

Bridgewater-Hebron Village District  
Meeting Minutes  
January 18, 2024

Board Members Present: Terry Murphy, Derry Riddle, Bill White (by phone)  
Others In Attendance: Kris Bean

The meeting began at 10:07 a.m.

The commissioners invited Kris Bean to speak regarding a scoreboard for the gymnasium. He is awaiting an estimate from Athletic Facility Solutions (who was recently used in Bristol) on a few options for some basic wireless units. A rough idea of cost including installation is about \$10,000. Given that we are likely to incur some costs associated with the new playgrounds, getting sponsors to help with the cost was considered, although the group thought that having an advertising panel on the board would not be the way to go. Acknowledging sponsors through press releases, etc. would be better. Kris volunteered to seek some contributors. Derry mentioned that perhaps some local banks would be interested. Terry recommended looking into a scoreboard with cat 5 cabling. The commissioners felt that it should be installed by professionals rather than volunteers, especially given liability concerns. How and where it would be installed was also discussed. It would likely be mounted on the wall rather than hung from the ceiling. In addition, other factors to consider are the serviceability of the unit. Derry recommended that Terry speak with a technician from the company rather than just a salesperson. Checking other companies was also a suggestion. Kris will contact other local schools to see where they have purchased them, and Terry will contact Keith McBey from Bonnette, Page & Stone regarding their recommendations. The commissioners agreed that installing a scoreboard in the gym would be beneficial, especially should the school expand to a K-8.

In addition to the scoreboard, other upgrades were discussed. Installing bleachers in the future should be looked into. Plus, the baseball field needs updating. Kris is a member of the baseball commission, which is affiliated with Newfound Babe Ruth (through the TTCC). The current field can only accommodate very young children. He thought the organization might be interested in helping update the field to accommodate older children (to age 12). He mentioned that it would still not be the level for middle school use. He suggested that a second field could possibly be installed on the opposite end of the field for middle school level play. It is likely that games on both fields could not be played simultaneously, however.

The commissioners thanked Kris for his valuable input. It was agreed that if Bridgewater, Hebron and Groton should form their own school district, the TTCC, and the wonderful programs they provide, would still be welcome to continue using the facility similar to how they are currently regardless of the new district's affiliation.

The minutes of October 30, 2023, were approved as written on motion by Terry and seconded by Derry.

The manifests were reviewed and signed. It was noted that Monica Paiva, the school secretary who passed away a number of years ago, is still mentioned as the contact on the Johnson Controls invoice. This should be updated to the present secretary, Sara Hunnewell.

*Corrections of minutes will be reflected on the next meeting minutes.*

Terry reported that a pipe burst overnight and flooded the conference room. Johnson Controls quickly fixed the pipe and Servpro is working on the clean-up. There was minimal damage to the conference room, speech therapy room, and nurse's office. A small amount of sheetrock will need to be replaced. Servpro will be coming back to clean the carpets in the entire office area. We plan to submit an insurance claim through NASD.

We received a gracious donation of \$182,000 toward the playground from the Rooke family. Since the total quote is \$219,285.13, we still need to raise about \$40,000 to do both playgrounds in the spring.

We will need to schedule a meeting in February to work on our budget. Included in the numbers should be monies to "lend" to help form the new school district.

Our annual meeting will be Tuesday, April 9. Terry will contact Colleen to confirm who is up for reelection. We will also need to schedule our budget hearing as well (not later than 25 days before our meeting) so we are looking at the second week in March.

Although we did not review the Profit & Loss during the meeting, Terry reported that our finances are in good shape.

It was noted that we need to reopen the bank account associated with the nonprofit that accepts donations on behalf of B-HVD for the school.

The meeting adjourned at 12:30 p.m. on motion by Terry, seconded by Derry.

Respectfully Submitted,  
Derry Riddle, Commissioner

Bridgewater-Hebron Village District  
Meeting Minutes  
March 11, 2024

Board Members Present: Terry Murphy, Derry Riddle, Bill White (by phone)  
No Others in Attendance

The meeting began at 10:15 a.m.

The minutes of February 15, 2024, were approved as written on motion by Terry and seconded by Bill.

