

Textbook Requisitions

Please use the following form to request textbooks/workbooks which you need for your classes. Fill in all the requested information about the materials needed. ***Then have your principal sign the form.*** You may fax the form directly to me at the Media Center (766-4943), or you may send the form to me on the pony. I prefer having your request for material in writing rather than taking a message over the telephone. I will contact you if I have question.

Name: _____ Grade Level: _____

Quantity	Grade Level	Material Needed: Title, Publisher, Edition, Copyright	ISBN

Principal's Signature: _____