

Sealed 31st December 1997.

319(s)

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County	-	Kent
Former Parish	-	Bekesbourne
Charity	-	Recreation Ground

CD(Ldn)
803,166/15867

Scheme including appointment of
Trustees

CHARITY COMMISSION

In the matter of the Charity known as the Recreation Ground, in the former Parish of
Bekesbourne, in the County of Kent, regulated by conveyance dated the 17th
August 1956; and

In the matter of the Charities Act 1993.

THE CHARITY COMMISSIONERS FOR ENGLAND AND WALES HEREBY
ORDER that the following Scheme be approved and established as the Scheme for the
regulation of the above-mentioned Charity:-

S C H E M E

1. Administration of Charity. (1) The above-mentioned Charity and the property
thereof specified in the schedule hereto and all other the property (if any) of the Charity shall
be administered and managed in conformity with the provisions of this Scheme.

(2) The name of the Charity shall be Bekesbourne Recreation Ground Charity or such
other name as the Committee of Management from time to time by resolution may decide
with the prior approval of the Charity Commissioners.

TRUSTEES

2. Trustees. (1) The body corporate called the Parish Council of Bekesbourne with
Patricxbourne, in which body the land belonging to the Charity and specified in the said schedule
is vested for all the estate and interest therein belonging to or held in trust for the Charity, shall
be the Custodian Trustee of the Charity.

(2) Until the end of the first annual general meeting to be held as hereinafter provided the
existing Trustee of the Charity at the date of this Scheme shall be the managing trustee of the
Charity as the charity trustee thereof, but from and after the end of that meeting the Committee
of Management hereinafter constituted shall be the Managing Trustees of the Charity as the
charity trustees thereof.

OBJECT

3. Object of Charity. (1) The object of the Charity shall be the provision and maintenance of a recreation ground for the benefit of the inhabitants of the Parish of Bokesbourne with Patrixbourne and neighbouring areas (hereinafter called "the area of benefit").

(2) The said land shall be held upon trust for the object of the Charity.

COMMITTEE OF MANAGEMENT

4. Constitution. Subject as hereinafter provided, the Committee of Management (hereinafter referred to as the Committee) shall consist when complete of six persons (hereinafter referred to as Members) being

Three Elected Members, and
Three Representative Members.

5. Elected Members. Subject as hereinafter provided for casual vacancies, the Elected Members shall be appointed at the annual general meeting to be held as hereinafter provided and shall hold office from the end of the annual general meeting at which they are appointed.

6. Representative Members (1) The Representative Members shall be appointed as follows:

Two by the Bokesbourne Sports and Social Club, and
One by Bokesbourne with Patrixbourne Parish Council.

(2) Each organisation shall notify the name of the person appointed by it to the secretary of the Committee.

(3) The appointment of a Representative Member may be made not more than one month before the annual general meeting and the term of office of a Representative Member so appointed shall commence at the end of that meeting.

(4) If an organisation entitled to appoint a Representative Member fails to do so within the said period of one month before the annual general meeting the appointment shall be made as soon as practicable after that meeting. The term of office of a Representative Member so appointed and of a Representative Member appointed to fill a casual vacancy shall commence on the day on which notification is received by the said secretary.

7. Co-opted Members. The Committee may appoint if they think fit not more than two Co-opted Members. Each appointment of a Co-opted Member shall be made at a meeting of the Committee to take effect from the date of that meeting.

8. Termination of membership. (1) Any Member who is adjudged bankrupt or makes a composition or arrangement with his or her creditors or who is incapacitated from acting or who communicates in writing to the Committee a wish to resign shall thereupon cease to be a Member.

(2) All the Members shall retire from office together at the end of the annual general meeting next after the date on which they came into office but they may be re-elected or re-appointed.

9. Additional Representative Members. The Committee shall have the power by a resolution passed at a duly constituted meeting by the votes of not less than two-thirds of the Members for the time being to allow the appointment of an additional Representative Member by any organisation in the area of benefit not already named in this Scheme.

