

Bridgewater-Hebron Village District
Meeting Minutes
January 15, 2025

Board Members Present: Terry Murphy, Derry Riddle, Bill White by phone
No others were in attendance

The meeting began at 10:01 a.m.

The minutes of October 29, 2024, were approved as written on motion by Terry, seconded by Bill.

The 2024 P&L was reviewed. The net income of -\$261,564.15 is not accurate. The revenues are understated. It does not consider the \$182,000 playground donation that was posted in 2023. Also, the tax payment of \$133,000 from the Town of Bridgewater did not come in until January of this year. We raised \$649,200 (\$452,950 budgeted funds plus \$196,250 from playground donations). We've spent about \$126,000 out of the \$300,000 budgeted for the new school district legal fees/start-up costs. So, as of December 31, 2024, in reality we should have a surplus. We are doing OK financially at this point.

It was noted that we received a \$101 credit for overpayment of interest on a bond payment. We are currently debt-free.

Derry recently contacted our playground representative yet again, emailing him regarding the swings still not being done, stating that we are still holding payment until the project is completed. He apologized and assured us that it won't be too much longer.

Bill asked about our insurance coverage. B-HVD has general liability and worker's compensation coverage plus NASD has their own policy. SAU 108 will need to have insurance as well. The coverage for both parties will need to be reviewed going forward.

The manifests and new vendor forms were reviewed and signed.

Building Repairs/Maintenance Updates:

- The storage shed windowpane will need cleaning/painting in the spring.
- The greenhouse's lower interior windows have been cleaned. They should be cleaned more regularly going forward to avoid hard water buildup.
- Johnson Controls/Simplex was contacted months ago regarding the issues with the video/clock/intercom systems and obtaining an estimate to address the problems. Terry will contact them to follow-up. We will need to consider updating the whole system if/when we build an addition, adding funds to the bond to accommodate this.
- The roof in the front and west sides of the building has black staining that should be addressed this spring. We still need to obtain a price to do such.
- There has been water under some tiles on the floor of the preschool bathroom. It is not coming from the toilet or from the walls. It might actually be coming from snow on the students' boots. We should consider replacing the tiles with epoxy floors in the two bathrooms on that wing of the building, similar to the upper-grade wing bathrooms.
- The gym floor should be scrubbed and refinished this summer.

- A carpenter repaired some cabinetry in the classrooms recently and will assess their strength going forward and reinforce as needed.

An update on SAU 108 was discussed. As expected, the taxpayers will see an increase for school costs this year, but it will still be far less than if SAU 4 had changed the funding formula. It was noted that all three SAU 108 towns had a rise in their number of students and Hebron had a considerably larger percentage increase than the other towns. It is still unclear exactly what SAU 4 will leave, e.g., computers, etc., once their lease agreement is up. If they don't leave items behind to our satisfaction we could possibly negotiate regarding our three towns' percentage of the SAU 4 trust funds.

Discussion ensued regarding the \$500,000 donation for the addition. We will need to raise about \$1 million more for the project. Terry will double-check with BPS regarding an estimate. We will likely look into a four- or five-year note to lessen the tax impact. We also need to get an estimate for the re-paving of the driveway/parking lot and adding the bus parking area.

Terry met with the Garden Club regarding using the greenhouse and that is all set.

A discussion ensued about the doors not being locked in the building. Derry asked what the state and/or federal regulations are regarding locking school doors (specifically interior).

Preparations for our annual meeting were discussed:

- Terry will work on a draft for our budget proposal. We are looking at early to mid-February for our board meeting to review the budget.
- A bond and budget hearing will need to be set for later February (no later than March 14), with it being posted at least seven days prior to the hearing.
- The annual meeting will be April 8. Derry is up for re-election as commissioner and Matt Denton as moderator.
- Terry will write a draft for our annual report and send to Derry for editing. Once edited she'll send that draft to Bill and Terry for approval. This will need to be done in time for inclusion in Bridgewater's annual report.
- Terry will look into if we have any funds that we may need to encumber.

The lease agreement with the Pasquaney School District (SAU 108) was discussed. It will likely be similar to the current one with SAU 4. Terry will ask Dean Eggert to draft an agreement for us to review.

