

Bridgewater-Hebron Village District
Meeting Minutes
August 20, 2025
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
Others in attendance: Jeff Cloutier, John Dunklee, Russ Holden (participating remotely),
Jared Maynard, Keith McBey, Tonia Orlando

The meeting began at 2:00 PM.

Construction Updates:

- The State Fire Marshal and the NH Dept. of Education are asking for paperwork related to the construction. Jeff will contact their offices regarding the documentation they need and keep us updated. Keith mentioned that BPS has not been asked for specifications such as this from these offices before.
- Tonia mentioned that a person from the Fire Marshal's office was in the school yesterday and put CO² detectors in the kitchen and boiler room.
- Jared said that the hole in the hallway floor will be filled with concrete tomorrow. It will be patched with tiles temporarily, which might not match the current floor color. The hope is to replace all the tiles in that hallway during the Christmas break, from the double doors on, with ones similar to those in the hallway by the greenhouse.
- The height of the cabinets and toilets in the addition will need to be determined.
- The bathrooms will have epoxy flooring. Terry will get the information to Jeff regarding the vendor who recently installed them in some of the other ones in the building.
- The pouring of the floor for the addition should happen in about two weeks.
- The secondary heating and ventilation in the new addition will come off the existing air handler. This is in addition to the radiant floor heat in the two new rooms. Installing the radiant heat piping to avoid freezing in the winter was discussed.
- Tonia inquired about possibly installing air conditioning in the two new classrooms since they will be used for summer school. Putting in mini-split ceiling cassettes was discussed as an option. Keith will get a quote for the cost of this.
- The thought is to have a locked panel for the radiant heat controls in one of the new bathrooms.
- The wood trusses should be in the first part of September.
- The washer/dryer and shower are not a priority currently but hopefully can be installed in the future.
- Terry will get Jeff the key schedule.
- The group reviewed the construction management contract totaling \$1,202,518.88.
- When the project is around 50% complete, Keith will give us an idea of how the numbers look.

Terry moved and Mark seconded to approve the construction management contract with BPS as presented. The motion passed.

Copies of the signed contract will be sent to the Bridgewater and Hebron Selectman's offices.

Tonia reported that some of the new furniture is scheduled to arrive at the school tomorrow, while some is still coming at a later date. She thanked the board for all the work being done for the school.

Tonia also mentioned that there have been some issues with the printers recently. The electrician happened to be in the building recently and found that the cables were all functioning. The problem ended up having to do with the lines not being activated. One of the printers is working now. They are waiting for a color copier/printer. Since there is one that had been recently given to the Town of Bridgewater that they are not using, Tonia took the information on it to see if it might work for the school's use.

Tonia and Russ are still working on the building use policy.

Mark made a motion to amend the amended minutes of July 23, 2025, to read GSI rather than GZA in the second bullet under the construction discussion (reverting back as it had been originally written). Derry seconded and the motion was approved.

Mark made a motion to amend the August 6, 2025, minutes to note that the July 23, 2025, minutes should have read GSI and not GZA in the second bullet under the construction discussion and have been amended as such. Terry seconded and the motion passed.

Mark made a motion to approve the August 6, 2025, as amended. Derry seconded and the motion was approved.

Terry presented a financial report as of August 12. About \$730,000 are available currently. The expenses have totaled around \$296,000 (of about \$460,000 budgeted). We have not made any payments from the construction loan yet. Terry noted that the bank payments will be interest only for the first year after signing the loan.

Regarding system upgrades, the old hubs in the office have been removed and the job is complete. The cable on the floor in the media center is now working.

The manifests were reviewed and signed.

Building Repairs/Maintenance Updates:

- Three out of the 25 security cameras still need fixing. At least one needs replacing.
- Terry will purchase another size sample pack to try for the folding chair bottoms in the gym. Once the correct size is determined, we will purchase enough white ones to replace them on all of the chairs.
- Budget Blinds is scheduled to replace the blinds starting tomorrow at 3:30 PM.
- We are still waiting for the quote from Johnson Controls for the clock/intercom updates. Terry will follow up with them again.
- The majority of the repair to the baseboard in the office has been done by Voss Hogan. A few sections behind large cabinets are planned to be done later this year.
- Tonia had mentioned that the carpeted area in the main entry vestibule is uneven and needs fixing. Terry will ask the contractor who is doing the carpeting in the Bridgewater Town Offices to take a look at it.

Mark and Derry still need master keys to the school. Tonia should be providing the B-HVD board members with badges.

The next B-HVD meeting is scheduled for Wednesday, September 3, at 10:00 AM at the Bridgewater Town Offices.

At 4:10 PM Terry made a motion to go into executive session to discuss a personnel matter concerning transition activities with the new school district. Derry seconded and the motion was approved.

At 4:35 PM Terry made a motion to come out of executive session, Mark seconded, and the motion passed.

The meeting adjourned at 4:35 PM on motion by Derry, seconded by Mark.

Respectfully Submitted,
Derry Riddle, Commissioner