10. Alteration to constitution of Committee. The constitution of the Committee as hereinbefore provided may on the application of the Committee be altered from time to time by Order of the Charity Commissioners.

11. Casual vacancies (1) Upon the occurrence of a casual vacancy the Committee shall cause a note thereof to be entered in their minute book at their next meeting and in the case of a vacancy in the office of Representative Member shall cause notice thereof to be given as soon as possible to the organisation entitled to fill the vacancy.

(2) A casual vacancy in the office of Elected Member may be filled at a meeting of the Committee to take effect from the date of that meeting.

12. Failure to appoint. The proceedings of the Committee shall not be invalidated by any vacancy among their Members or by any failure to appoint or any defect in the appointment or qualification of a Member.

13. Declaration by Members. No person shall be entitled to act as a Member whether on a first or on any subsequent entry into office until after signing in the minute book of the Committee a declaration of acceptance and of willingness to act in the trusts of this Scheme.

14. Members not to be personally interested. Except in special circumstances with the approval in writing of the Commissioners no Member shall take or hold any interest in any property belonging to the Charity otherwise than as a trustee for the purposes thereof, or receive any remuneration, or be interested in the supply of work or goods, at the cost of the Charity.

MEETINGS AND PROCEEDINGS OF THE COMMITTEE

15. Meetings of the Committee. The Committee shall hold at least two ordinary meetings in each year. A special meeting may be summoned at any time by the chairman or by any two Members upon seven clear days' notice being given to all the other Members of the matters to be discussed.

16. Chairman. (1) At the first meeting in each year after the annual general meeting the Committee shall elect one of their number to be chairman of their meetings until the

commencement of the first meeting after the annual general meeting in the following year and may also elect one of their number to be vice-chairman. The chairman and vice-chairman shall always be eligible for re-election.

(2) If the chairman and vice-chairman (if any) are absent from any meeting of the Committee the Members present shall choose one of their number to be chairman of the meeting before any other business is transacted.

17. Voting. Except as hereinbefore provided every matter shall be determined by the majority of votes of the Members present and voting on the question but in the case of equality of votes the chairman of the meeting shall have a second or casting vote.

18. Minutes. The Committee shall keep, in books maintained for the purpose, minutes of the proceedings of their meetings.

19. Accounts and annual report. The Committee shall comply with their obligations under Part VI of the Charities Act 1993 with regard to:

- (a) the keeping of accounting records for the Charity;
- (b) the preparation of annual accounts for the Charity;
- (c) the preparation of an annual report;
- (d) where applicable, the auditing or independent examination of the statements of account of the Charity; and
- (e) where applicable, the transmission of the statements of account and the annual report to the Commissioners.

20. Annual return. The Committee shall, where applicable, comply with their obligations under the Charities Act 1993 with regard to the preparation of an annual return and its transmission to the Commissioners.

21. Rules. Within the limits prescribed by this Scheme the Committee may from time to time make and alter rules for the conduct of their business and for the summoning and conduct of its meetings and in particular with reference to:

- (1) The terms and conditions upon which the said building may be used for the purposes specified in the Scheme by persons or bodies other than the Committee and the sum (if any) to be paid for such use.
- (2) The appointment of an auditor, treasurer and such other unpaid officers as the Committee may consider necessary and the fixing of their respective terms of office.
- (3) The engagement and dismissal of such paid officers and servants as the Committee may consider necessary.

- (4) The number of Members who shall form a quorum at meetings of the Committee, provided that the number of Members who shall form a quorum shall not be less than one-third of the total number of Members for the time being.

INSURANCE

22. Insurance. The Committee shall insure the said building and the furniture and effects therein to the full value thereof against fire and other usual risks arising out of the ownership of property.

APPLICATION OF INCOME

23. Receipts and expenditure. (1) The income of the Charity including all payments for the use of the said building and all donations for the benefit thereof shall be paid into a trust account at such bank as the Committee shall from time to time prescribe.

