

Mid Jersey Youth Field Hockey League By Laws

Article I: Officers & registered agent

Section I: The MJYFH shall maintain a registered office and mailing address in the State of New Jersey at the current home address of the MJYFH President, as required by law. The MJYFH may also have offices in such other places as the Board of Trustees may, from time to time, determine or as the activities of the MJYFH may require.

Section II: The Registered Agent of the MJYFH shall be the President unless otherwise determined by the Board of Trustees.

Section III: The Board of Trustees may change the registered office and mailing address and Registered Agent without notice and without formal amendment of these Bylaws.

Article II: Purpose

Section I: The purpose of the MJYFH shall be to promote:

Interest in the game of Field Hockey; Good sportsmanship, including safe and fair play in Field Hockey; Education of coaches, players, officials and fans about Field Hockey; Preservation of the memorabilia and values of Field Hockey (Honoring the Game); The social and athletic development of our Players; and Any such other purposes as permitted by law.

The MJYFH may also liaise with USA Field Hockey (hereinafter referred to as "USAFH") for expanded support and potential program development.

Section II: Nonprofit Status and Exempt Activities Limitation

(a) Nonprofit Legal Status. MJYFH is applying for a New Jersey non-profit corporation, recognized as tax exempt under Section 501(c)(3) of the United States Internal Revenue Code.

(b) Exempt Activities Limitation. Notwithstanding any other provision of these Bylaws, no director, officer, employee, member, or representative of this corporation shall take any action or carry on any activity by or on behalf of the corporation not permitted to be taken or carried on by an organization exempt under Section 501(c)(3) of the Internal Revenue Code as it now exists or may be amended, or by any organization contributions to which are deductible under Section 170(c)(2) of such Code and Regulations as it now exists or may be amended. No part of the net earnings of the corporation shall inure to the benefit or be distributable to any director, officer, member, or other private person, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the Articles of Incorporation and these Bylaws.

(c) Distribution Upon Dissolution. Upon termination or dissolution of the MJYFH any assets lawfully available for distribution shall be distributed to one (1) or more qualifying organizations described in Section 501(c)(3) of the 1986 Internal Revenue Code (or described in any corresponding provision of any successor statute) which organization or organizations have a charitable purpose which, at least generally, includes a purpose similar to the terminating or dissolving corporation. The organization to receive the assets of the MJYFH hereunder shall be selected at the discretion of a majority of the Executive Board.

Mid Jersey Youth Field Hockey League By Laws

Article III: Fiscal Year

The fiscal year of the MJYFH shall begin on April 1st and end on March 31st.

Article IV: Membership

Section I: Membership is conditioned upon agreement to abide by these Bylaws, our MJYFH Charter and Policies, all applicable rules and regulations of any organization with which the MJYFH is affiliated, which in the future may include but is not limited to, USAFH.

Section II: Member Programs (hereinafter referred to as “Member(s)”) shall consist of one (1) or more Team(s) of Players from a particular municipality in the State of New Jersey, or other organizing structure (i.e. middle school, Field Hockey club, etc...), except that a Member may only admit players from another municipality under the following conditions; The other municipality is geographically contiguous to the Member Program seeking membership, and; The other municipality does not have a Field Hockey program of its own, and/or; The two (2) municipalities have agreed to combine players in order to field a Team(s) consistent with other Members in the MJYFH; A Player describes extenuating circumstances which may preclude her from participating in her town program. She may make a special request to move to another program and such request is approved by the President.

Section III: Representatives of each Member must be at least eighteen (18) years of age.

Article V: Meetings

Section I: There shall be an annual organizational meeting held each year for the election of the Executive Board of Trustees (President, Vice President, Treasurer and Secretary). It shall be the responsibility of the MJYFH President to set the date and call such meeting to order. The annual and other meetings of the MJYFH shall be held at such locations and at such times as shall be determined by the MJYFH President, or a majority of the Board of Trustees.

Section II: Upon proper call for a meeting, the MJYFH President or Secretary shall publish notice by e-mail to all Members at least two (2) weeks in advance of the annual meeting and two (2) weeks in advance of other meetings, including meetings of the Board of Trustees, except that such notice may be dispensed with for good cause by majority action of Members. The notice shall state with reasonable specificity the purpose of each such meeting and its location.

Section III: The election of the Executive Board of Trustees shall be determined by a majority vote of Members at the annual meeting. Members may vote by proxy, provided such proxy is in writing and given within one (1) week, prior to and / or after, the date of the meeting. Any actions brought for vote by the Board of Trustees at the annual meeting shall be taken only by a majority vote of the Members.

Section IV: At the annual meeting, a quorum shall consist of more than half of the Member Programs of the MJYFH either present in person or represented by proxy. No action may be taken at the annual meeting except when a quorum exists and a majority of the Member Programs at such meeting vote in favor of the action.

Mid Jersey Youth Field Hockey League By Laws

Section V: All the other actions of the MJYFH, besides the election of the Executive Board and those taken at the annual meeting, shall be taken only by majority vote of the Board of Trustees. The Trustees may take no action unless there is a quorum at a duly constituted meeting in accordance with Section II above. A quorum shall consist of more than half the Trustees either present in person or by proxy.

Article VI Board of trustees

Section I: The Board of Trustees of the MJYFH (hereinafter collectively referred to as the "Board") shall be comprised of the following positions:

Executive Board:

President

League Schedule Coordinator

Treasurer

Officers:

Member Program Representatives (one per Program/Municipality)

The following committees may be assigned to members of the Board of Trustees:

Coaching Education Chair

Rules Chair

Sportsmanship Chair

Membership Chair

Section II: The Board shall develop policies, rules and regulations of the MJYFH and shall conduct and supervise the affairs of the MJYFH.

