

**The Havens HOA
Board of Directors
Meeting Minutes
May 16, 2022
Zoom Meeting**

Call to Order: 7:02 p.m.

Members Present: Scott Wooldridge, Larry Crump, Tony Showman, Gary Harding, Joyce Peterson.

Members Absent: None.

Representing Your HOA: Amy and Judy (Your HOA Required to Attend).

Guests: Two homeowners were present.

Approval of March 2022 Minutes: Harding moved minutes be approved without reading, Showman seconded. Unanimous 5-0.

Financial Reports: The Board discussed the March and April financial reports prepared by Your HOA. Harding brought up an issue, and Amy Ingle will look into this issue. Harding motioned to accept March and April financials; Crump seconded. Approved 5-0.

Inspections Report: Lengthy discussion was held regarding numerous issues outlined below:

1. Your HOA sent out courtesy letters regarding lawn maintenance. The Board discussed with the Your HOA representatives present that these homeowners are not in violation of the covenants and these letters should have never been mailed.
2. Mailboxes were discussed as several homeowners have not kept up with maintenance of their mailboxes. Letters will continue to be mailed to homeowners to repair their mailbox.
3. A specific homeowner, located near the roundabout on S. Havens Drive, who posted on social media about a second violation letter was discussed by the Board and Your HOA. The second violation letter was sent by Your HOA without the Board's approval, and thus, the Board reiterated that no second violation letters are to be sent without the Board's approval. Wooldridge motioned that the commercial vehicle (although the violation said boat) being used for personal and work purposes is permitted for this homeowner to be parked in their driveway is not in violation of the covenants and that Your HOA is to communicate an apology for sending a boat violation letter to them when there was only a commercial vehicle parked in the driveway and not a boat. Harding seconded. Approved 5-0.
4. The Board requested that a Board Member be permitted to join the inspection of the neighborhood in the future which Your HOA agreed and reiterated that second violation letters must be approved by the Board before being sent to a homeowner.
5. Discussion at end of board meeting regarding a boat in a driveway on Windsong Court. Crump motioned that a second violation letter be sent to the homeowner for continued boat violation, sent via certified mail by Your HOA and to include the covenants and allow 15 days to correct. Peterson seconded. Approved 5-0.

ARC: Brief discussion. Showman to e-mail Wooldridge regarding a metal shed being denied. (Wooldridge returned e-mail stating that the shed has been built.) Your HOA will need to work with the board regarding this issue.

Old Business:

1. Due to more pressing issues, sidewalk and pond discussions were not held.

New Business:

1. Strypes has failed to service all the common areas. A discussion was done by the board members; however, Your HOA was not prepared to discuss, therefore discussions with the Vending Department will need to be made outside of the board meeting by e-mail and phone communication.
2. One of the homeowners in attendance has not received her card to access the pool and tennis court. Peterson will work with the Park and Pool Board to get this resolved.
3. GoDaddy domain is up for payment for hosting our website. Harding will receive the bill and pay for it. Motion was made by Wooldridge to reimburse Gary Harding for payment on the domain. Peterson seconded. Approved 5-0.

Collections: An executive meeting (board members and Your HOA only) was held to discuss the nine homeowners that were sent to EMP on May 10, 2022, for collections for their unpaid dues.

Next Meeting: Due to numerous pressing issues, next board meeting called for June 6, 2022, at 7 p.m. at the Havens Park. Your HOA is NOT scheduled/required to attend.

Meeting Adjournment: There being no further business; the meeting was adjourned at 8:17 p.m. Motion by Crump, seconded by Harding, passed 5-0.

Respectfully submitted:
J. Scott Wooldridge
President