began catering meals between centers, with Lamar cooking for Carthage and Joplin cooking for Webb City. The Lamar-Carthage transition went smoothly. We did experience some challenges with Joplin-Webb City staff, but those were addressed last week, and operations should move forward smoothly.

    These changes are necessary as we respond to funding challenges and the $15.00 minimum wage increase. To continue serving elders in our communities, we must adapt and accept how we operate moving forward.

  - Meal Sites are doing well overall, though Diamond and Golden City participation is lower than expected, and we are working to improve those numbers.

  - All centers are currently fully staffed. We've had some equipment issues, which have been addressed as part of normal operations.

V. Guest Comments:

None present.

VI. Adjournment:

Dan Hall *motioned to adjourn the meeting, seconded by* ***Bryan Hall****.*
Motion Carried.

1:40 p.m. Meeting Adjourned

The next meeting will be February 10, 2026 at 1 PM at the central office

John Bartosh, Chair

David Johnson, Secretary