The meeting adjourned at 11:58 a.m. on motion by Derry, seconded by Terry.

Respectfully Submitted,
Derry Riddle, Commissioner

Bridgewater-Hebron Village District
Meeting Minutes
February 7, 2025

Board Members Present: Terry Murphy, Derry Riddle, Bill White by phone
Others in attendance: Bill Luti

The meeting began at 10:10 a.m.

The minutes of January 15, 2025, were approved as written on motion by Terry, seconded by Derry.

The manifests were reviewed and signed.

Derry followed up again with our playground representative yesterday and a crew is working on installing the swings at the school today. We will check the progress at the school later today. The check to GameTime is still being held pending completion of the job.

Building Repairs/Maintenance Updates:

- We do not have an exact estimate on the cost to fix the clocks, etc., but the current system is outdated, and it would likely be costly to update. It was felt it would be best to probably wait to update the system if/when we build the addition this spring. It is mainly the clocks that are the problem. The intercoms have some issues as well. The fire alarms and security system have been updated and are working normally. Terry is working on accessing the system remotely.
- The roof in the front and west sides of the building that has black staining should be addressed this spring. The affected areas will need to be sprayed. We are also looking into installing zinc to prevent it from happening in the future.
- The storage shed windowpane that had been replaced will need cleaning/painting in the spring.
- The water under some tiles on the floor of the preschool bathroom seems to be coming from the children's wet boots. We are considering replacing the tiles with epoxy floors in the two bathrooms on that wing of the building, similar to the upper-grade wing bathrooms.
- The gym floor should be scheduled to be scrubbed and refinished this summer.
- Merrills' Property Maintenance is now doing the winter snow removal.
- We will hire Mary Robie to clean the exterior of the building's windows this spring.
- We should consider adding felt to the windows for better energy efficiency.
- The conference room in the office area needs the vinyl kickboards replaced. Terry will ask the custodian Jerry to install them.

A discussion regarding the addition of the two classrooms/bathrooms ensued. BPS (the contractor who built the school) gave an estimate of 1.2 million for the project, which includes the site work. This would be done using the construction management process as we had done when initially building the school. It was felt that hiring Morrison Construction to do the excavation would make sense since they did the original site work. We need to be very careful during the process because of the underground utilities, etc. We agreed to hire Architect Brackley Shaw, who designed the building, to work on the plans. It was felt that hiring those who are already familiar with the project was prudent. Also, rather than hiring a clerk of the works, we will hire someone to do inspections as needed, especially for the soil compaction and the grade beam.

The paving was discussed. We obtained a quote of \$208,800 from GMI to repave the asphalt driveways, parking lots, and walkways. It did not appear to include the new bus parking area, however. If so, we will need to add this scope of work to the quote. Plus, the cost of the site work for the bus parking lot will need to be estimated. It was also decided to obtain an additional quote for the full scope of paving work from Pike Industries.

It was felt that a \$1.7 million warrant article would cover the excavation and construction for the addition, the furniture, systems upgrades for the building, technology costs, and the paving. It was mentioned that there is some furniture belonging to B-HVD stored in the shed and the buildings on the old Wescott property. Perhaps some of that could be used in the new classrooms or other areas of the school. Since we have been promised a \$500,000 grant for the addition, we would need to borrow \$1.2 million. It was noted that the grant is a one-time offer for this year and that is the main reason we are pursuing the addition at this time. In order to keep the taxes similar to last year's, we will look into a five or six-year bond to spread out the payments.

Preparations for our annual meeting were discussed:

- Terry will work on a draft for our budget proposal, which should be around \$160,000.
- He will also put together a draft for the warrant articles.
- We are looking at Wednesday, March 5, for the bond and budget hearing (time to be determined). It will need to be posted at least seven days prior to the hearing.
- The annual meeting will be April 8. Derry is up for re-election as commissioner and Matt Denton as moderator. Derry will check with Julie regarding the filing deadline.
- Terry will write a draft for our annual report and send to Derry for editing. It should include the playground that was funded mostly with private donations. The start-up costs for the new school district should also be mentioned. Once edited she'll send that draft to Bill and Terry for approval. This will need to be done in time for inclusion in Bridgewater's Annual Report.

