

## **DocView 2.0 Usage Example**

**Step 1:** Hospital users use their desktop PCs and a browser to go to **docview2.midwaydata.com**.



**IP Address of the computer accessing DocView is stored in log files** for audit purposes and to support investigation of access.



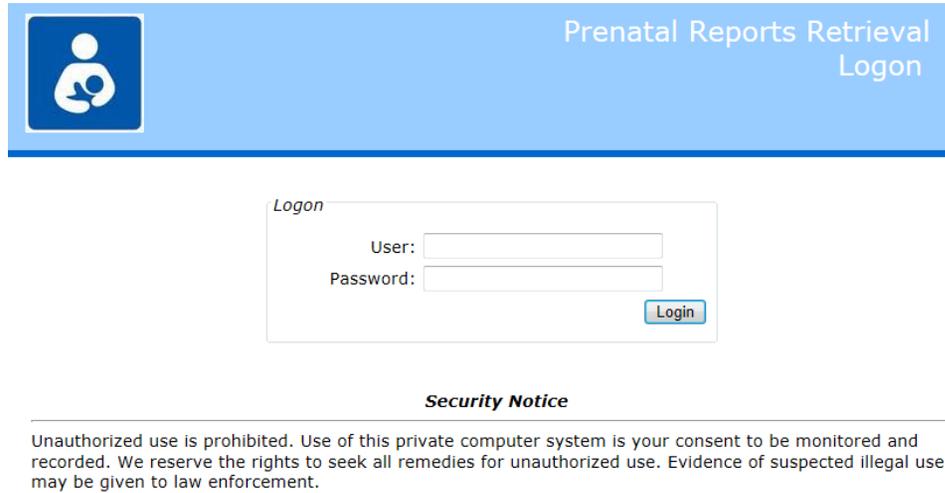
Practices can specify that **only certain IP Address ranges will have access** (for example IP ranges for their hospitals). This prevents inappropriate access from non-hospital locations (e.g., a nurse's house).



The DocView web application is hosted in a very high-availability data center with a secure link to Greenway's data center.

## Labor and Delivery Prenatal Documents: DocView 2.0

**Step 2:** Hospital users log in with a unique ID and password.



**Prenatal Reports Retrieval Logon**

*Logon*

User:

Password:

Login

**Security Notice**

Unauthorized use is prohibited. Use of this private computer system is your consent to be monitored and recorded. We reserve the rights to seek all remedies for unauthorized use. Evidence of suspected illegal use may be given to law enforcement.



Hospital staff (e.g., nurses) log in with a username and password. Industry standard rules for password complexity apply. Incorrectly entered passwords cause successively longer lockout periods to prevent brute force password attacks.



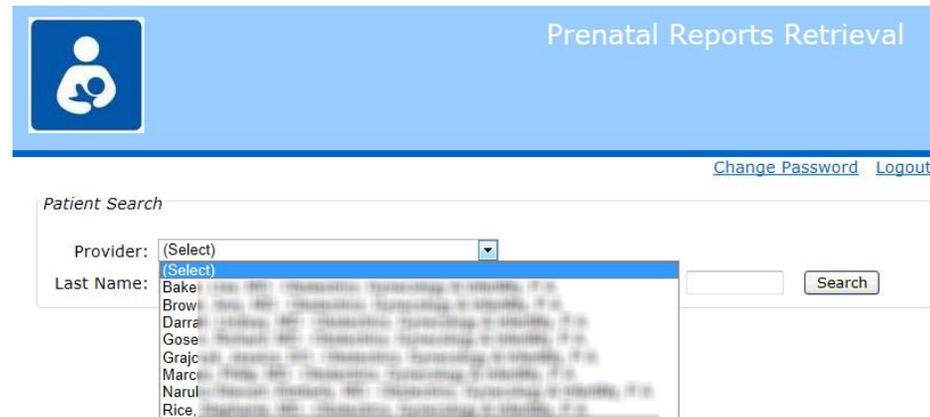
This username and password are unrelated to any PrimeSUITE licenses your practice uses.



User IDs and passwords are controlled by a local admin at the hospital.

## Labor and Delivery Prenatal Documents: DocView 2.0

**Step 3:** Hospital users pick from a list of physicians that deliver at that hospital.



The screenshot shows the 'Prenatal Reports Retrieval' interface. At the top left is a blue icon of a pregnant woman. The title 'Prenatal Reports Retrieval' is on the right. Below the title are links for 'Change Password' and 'Logout'. The main section is titled 'Patient Search' and contains a form with two dropdown menus: 'Provider:' and 'Last Name:'. The 'Provider:' dropdown is currently open, showing a list of names including Bake, Brow, Darra, Gose, Grajc, Marc, Narul, and Rice. A 'Search' button is located to the right of the form.