In addition to the anticipated expenses discussed at the last meeting (cupola repair/painting, driveway pavement patching, plumbing drainage issues in the kitchen, painting of the storage shed), we plan to replace the eastern wing bathroom tile floors with epoxy. We also need to replace the urinals in the main boys' bathroom. As mentioned during the last meeting, Terry plans to ask Ted Gadbois to look at the gazebo and give us his suggestions/estimates. We don't expect any of these items to be very large expenses.

As suggested in our last meeting, in order to estimate the value of the school building and property, we should obtain an appraisal from a real estate professional. We also still have not received a copy of the insurance policy from NASD. Bill asked to check re who would receive any benefits should there be a claim. Terry will follow-up on this.

We received a gracious donation of \$5,229 from All Points Property Maintenance for the purchase of a scoreboard for the gymnasium, which has been ordered. Where to place it in the gym was discussed. Terry and Derry will try to meet later this month to determine the best location considering visibility and access to wiring. Kris Bean will continue to be included in this discussion. Terry will also look into possible contractors for the job. It was noted that Goodrum Electric has a lift which could possibly be used to fix some acoustic ceiling tiles while in the gym. Derry will mail a thank you from B-HVD, including our tax ID number, to All Points for their contribution.

Terry recently emailed Derry a list of potential playground donors of Hebron residents suggested by Merrills Property Maintenance (who we hire to maintain the school grounds). We have already received \$182,000 from the Rooke family of Bridgewater. The quote from GameTime for the playground equipment, shipping, and installation is \$219,285.13. We anticipate we will need about \$50,000 more if we consider removal and disposal of the old playground and installation of rubber mulch, etc. Jennifer Larochelle has offered to work with Derry to solicit these funds.

The proposed 2024 budget was reviewed. \$300,000 in the "Legal Matters & Expense", line 4153.00, was suggested to help cover initial start-up costs should the new three-town school district get approved. Our board has been in contact with the Hebron and Bridgewater Select Boards regarding this. The commissioners felt it was the best option to cover these initial expenses.

Terry moved to create a warrant article for the \$452,950.00 proposed budget. Bill seconded and the motion passed.

*Corrections of minutes will be reflected on the next meeting minutes.*

The budget hearing needs to be rescheduled due to the commissioners' unavailability.

Terry moved and Bill seconded to move the budget hearing from March 25 to March 26 at 10 a.m. and hold the B-HVD annual meeting on April 16. The motion passed.

The meeting adjourned at 12:11 p.m. on motion by Derry, seconded by Terry.

Respectfully Submitted,  
Derry Riddle, Commissioner

Bridgewater-Hebron Village District  
Budget Hearing Minutes  
March 26, 2024

Board Members Present: Terry Murphy, Derry Riddle  
Others in Attendance: Erick Piper by phone

The meeting began at 10:15 a.m.

The proposed \$452,950.00 budget was discussed, and the commissioners agreed to bring it to the B-HVD Annual meeting.

The meeting adjourned at 10:25 a.m. on motion by Derry, seconded by Terry.

Respectfully Submitted,  
Derry Riddle, Commissioner

**Bridgewater-Hebron Village District  
Annual Election & Meeting  
April 16, 2024**

The Annual Bridgewater-Hebron Village District Election and Meeting opened at approximately 7:00 pm. Present were Moderator Matthew Denton, Commissioners Derry Riddle and Terence Murphy and Village District Clerk, Colleen Kenny with approximately 7 residents. Moderator Denton opened with an introduction of the Commissioners and the Village District Clerk.

Articles were as follows:

**Article #1: “To choose a District Commissioner and other officers for the ensuing years.”** This was done by paper ballot of which there were 17 ballots cast. Votes cast were as follows:

Office of Commissioner (3 year term):  
**William White – 17 votes**

Village District Treasurer (3 year term):  
**Peggy Petraszewski – 17 votes**

**Article #2: To see if the District will vote to raise and appropriate the sum of \$452,950 which represents the operating budget. Said sum does not include amounts appropriated in other warrant articles. Recommended by the Commissioners.** This article was moved by John Dunklee and seconded by Terence Murphy. Commissioner Murphy stated the sum of Article #2 was primarily for the transition costs to form the three-town special purpose school district per HB349. Commissioner Murphy further stated that the operation costs of the BHVD School are basically taken care of and the school is in good shape. A scoreboard was donated by All Points Property Maintenance and will be installed soon. Once the Town of Hebron has their annual election in May and votes on if they choose to move out of SAU4, this issue will then move forward to next steps.