Terry gave an SAU 108 update. He reported that it is still not clear what items that SAU 4 owns that they plan to leave in the building after their lease is up. It is possible that if they don't leave what we feel is reasonable, we can ask for our three towns' portion of the SAU 4 fund balance and two trust funds (building and technology).

A draft lease agreement between B-HVD and the Pasquaney School District was reviewed but it was not the most updated version. Given that, the discussion was tabled until the next meeting. Terry will email Derry and Bill our attorney's most recent draft to review before the meeting.

The policies/procedures for use of the building were brought up, e.g. afterschool programs, priority of use, etc. Many years ago, Monica Paiva, the secretary at B-HVS, was given a document with these procedures. Derry will try to locate a copy of it to use for general reference and for the lease agreement.

Our next board meeting was scheduled for Friday, February 14, at 10 a.m. We will review the drafts of the proposed budget, warrant articles, and lease agreement at that time.

The meeting adjourned at 12:20 p.m. on motion by Derry, seconded by Terry.

Respectfully Submitted,
Derry Riddle, Commissioner

Bridgewater-Hebron Village District
Meeting Minutes
February 14, 2025

Board Members Present: Terry Murphy, Derry Riddle, Bill White by phone
No others in attendance

The meeting began at 10:10 a.m.

The minutes of February 7, 2025, were approved as written on motion by Terry, seconded by Derry.

The manifests and new vendor forms were reviewed and signed.

The playground swings are finally installed and the checks to GameTime were mailed to them.

Building Repairs/Maintenance Updates:

- There was a problem with the heating system at the school last week which was caused by items being stored in front of the baseboard heaters in the classrooms. This could also possibly cause the pipes to freeze (as happened in the conference room last winter). Stacy was alerted to the issue and was asked to please let the teachers know.
- Control Technologies is updating heating valves in the mezzanine related to this.

We are waiting for an updated quote from GMI for the paving including the addition of the new bus parking. We will also obtain a second quote for the full scope of paving work from Pike Industries. We are guessing the estimate might come in around \$230,000-\$240,000. The site work for the new bus area could coincide with the excavation for the new addition. The paving would happen after the completion of the construction.

We obtained a rate quote for the bond of 5.99% from one bank. We are waiting on the second bank's quote. We also might ask a third bank as well.

The 2024 profit and loss report plus drafts of the 2025 budget proposal and warrant were reviewed.

Wednesday, February 26, at 10 a.m. was proposed for the bond/budget hearing at the Bridgewater Town Offices. Terry thought a second bond hearing might need to be held but he wasn't sure. If a second hearing is needed, March 5, at 10 a.m. was proposed. We will need to double-check whether a second bond hearing is required by the state. Also, Derry will contact both town offices to make sure there isn't a conflict with the February 26 hearing date.

Derry had recently emailed Terry and Bill a revised draft of the annual report. Terry gave his OK. Bill will review it and get back to Derry with any changes or his approval.

The group reviewed the lease agreement and made some minor changes. Terry will send Derry the latest draft from the attorney, she will mark the changes in red, then get the edited document back to Terry to send to our lawyer for review.

The meeting adjourned at 12:00 p.m. on motion by Derry, seconded by Bill.

Respectfully Submitted,
Derry Riddle, Commissioner

Bridgewater-Hebron Village District
Bond and Budget Hearing Minutes
February 26, 2025
Bridgewater Town Offices

Board Members Present: Terry Murphy, Derry Riddle
No others were in attendance.

Terry called the meeting to order at 10:00 a.m.

The proposed bond and budget were discussed.

It was noted that the proposed warrant has been submitted for pre-review to the DRA. We are waiting to hear back from them.

It was decided that a second bond and budget hearing should be held. It was scheduled for Wednesday, March 26 at 4 p.m. at the Hebron Town Offices. A B-HVD Board meeting will follow at 4:30 p.m.

Terry moved to make a recommendation to the B-HVD Board of Commissioners that during the next board meeting they move the proposed warrant articles and budget as presented. Derry seconded and the motion was approved.

The meeting adjourned at 10:21 a.m. on motion by Terry, seconded by Derry.

Respectfully Submitted,
Derry Riddle, Commissioner

Bridgewater-Hebron Village District

Budget & Bond Hearing

March 26, 2025

Meeting opened at 4:06PM in Hebron, NH.