(2) The moneys standing to the credit of the said account shall be applied as the Committee shall decide in insuring as aforesaid, in maintaining and repairing the said building and the furniture and effects therein and in paying all rent (if any), rates taxes, salaries of paid officers and servants and other outgoings and in otherwise furthering the object of the Charity.

24. Surplus cash. Sums of cash at any time belonging to the Charity not needed for immediate working purposes shall be invested in trust for the Charity.

ANNUAL GENERAL MEETING

25. Annual general meeting. (1) There shall be an annual general meeting in connection with the Charity which shall be held in the month of April in each year or as soon as practicable thereafter.

(2) All inhabitants of the area of benefit of 18 years of age and upward shall be entitled to attend and vote at the annual general meeting.

(3) The first annual general meeting shall be convened by the existing Trustees of the Charity every subsequent annual general meeting shall be convened by the Committee.

(4) Public notice of every annual general meeting shall be given in the area of benefit at least 14 days before the date thereof.

(5) Before any other business is transacted at the first annual general meeting after the date of this Scheme, the persons present thereat shall appoint a chairman of the meeting. The chairman of subsequent annual general meetings shall be the chairman for the time being of the Committee, but if he or she is not present, before any other business is transacted, the persons present shall appoint a chairman of the meeting.

(6) The Committee shall present to each annual general meeting the report and accounts of the Charity for the preceding year.

LETTING AND SALE

26. Letting. (1) Subject to the provisions of this clause, the Committee may let any part of the land belonging to the Charity.

(2) The letting must not unduly interfere with the use of the remaining land for the object of the Charity.

(3) The Committee must comply with the restrictions imposed on disposal imposed by section 36 of the Charities Act 1993, unless the disposal is excepted from those restrictions by section 36(9)(b) or (c) of that Act.

27. Sale. (1) Subject to the provisions of this clause, the Committee may sell any part of the said land, and may do and execute all proper acts and assurances for carrying any such sale into effect.

(2) The Committee may only sell the land if -

- (a) the Committee decide that, on the grounds of expense or otherwise, it is necessary or advisable to discontinue the use of the whole or part of the said land and building for the object of the Charity, and
- (b) the decision to sell is confirmed by a resolution passed by a majority of the inhabitants of the area of benefit of 18 years of age and upward. At least 14 days notice of the meeting, setting out the terms of the resolution proposed, must be given.

(3) The Committee must comply with the restrictions imposed on disposal imposed by section 36 of the Charities Act 1993, unless the sale is excepted from those restrictions by section 36(9)(b) or (c) of that Act.

28. Proceeds of sale (1) Unless the Commissioners otherwise direct the clear proceeds of any such sale as aforesaid shall be invested in trust for the Charity.

(2) Thereafter, the Committee shall apply the clear income of the Charity in furthering the object of the Charity or for such other charitable purposes for the general benefit of the inhabitants of the area of benefit as the Committee think fit.

GENERAL PROVISIONS

29. Donations. The Committee may accept any donations or property for the general purposes of the Charity and they may also accept donations or property for any special objects connected with the Charity not inconsistent with the provisions of this Scheme.

30. Questions under Scheme. Any question as to the construction of this Scheme or as to the regularity or the validity of any acts done or about to be done under this Scheme shall be determined by the Commissioners upon such application made to them for the purpose as they think sufficient.

SCHEDULE

Land known as the recreation ground containing 2.24 hectares or thereabouts (formerly described as 5.547 acres or thereabouts) situate at Bokesbourne in the County of Kent having a frontage on the south-east to the road from Bridge to Bokesbourne being part of the land numbered 19a on the Ordnance Survey map of the area, being the land comprised in the above-mentioned conveyance made on the 17th August 1956 between Frederick William Henry Francis of the first part, John Frederick Baron Gretton and George Grenville Fortescue of the second part and the Parish Council of Bokesbourne of the third part.

Sealed by Order of the Commissioners this 31st day of December 1997.

L.S.