John Dunklee asked when the playground equipment replacement would be completed. Commissioner Riddle stated the playground needs approximately \$40,000 additional dollars. \$180,000 has been donated so far and once the remainder of the funds needed are received the order for the replacement equipment will be placed. Commissioner Riddle further stated that this updated equipment will include wheelchair accessibility. The removal of the current equipment is included in the costs. There is also a separate playground for smaller children on these grounds.

All Bridgewater-Hebron Village District residents presented voted in favor of passing Article #2. Article #2 passed.

**Article #3: To transact any other business that may legally come before this meeting.”** No additional requests for discussion were made. No further discussion.

A Motion to Adjourn was made by Skip Jenness and seconded by John Dunklee.  
Meeting adjourned at 7:10 pm.

Respectfully submitted,

  
Colleen M. Kenny  
Bridgewater Hebron Village District Clerk

Bridgewater-Hebron Village District  
Meeting Minutes  
June 12, 2024

Board Members Present: Terry Murphy, Derry Riddle, Bill White  
Others in Attendance: Mark Coulson

The meeting began at 10:00 a.m.

The minutes of March 11, 2024, were approved as written on motion by Terry and seconded by Derry.

Terry was appointed chairperson on motion by Derry and seconded by Bill.

The scoreboard is here. It needs to be tested and installed. It will be placed on the wall to the right side of the stage. The wiring is already in place from years ago. While Trusted Electric has the lift in the gym to do that work several broken ceiling tiles will be fixed.

Terry reported on the roof issues. A couple of caps need to be fixed because of wind damage. The roof area under the large air-intake louver needs new plywood, flashing, and roof shingles. Ted Gadbois has given an estimate of \$7,180 (which is less than we had anticipated) and will do the work.

Other maintenance items:

- The damaged bathroom tiles have been replaced with epoxy flooring.
- We still need to replace the urinals in the main boys' rest room.
- The plumbing drainage issue in the kitchen has been addressed.
- The storage shed still needs to be painted.
- The cupola has vinyl siding and is OK for now.

Terry moved to accept the GameTime contract of \$219,285.15 for the playground equipment. Derry seconded with the vote in favor.

Fundraising for the additional monies for the playgrounds are underway. Jennifer Larochelle and Derry created a letter which was sent to some prospective donors recently. Jennifer has been out of town and will follow up when she returns. Derry stated that the equipment needs to be ordered ASAP to have a chance to be ready for the new school year this fall, since it could take about 12 weeks to get it. The old equipment will need to be dismantled in August and the site prepped for installation. It was decided that Terry will be the contact person going forward with the Bridgewater Town Offices address, email, and phone used for correspondence. Derry will email the signed contract to our sales rep, Travis Armes, and ask him to send us two of the tools needed to dismantle the old equipment.

A discussion ensued regarding the renewal of the lease agreement with the Newfound Area School District for \$1 per year. It was decided to ask Dean Eggert to draft a proposal with an addendum stating that at the end of the lease all items on the premises be left except for individual's personal effects. This would include the books in the library, the laminator, smart boards, etc. We will need to meet to review the draft. Once we accept it Dean will present it to the NASD attorney.

The manifests and new vendor approvals were reviewed and signed.

The meeting adjourned at 11:27 a.m. on motion by Derry, seconded by Bill.

Respectfully Submitted,  
Derry Riddle, Commissioner

*Corrections of minutes will be reflected on the next meeting minutes.*



Bridgewater-Hebron Village District  
Meeting Minutes  
September 11, 2024

Board Members Present: Terry Murphy, Derry Riddle, Bill White  
No others were in attendance

The meeting began at 10:00 a.m.

The minutes of August 1, 2024, were approved as written on motion by Terry, seconded by Bill.

The Annual Financial Report from Plodzick & Sanderson was distributed.

The manifests and new vendor forms were reviewed and signed.

The Profit & Loss Report was reviewed. The last loan payment was paid (for the fire alarm updates, chimney repairs, etc.). We are doing okay financially but should continue to monitor our expenses closely.