Terry opened this meeting with a review of the budget and the warrant.

The use of the building would include \$1.2 million for the addition to the school, \$231,000 to pave and add a small parking lot as well as other upgrades. The communication system and clock changes were also discussed.

Further discussion on the speaker system in the gym, chair bumpers as well as minor chair repairs, sun shades and window weather stripping. Terry did have a discussion with Dan from the TTCC regarding a potential mat to put against the stage to avoid any injuries from students on the gym floor.

Terry made a motion to put forward Article #2 which was seconded by Derry as follows:

"To see if the Village District will vote to appropriate the sum of \$1,750,000 for a two-classroom expansion, furniture and paving upgrades and to authorize the issuance of a bond for that purpose in that amount not to exceed six years in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Commissioners to issue and negotiate such bonds or notes to determine the interest rate thereon. Further, to raise and appropriate \$241,524 for the first year's payment on the bond. This appropriation is wholly contingent on the District receiving a \$500,000 contribution from a private foundation for the above expansion. (Note: This appropriation is in addition to Warrant Article #3, the operational budget.)" Recommended by the Commissioners.

Derry made a motion to put forward Article #3 which was seconded by Terry as follows:

"To see if the District will vote to raise and appropriate the sum of \$218,476 which represents the operating budget. (Said sum does not include

amounts appropriated in other warrant articles.)” Recommended by the Commissioners.

Some discussion on the budget numbers. Discussion of Hebron's tax rate due to no reassessment being done to date.

Discussion of completion of the Lease Agreement in which edits were made and forwarded to Terry by Derry.

Terry communicating with Brackley Shaw to hopefully have a display at the April 8 meeting.

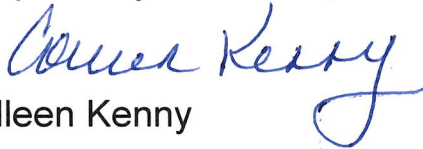
The February 14 minutes were approved by Terry and approved by Derry.

An updated quote from GMI came in at \$231,000 which includes the new parking area.

The annual report was approved for the April 8 meeting.

4:45: Terry made a motion to adjourn which was seconded by Derry.

Respectfully submitted,



Colleen Kenny

Bridgewater-Hebron Village District Clerk

BRIDGEWATER-HEBRON VILLAGE DISTRICT
ANNUAL ELECTION & MEETING
April 8, 2025

The Annual Meeting following the election of the Bridgewater-Hebron Village District began at 7:04 with approximately 30 residents in attendance.

Article #1: "To choose District Commissioners and other officers for the ensuing years."

Moderator Denton read the results of the ballots cast which were as follows:

Commissioner:

Derry Riddle – 42 votes cast with 1 write in

Moderator:

Matthew Denton – 43 ballots cast

Article #2: "To see if the Village District will vote to appropriate the sum of \$1,750,000 for a two-classroom expansion, furniture and paving upgrades and to authorize the issuance of a bond for that purpose in that amount not to exceed six years in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Commissioners to issue and negotiate such bonds or notes to determine the interest rate thereon. Further, raise and appropriate \$241,524 for the first-year's payment on the bond. This appropriation is wholly contingent on the District receiving a \$500,000 contribution from a private foundation for the above expansion. (Note: This appropriation is in addition to Warrant Article #3, the Operational Budget.) Recommended by the Commissioners.

Derry Riddle moved this Article as written, which was seconded by John Dunklee.

Derry Riddle spoke on this Article providing a history of the Bridgewater-Hebron Village District school. It was noted that the contribution from a private foundation is only good for this year and will not be an option for the future, nothing that if this Article does not pass that contribution will be lost. Brackley Shaw who was the original architect for the Bridgewater-Hebron school provided

drawings and a model that were on display in the front of the room. The Commissioners received a \$1.2 million estimate from the original builders of the school which will be built under construction management. This article should not raise taxes for either town.

Terry Murphy explained the \$241,524 as outlined in the budget explaining where those funds are allocated.

The Moderator asked residents to vote using their yes/no paper ballots. This Article will be held open for 1 hour and will resume at 8:10 for the final voting results.

At this time, the meeting held until 8:10PM when the one hour expired for Article #2.

