

Data Privacy Policy

SCOPE

This policy governs how Talent Ecology treats data for the purposes of engagement, delivery and advisory.

POLICY STATEMENT

The Data Privacy Policy of Talent Ecology is established to outline our commitment to safeguarding the privacy and security of customer data. This policy serves as a framework for the responsible collection, use, and protection of client information and complies with applicable data protection laws and regulations.

POLICY

1. Data Collection and Use

Collect and use customer data only for legitimate and specified purposes, ensuring transparency and obtaining consent when required.

2. Data Minimisation

Limit the collection of customer data to what is necessary for the intended purpose, and avoid excessive or irrelevant data processing.

3. Data Accuracy

Maintain accurate and up-to-date customer data to ensure its integrity and reliability for business operations.

4. Data Security

Implement robust security measures to protect data against unauthorized access, disclosure, alteration, or destruction. These measures include encryption, access controls, and regular security assessments.

5. Data Access and Disclosure

Limit access to customer data to authorized personnel who require it for legitimate business purposes. Ensure that customer data is not disclosed to third parties without proper authorization, except when required by law.

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6. Data Retention

Retain customer data only for as long as necessary to fulfill the purposes for which it was collected and in compliance with applicable legal requirements. Develop and implement clear data retention policies.

7. Customer Access and Rights

Respect the rights of customers to access, correct, delete, or request their data. Provide mechanisms for customers to exercise these rights easily.

8. Data Breach Response

Procedures exist for responding to data breaches, including notification to affected customers and relevant authorities as required by law.

9. Third-Party Data Processors

Ensure that third-party service providers who process customer data on our behalf adhere to data protection standards and contractual obligations for data security and confidentiality.

10. Employee Training and Awareness

Train employees on data privacy principles, security protocols, and their responsibilities in protecting customer data.

11. Compliance and Accountability

Regularly assess and monitor compliance with this policy. Appoint a Data Protection Officer (DPO) or responsible personnel to oversee data protection efforts.

12. Review and Revision

Periodically review and update this Customer Data Privacy Policy to ensure its alignment with evolving data protection laws and best practices.

We take data privacy seriously and are committed to protecting the confidentiality and security of customer information. This Customer Data Privacy Policy reflects our dedication to responsible data handling practices. By adhering to these guidelines, we can maintain the trust and confidence of our customers while ensuring compliance with data protection laws and regulations.