The installation of the two playgrounds is almost complete. Terry has been coordinating the effort. The rubber matting is scheduled to be installed next week. The mulch has been delivered and can be spread 24 hours after the rubber is installed. The Merrills and Frank Hobart have helped with dismantling the old equipment and with site work. Some of their time has graciously been donated.

We have received additional donations for the playground, but still could use more. To date we've taken in about \$197,000. Some of the contributions were given in memory of Doug "Amoo" and Doris "Ama" Riddle. We plan to submit a community sponsorship application to Avangrid (Virginia Parker's employer), although it may be past their deadline. This has been waiting on receiving our updated IRS Determination Letter as a 501(c)(3) organization (which should be arriving in the next week or two after Julie reached out to them). We will also continue to work on getting other contributions. Derry will get the list of donors from Julie and send letters of acknowledgement.

The swing sets could use a new powder coat in brown to match the new playground. Terry will check with a local contractor that does this.

A discussion ensued about possibly adding two new classrooms at some point in the lower grade wing. Terry has been looking into getting a grant for this. He has touched base with Brackley Shaw, the architect, regarding possible plans, and BPS regarding a cost estimate to construct it.

Building Repairs/Maintenance Updates:

- The sewer system maintenance is complete.
- The storage shed still has a windowpane that needs fixing and Derry will ask Voss and/or Joe Hogan to take a look at it.
- Weeding is ongoing, including the two gardens near the front of the school.
- The greenhouse windows need cleaning, both inside and out. If the custodian Jerry will do some or all of it we could hire him. We could possibly hire Mike's Windows as another option. Terry will check on this.

The meeting adjourned at 11:39 a.m. on motion by Derry, seconded by Bill.

Respectfully Submitted,  
Derry Riddle, Commissioner

Bridgewater-Hebron Village District  
Meeting Minutes  
October 29, 2024

Board Members Present: Terry Murphy, Derry Riddle, Bill White by phone  
No others were in attendance

The meeting began at 9:05 a.m.

The minutes of September 11, 2024, were approved as written on motion by Terry, seconded by Bill.

The playground is mostly complete, but we are waiting for the new hardware to be installed for the swings. We are holding payment to GameTime pending the completion. We hope to paint the swing set structures brown in the spring. Some volunteers have offered to do this. We could still use additional donations for the playground. The fall newsletter for the Town of Bridgewater includes a request for contributions.

Building Repairs/Maintenance Updates:

- The storage shed windowpane has been fixed but needs cleaning/painting (which will probably happen in the spring).
- Terry will contact Daryl Ellis regarding weeding.
- The greenhouse's lower interior windows are being cleaned. It is an involved process because of the hard water buildup. They should be cleaned annually going forward.
- Johnson Controls/Simplex has been contacted regarding the issues with the video/clock/intercom systems. The repairs/updates are likely to be expensive, so we will probably do this later in the year since our funds are tight presently.
- The roof in the front of the building has some black stains likely caused by algae. Installing zinc strips on the roof should fix/prevent that. We are getting an estimate from Ted Gadbois to install these. We might also consider spraying it in the spring.

We have received notification regarding a \$500,000 anonymous grant from a foundation toward building two additional classrooms to the lower grade wing.

Terry moved and Bill seconded to accept the \$500,000 grant. The motion was approved.

We also will need to pave a parking area for the buses (probably three or four) for the Pasquaney School District. This will likely be in the area across the driveway from the upper grade wing of the building. Plus, the driveway/parking lot needs repaving as well.

The estimated cost for the addition and paving is \$1,500,000. Considering the grant, we would need to raise \$1,000,000 with a warrant article in 2025. We should be able to do this with a three-year bond without increasing the tax rate.

The greenhouse is being used by the Garden Club which is run by volunteers. Terry will meet with them today to review the watering system. One of the volunteers, Sue Pederson, a retired B-HVS kindergarten teacher, has requested a key to access the building during off hours.

The manifests and new vendor forms were reviewed and signed.

The letters thanking the playground donors were signed.

The Profit & Loss Report was reviewed. Financially things are tight until we receive the revenue from the towns in December, so we should continue to monitor our expenses closely.

The meeting adjourned at 10:10 a.m. on motion by Derry, seconded by Terry.

Respectfully Submitted,  
Derry Riddle, Commissioner