Moderator Denton read the results of Article #2 as follows:

Yes - 36

No – 0

Article #2 passed.

Article #3: “To see if the District will vote to raise and appropriate the sum of \$218,476 which represents the operating budget. (Said sum does not include amounts appropriated in other warrant articles.) Recommended by the Commissioners.

Wesley Morrill moved this Article as written, which was seconded by Maurice Jenness.

Terry Murphy spoke on this Article explaining the difference between the bond in Article #2 and the Budget in Article #3. Terry further commented that no catastrophic events are expected as this building is maintained very well and in the event of any issue where funds to be expended, it would come before the District for a vote.

Aubrey Freeman asked why the “Legal Matters” line was such a specific number. Terry Murphy responded it was basically just an estimated amount.

Kathleen Connor asked for confirmation that the Commissioners would not be handling the curriculum, which Terry Murphy confirmed they would not be involved in that at all.

Kathleen Connor also questioned why the District Treasurer cost increased so much. Julie Converse stated it was basically contractor services such as the Superintendent and Business Manager services.

All were in favor. Article #3 passed unanimously.

Article #4: “To transact any other business that may legally come before the meeting.”

No business was brought forward.

8:12PM – Terry Murphy made a motion to adjourn which was seconded by Derry Riddle. All in favor.

Respectfully submitted,

Colleen Kenny
Bridgewater-Hebron Village District Clerk

Bridgewater-Hebron Village District
Meeting Minutes
April 16, 2025

Board Members Present: Terry Murphy, Derry Riddle, and Bill White by phone
Others in Attendance: Keith McBey and Brackley Shaw

The meeting began at 10:05 a.m.

Derry was sworn in as commissioner.

Derry moved and Bill seconded to elect Terry as chair. The motion passed.

The minutes of February 14, 2025, were approved as written on motion by Terry, seconded by Derry.

It was noted that both the bond and budget warrant articles passed unanimously at the annual meeting.

The manifests and new vendor forms were reviewed and signed.

The playground swings seem to be okay, after there had been a concern from the principal about them being hung too low. Derry had emailed Stacy recently but hadn't heard back yet. She will follow up with Stacy.

The group reviewed the financials including what has been spent on startup costs for SAU108. Once we have the audit done in May we will know what our fund balance is.

Keith McBey of Bonnette, Page & Stone, and our architect Brackley Shaw, arrived at 10:30 to review the new addition. The roof design options, construction timeframe, and general layout were discussed. Keith should be hearing from the company regarding the roof trusses soon, which will dictate how the roof might be constructed. The timeframe also depends on this. Use of the two existing classrooms in the lower grade wing during construction was discussed. It was agreed that creating the least disruption possible during construction for students, staff, etc. is a priority. Derry asked about how the traffic flow on the driveway going around the building might be affected by the building expansion. Keith and Brackley planned to visit the site and get some measurements after the meeting. The plans for the addition will need to take this into consideration.

We are still working with the banks regarding interest rates on the bond.

Terry has been communicating with the private foundation regarding obtaining the \$500,000 donation for the addition. Our accountant is assisting us with getting some needed paperwork for tax purposes.

Building Repairs/Maintenance Updates:

- Terry reported that the watering system in the greenhouse is working but he still needs to meet with the volunteer(s) who use the facility regarding how to best manage it.

- Spraying the roof to remove the staining will likely happen in June once school is out.
- Ted Gadbois will be inspecting the roof for any winter damage.
- The new epoxy floors are scheduled to be installed in the lower grade bathrooms on April 28 during spring recess.
- The Bridgewater Road Agent will patch the potholes in the pavement when weather allows.
- The gym floor is scheduled to be refinished this summer. TTCC has been notified.
- The security cameras need some minor repairs and tweaking. Northeast Security has been made aware of the issues, but the work has yet to be scheduled.
- The repairs/adjustments needed on some of the doors have been scheduled for spring vacation.

The estimate for paving is about \$250,000 including the addition of the bus parking lot.

The group reviewed the draft of the lease agreement with the minor changes that had been brought up at our last meeting. A discussion ensued regarding whether to include anything about the use of the greenhouse area and/or the security of the building. It was agreed that we should speak with Russ Holden, SAU108 Superintendent first. After our conversation with him we should communicate with our attorney.

