

Bridgewater-Hebron Village District
Meeting Minutes
September 3, 2025
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
Others in attendance: Jeff Cloutier, John Dunklee, Russ Holden (participating remotely),
Jared Maynard, Tonia Orlando, Brackley Shaw

The meeting began at 10:00 AM.

Construction Updates:

- The floor of the addition has been poured, and the block walls have been started.
- The electrical is being installed.
- Plumbing is scheduled to start Monday, September 8.
- Roof trusses should be arriving September 17.
- It was noted that extra in-floor supports were added to protect the piping in the slab for the in-floor heating.
- The current hallway window openings will be filled with 6" block with brick on the classroom side. They will be recessed. Sound traveling from the hall to the classroom shouldn't be an issue. Tonia mentioned that a thicker corkboard (not readily available) for the recessed areas would be nice to better accommodate tacks/pins.
- It was noted that receptacles for ethernet cables will be installed in the classroom walls. Tonia will be consulted regarding their positioning.
- The cabinet heights will mimic the other classrooms in that wing. The toilets will be similar to the existing kindergarten room and will be verified by Tonia.
- The epoxy floors in the bathrooms will go up the walls a bit. BPS will use their subcontractor. Tonia and Derry will choose the color.
- It was felt that the flooring in the classrooms should be all tile (in neutral colors) rather than having some carpeting. Throw rugs could be used instead. Derry and Tonia will meet with the teachers that will be in those rooms to choose finishes for the tile and other surfaces.
- The panel for the radiant flooring will be placed in one of the bathrooms up high to be out of children's reach.
- A quick recovery backup heating system for these rooms is being researched. Whether the mini-split cassettes being considered for the AC would provide enough heat was discussed.
- Terry still needs to get Jeff the key schedule.
- Reroofing the entire back side of the building wing versus tying the new section into the existing roof was considered. BPS will price both options.
- Morrison Construction will rewrite their invoice to separate the site work for the addition construction (billed to BPS) and the bus parking area (billed to B-HVD).
- It was noted that the parking/pickup areas have temporarily changed during construction.
- We are getting prices from GMI for a first coat of pavement for the bus parking area. The remainder of the paving will likely happen next year.

- Tonia asked that a soundfield amplification system be hardwired into the middle of the ceilings in the new rooms.
- Jeff communicated with the State Fire Marshal and started the application process for the documents they are requiring. Tonia and Russ have the DOE paperwork regarding the classroom occupancy. This is required 60 days before the room can be occupied. A number of certificates need to be obtained regarding issues such as asbestos info, etc. Tonia, Russ, and Terry will meet to gather the necessary documents. Tonia will ask SAU4 if they have any pertinent files, which they might have since we received state aid through them when the school was first built. We also need plans from the subcontractors such as electrical and plumbing to submit to the fire marshal. We might incur additional costs for this.

Tonia gave copies of a Building Use Policy draft to the commissioners for their review. A discussion ensued regarding what constitutes community use and how keys are given out for the building. Tonia suggested handing out fobs rather than keys since the fobs can be deactivated. Switching some people that have keys to fobs was considered.

Mark made a motion to approve the August 20, 2025, minutes as written. Terry seconded and the motion was approved.

The group reviewed and signed the MS-535. It was noted that the fund balance increased from about \$55,000 at the close of 2023 to \$206,000 at the end of 2024.

The P&L was reviewed. A number of costs are shifting over to the Pasquaney School District (SAU108). We have not borrowed any money through the construction loan yet. B-HVD will be paying for the utilities in the building through July 1, 2026, when the school district will assume those expenses.

Terry has asked Robin Reinhold, business manager for SAU108, for a copy of the insurance policy on the building.

The manifests and new vendor forms were reviewed and signed.

It was suggested that we follow-up on the status of the agreement between SAU4 and SAU108/B-HVD regarding the contents in the building. Terry will contact our attorney Dean Eggert to assist with this.

Building Repairs/Maintenance Updates:

- We received a settlement check of \$14,800 from GAF for the roof staining.
- The security cameras are scheduled to be worked on tomorrow. A failed solid-state drive plus one camera needs replacing. All will need reprogramming.
- Terry ordered another size sample pack to try for the folding chair bottoms in the gym, which should arrive soon. Once the correct size is determined, we will purchase enough white ones to replace them on all of the chairs.
- Budget Blinds has installed the replacement blinds.
- Johnson Controls/Simplex has given a \$21,000 estimate to replace the clock/intercom systems. There are some complications due to the VOIP system. All will need to be integrated. We do not have a date for this yet.

- The security alarm should be fixed soon.
- The uneven areas in the carpeted area in the main entry vestibule are due to sand buildup over the years. Industrial carpet squares are scheduled to be installed next week to replace the current carpeting.
- Terry and the building custodian, Jerry, plan to install the plastic covers over the fire alarms soon.

Terry contacted the office and requested three key fobs to the building for the commissioners. We also need to obtain badges.

The next B-HVD meeting is scheduled for Wednesday, September 24, at 10:00 AM at the Bridgewater Town Offices.

The meeting adjourned at 12:16 PM on motion by Mark, seconded by Derry.

Respectfully Submitted,
Derry Riddle, Commissioner