The user selects the practice by picking the patient's doctor by name. There is no need to know the practice name. This removes confusion between similar practice names.



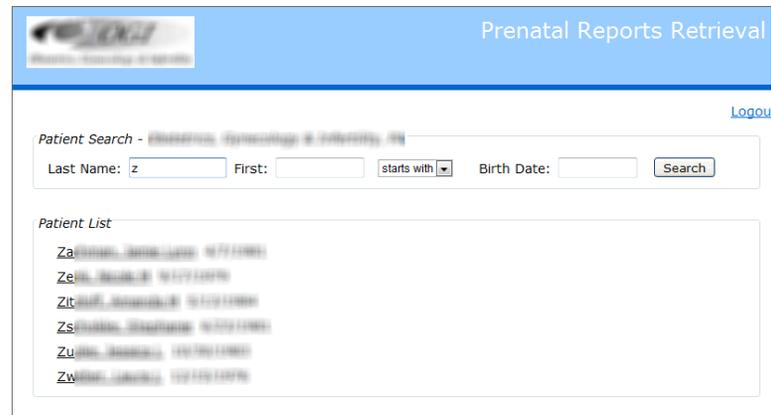
Only providers for practices that have been **authorized to be accessed from this hospital are displayed**. Selecting a provider provides access to ALL patients within that provider's practice.



After selecting a provider, the **practice's logo** is displayed in the upper left to confirm the practice selected.

## Labor and Delivery Prenatal Documents: DocView 2.0

**Step 4:** Hospital users enter some/all of patient's last name plus first name and/or date of birth. A list of patients is then displayed.



The screenshot shows the 'Prenatal Reports Retrieval' interface. At the top, there is a blue header with the title 'Prenatal Reports Retrieval' and a 'Logou' link. Below the header is a search form titled 'Patient Search - Obstetrics, Gynecology & Infertility, PA'. The search form includes fields for 'Last Name: z', 'First:', 'starts with' (a dropdown menu), and 'Birth Date:'. A 'Search' button is located to the right of the 'Birth Date' field. Below the search form is a 'Patient List' section containing a list of patient records, each starting with a letter (Za, Ze, Zi, Zs, Zu, Zw) followed by a name and a date.



Criteria for access in DocView is set by a **Patient flag**. For example, based upon weeks gestation. Most practices will want to have a Clinical Alert set and clear the Patient Flags automatically based upon criteria.



Patients with flags for **Restricted or Confidential** are not retrieved. Since DocView is real time, the clinic can remove the flag in PrimeChart and the records are immediately available in DocView.

## Labor and Delivery Prenatal Documents: DocView 2.0

**Step 5:** Hospital users see the chart document that the practice has chosen to be available and check the ones they want to Retrieve.

Patient Search - Obstetrics, Gynecology & Infertility, PA

Last Name: z First: starts with Birth Date: Search

Document List - Za

Date	Doc Type	Document Name	
<input checked="" type="checkbox"/>	2/29/2012	Lab Reports	Imported - Lab Result - ALT (SGPT) OB pt, AST (SGOT) OB pt, CBC, Differential & Platelet (OB pt), Creatinine, Blood (OB pt)
<input checked="" type="checkbox"/>	2/24/2012	Lab Reports	Imported - Lab Result - 24 hour urine (protein with creatinine urine), Creatinine Clearance
<input checked="" type="checkbox"/>	2/22/2012	Lab Reports	Imported - Lab Result - ALT (SGPT) OB pt, AST (SGOT) OB pt, CBC, Differential & Platelet (OB pt), Creatinine, Blood (OB pt), Uric Acid, Blood (OB pt)
<input checked="" type="checkbox"/>	9/6/2011	History and Physical	Antenatal screening, Normal Pregnancy, First
<input checked="" type="checkbox"/>	9/6/2011	Prenatal Flowsheet	
<input checked="" type="checkbox"/>	9/6/2011	Lab Reports	Imported - Lab Result - Gen Probe (OB pt) Chlamydia & Gonorrhea, Prenatal Profile (OB pt), Urine Culture (OB pt) Bacterial
<input type="checkbox"/>	3/16/2011	Lab Reports	Imported - Lab Result - Estradiol, FSH, Urine Pregnancy test, NEGATIVE (in office)



A **practice-defined subset** of chart documents is displayed.



**All document types viewable in the patient chart are available** (e.g., first OB H&P, lab flowsheet, Lab Reports, documents from other clinics, etc.), not just the prenatal flowsheet or antenatal summary. Most practices will restrict the documents available and not include things like Orders Notes or Miscellaneous Notes.



Practices can select a **maximum age for displayed documents**. You probably don't want Prenatal Flowsheets from previous pregnancies to be displayed to prevent them from being printed and used in error.