The meeting adjourned at 11:55 p.m. on motion by Derry, seconded by Terry.

Respectfully Submitted,
Derry Riddle, Commissioner

Bridgewater-Hebron Village District
Meeting Minutes
May 22, 2025

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
No others in attendance

The meeting began at 10:00 a.m.

Derry moved and Terry seconded to accept Bill White's resignation as commissioner and appoint Mark Coulson as an interim commissioner. The motion passed.

Mark will serve until the next elections in April 2026. If he so chooses, he could run for a one-year term to complete the rest of Bill's time as commissioner. Terry is up for reelection next year for the usual three-year term.

Mark was sworn in as commissioner.

The minutes of April 16, 2025, were approved as written on motion by Terry, seconded by Derry.

The Profit & Loss statement was reviewed. It was noted that \$133,073.44 shows under 2025 income from the Town of Bridgewater although it is technically revenue from 2024. Although the check was received the end of December, the deposit was made the beginning of January so needs to show as such. We have about \$90,000 in the bank presently.

Terry noted that the \$500,000 grant money for the addition is forthcoming.

For the bond with Franklin Savings Bank we will need similar documentation as we provided for the grant for tax-exempt purposes. Since NH doesn't issue a tax-exempt certificate, other documentation is needed to prove we are a recognized NH Municipal Corporation and as such a non-profit and tax exempt. We are looking at a 5-1/2 year note at 5.2% interest with the first payment being interest only. We plan to treat this similar to a construction loan, borrowing money as it is needed. We might consider Camden National Bank, who we currently have accounts with, if for some reason FSB doesn't work out.

The manifests and new vendor forms were reviewed and signed.

Building Repairs/Maintenance Updates:

- Terry reported that a humidistat was installed in the greenhouse to better regulate the watering system. The humidistat still needs adjustments. Balancing the temperature and humidity is key. He talked to Tonia Orlando, the new principal starting July 1, about the workings of the greenhouse. It was agreed that it would be best to have a lead person who uses the greenhouse learning how to use the system properly.
- Spraying the roof to remove the staining will hopefully happen in June once school is out, although we need a week of dry weather.
- Ted Gadbois will be inspecting the roof for any winter damage.
- The new epoxy floors were installed in the lower grade bathrooms over spring recess.

- The pothole patching has been done but some aren't holding up well because of all the rain we have had.
- The status of the low swing height is still uncertain. Stacy had emailed an apology to Derry for "dropping the ball" regarding getting info about it to our GameTime rep. Derry has not heard back from Stacy since then, so we are not sure of the situation.
- The gym floor is scheduled to be refinished June 23 and 24. TTCC has been notified since it will be unavailable to use for a month.
- The security cameras still need some minor repairs and tweaking. Northeast Security has been made aware of the issues. We're looking for it to be done this summer.
- The repairs/adjustments needed on some of the doors did not happen during spring vacation as originally scheduled. Winnacut Door Co. will be hired to do the work.
- The 1-inch rubber bottoms for the folding chairs in the gym need to be purchased. Derry found some on Amazon and shared the info with Terry. He will purchase a small amount of them to try before we purchase them for all of the chairs. The custodian will install them.
- Window shades need replacing in the library, hopefully this summer.

Terry will get Mark and Derry master keys to the school.

Brackley Shaw is revising the addition plans based on our May 14 construction meeting. We had asked to have them by May 30. The priority is getting the foundation plan. We will schedule another meeting once the plans are ready for review.

Terry met with J.P. Morrison regarding the site work for the addition, especially considering the underground utilities, etc. Dig Safe will be contacted. Terry also mentioned that we need to find out how much site preparation is included in the paving contract for the new bus parking area.

The group reviewed the draft of the lease agreement. Some additions to Section VII were discussed. Under 7, Interior Maintenance, wording about notifying the village district about repairs plus restricting modifications to the existing structure were suggested. Adding a number 14, Greenhouse Area Use, limiting that area to its original intended use was also considered. Derry will draft some wording regarding these additions to the lease and email to Terry and Mark for comments. Once we decide on the wording, we will send to our attorney for review.

Russ Holden had suggested to Terry about adding some lockers to the upper grade hallway. The group was receptive to the idea and will look into its feasibility.