Section III: Any member of the Board who is unable to attend meetings of the Board shall send a representative, who will assume the voting rights privileges as the regular member.

Section IV: The Board shall meet a minimum of one (1) time per calendar year or at the call of the President or on the request of any members of the Board.

Section V: A simple majority shall constitute a quorum at Board meetings for the transaction of business.

Section VI: No person may hold two (2) Executive Board offices simultaneously. Officers may, however, act as the Chairperson(s) of Committee(s) established by the Board.

Section VII: Each Officer shall serve one (1) three (3) year term beginning with the MJYFH meeting in April/May. No individual shall serve more than two (2) successive terms in any one (1) position after adoption of these Bylaws. (i.e. 3 years minimum / 6 years maximum). Non successive terms in the same position are permissible as well as serving in different positions in successive years.

Section VIII: Any vacancy in an Officer position occurring during the term of such office shall be filled by appointment by the President. Any vacancy of a Member Program Representative post

Mid Jersey Youth Field Hockey League By Laws

shall be filled by a representative designated by that Member Program or municipality.

Section IX: An Officer elected may be removed, with or without cause, only by vote of the Board of Trustees at a special meeting called for that purpose. However, the authority to act as an Officer may be suspended by the Board for cause.

Section X: An Officer may resign by written notice to the MJYFH. The resignation shall be effective upon receipt thereof by the MJYFH or at a subsequent time as may be specified in the notice of resignation.

Section XI: The Board of Trustees may, in their discretion, form or create committees to serve for such periods and for such purposes as the Board, may determine appropriate.

Article VII: Duties of officers

Section I: PRESIDENT. The President shall be the Chief Executive Officer of the MJYFH and shall have the general powers and duties of supervision and management usually vested in the Office of President. He/she shall see that all orders and resolutions of the Board are carried into effect, subject, however, to the right of the Board to delegate any specific powers, except such as may be by statute exclusively conferred on the President, to any other Officer or Officers of the MJYFH. The MJYFH President (or their designee) shall act as Chairman of the Board of Trustees and preside over the annual organizational meeting.

Section II: LEAGUE SCHEDULE COORDINATOR: Will work with member organizations to create season match schedules for our 2nd/4th, 5th/6th and 7th/8th divisions. Once match schedules are established, each member organization hosting a home game is responsible for determining games and locations. Works with the Arbiter assignor and/or any other umpire affiliate to ensure that all games are properly scheduled and referees are assigned to each game, ensure that any MJYFH specific rules are made available to the referees, and to resolve any issues over assignments, qualifications, or other umpire-related issues that may impact the quality of the games. The Chair will assist the President, Member Program Representatives and Sportsmanship Chair in dispute resolution as needed

Section III: TREASURER. The Treasurer shall have custody of all MJYFH funds and assets and shall keep full and accurate accounts of receipts and disbursements, and shall keep the monies of the Association in a dedicated account in the name of the MJYFH. The Treasurer shall disburse the funds of the MJYFH as may be ordered by the Board, taking proper vouchers for such disbursements, and shall be responsible for providing Purchase Orders to Member Program municipalities that require such for Umpire fees. The Treasurer shall render to the President and Trustees, at MJYFH meetings, or whenever required, an account of all transactions and of the financial condition of the MJYFH. The Treasurer is required to make an annual financial and activity report to the Members at the fall organizational meeting. Upon filing of 501(c)3 status, the Treasurer shall be responsible for the annual filing of the IRS 990-N Postcard and/or any other required IRS and NJ State tax filings.

Section V: MEMBER PROGRAM REPRESENTATIVES. Member Program Representatives are appointed by their local/municipal programs to act as liaison to the MJYFH. Duties include: communication with Local Program coaches, members, parents, players, and any other local representative; ensuring Member Program compliance and adherence to MJYFH and NFHS rules. The Member Program Representatives shall assist in dispute resolution as needed along with the

Mid Jersey Youth Field Hockey League By Laws

President, Sportsmanship Chair and Umpire Chair.

Section VI: COACHING EDUCATION CHAIR. The Coaching Education Chair shall be responsible for recommending and executing education programs for the MJYFH.

Section VIII: RULES CHAIR. The Rules Chair shall be responsible for maintaining and providing updates to the MJYFH on NFHS rule and policy changes. The Rules Chair will present such changes and recommendations to the Board of Trustees for consideration and adoption, if appropriate. The Rules Chair will also assist the Board in resolving any conflict or ambiguity in interpretation of the rules and policies.

Section IX: SPORTSMANSHIP CHAIR. The Sportsmanship Chair shall assist the President, Member Program Representatives and Umpire Chair in all sportsmanship-related issues and disputes involving Player(s), Coach(es), Official(s), and/or Fan(s). The Chair will help promote the "Honor the Game" philosophy and good behavior and sportsmanship throughout the MJYFH.

Section XI: MEMBERSHIP CHAIRThe Novice/Outreach shall seek out new and developing programs for potential league membership and shall represent the new programs' interests to the Board and Members in general.

Article VIII Association Charter & Policies

The MJYFH's Charter and Operational Policies are described in detail on the League website (mjyfh.org) and shall be included by reference in these Bylaws.

Article IX Parliamentary Procedure

Robert's Rules of Order shall govern the MJYFH.

Article X Amendments

These Bylaws may be amended only by a vote of two-thirds (2/3) of the Members present in person at a duly constituted meeting in accordance with Article VI.