

## How to Make a Donation to KCRTA Scholarship Foundation

Each year the Knox County Retired Teachers Scholarship Foundation awards several association scholarships to students enrolled in education programs of area colleges and universities. Financing is generated by donations from current and retired educators, as well as community members, who wish to honor friends and colleagues with memorials or honorariums.

**KCRTA accepts tax deductible gifts to support the organization's cause**

- (1) in memory of someone who died,
- (2) in honor of a special occasion such as a birthday, anniversary, graduation, or
- (3) simply as a donation to the scholarship fund or to the endowment fund.

In addition to a letter of gratitude to the donor, the Foundation will send a card to the person honored or to the family of the deceased. Complete this form and mail it with your contribution to

Lexa Hooten, Treasurer  
KCRTA Scholarship Foundation  
716 Plainfield Road  
Knoxville, TN 37923.

### PLEASE PRINT

I am enclosing a special gift in the amount of \$ \_\_\_\_\_

In memory of \_\_\_\_\_

In honor of \_\_\_\_\_

To celebrate his/her/their \_\_\_\_\_

To donate to    Scholarship Fund \$ \_\_\_\_\_    Endowment Fund \$ \_\_\_\_\_

### SEND ANNOUNCEMENT OF GIFT TO

Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

### INDICATE ON ACKNOWLEDGMENT THAT GIFT IS BEING MADE BY

Your name (s) \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Phone (in case of questions) \_\_\_\_\_

For further information, contact Lexa Hooten at [lexahooten@bellsouth.net](mailto:lexahooten@bellsouth.net) or 865-693-3207.