The meeting adjourned at 11:48 a.m. on motion by Mark, seconded by Derry.

Respectfully Submitted,
Derry Riddle, Commissioner

Bridgewater-Hebron Village District
Meeting Minutes
June 5, 2025

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
No others in attendance

The meeting began at 10:08 a.m.

The minutes of May 22, 2025, were approved as written on motion by Mark, seconded by Terry.

The manifests and new vendor forms were reviewed and signed.

It was noted that the property tax bills to the towns are delayed because the local school portion calculation was incorrectly based on SAU4 rather than SAU108. This is due to a mistake by the NHDRA. There is currently a bill in the legislature to address this issue.

Terry reported that currently the checking has \$15,478, the money market has \$500, and the savings has \$55,135.

Terry noted that the \$500,000 grant money for the addition is forthcoming. This, with the \$1.2 million bond totals \$1.7 million for the addition, paving, and systems upgrades.

SAU4 and the three towns of SAU108 are negotiating a settlement on the equipment in the building. The majority of the furnishings in the school are owned by B-HVD. SAU4 has not given a list of items they claim to own. The towns have also been discussing settlements regarding their portion of the SAU4 fund balance.

Terry will work on getting the village district tax information to the towns.

The Profit & Loss statement was reviewed. We should be OK financially through the beginning of July when SAU108 would take over paying for services such as the superintendent's salary.

The paperwork for the bond with Franklin Savings Bank has been approved. We are looking at borrowing \$1.2 million over 5.5 years with a 5.2% interest rate. There would be no interest payments the first year. This will be set-up similar to a construction loan. Most likely the payments will be made quarterly.

Building Repairs/Maintenance Updates:

- Gym floor refinishing is scheduled for June 23 and 24.
- The Hobart Dishwasher needs repair. The cost is estimated to be about \$2,500.
- JWS has been recommended to do the kitchen appliance repair work.
- Septic cleaning is scheduled for later this month
- We are looking at upgrading to a digital water mister controller in the greenhouse, which should cost around \$2,000.
- The cleaning of the roof stains plus the roof inspection will be done while school is out.

- It was suggested that in late summer GameTime come to inspect the new playground equipment. Any issues with the swings could be addressed at that time.
- Northeast Security will be coming to replace a camera and go over the security system.
- The doors will also be fixed this summer.
- Terry will check on the status of the rubber bottoms for the folding chairs.
- We will look into getting a quote from Budget Blinds to replace the window shades in the library.

Terry has been researching adding a washer and dryer in the kitchen area. The dryer is the more complicated issue because of fire and venting concerns.

The updated addition plans from Brackley Shaw were reviewed. The commissioners accepted the revised plans. Mark suggested that Russ Holden see the final plans before we put a shovel in the ground. This could be done on June 11 (9 a.m.), when there will be a team meeting with consultants regarding the network upgrade for the building. It was also noted that the truss company still needs to assess the plan.

The group discussed the lease agreement, which had been reviewed by our attorney, and accepted it with some revisions to the Greenhouse Area and Entry sections, including a suggested addition by Russ Holden. Derry will make the changes and send a revised version to Terry and Mark for their approval.

Terry will get Mark and Derry master keys to the school.

The meeting adjourned at 12:02 p.m. on motion by Derry, seconded by Mark.

Respectfully Submitted,
Derry Riddle, Commissioner

Bridgewater-Hebron Village District
Meeting Minutes
June 18, 2025

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
No others in attendance

The meeting began at 9:55 a.m.

The minutes of June 5, 2025, were approved as written on motion by Mark, seconded by Terry.

The manifests and new vendor forms were reviewed and signed.

Terry has sent the B-HVD tax bills to the towns. It was noted that the property tax bills sent out to the taxpayers by the towns are still delayed because the local school portion calculation has still not been adjusted by the NHDRA. This will hopefully be solved soon. Money is tight as a result.

Terry noted that the \$500,000 grant money has been received and will be put in a special bank account. The monies for the systems upgrades are included in this, plus \$250,000 is earmarked for the paving. The paperwork for the \$1.2 million loan through Franklin Savings Bank is underway.

Terry presented information regarding the technology systems upgrades for the school. The estimated cost is about \$96,000. We need to create our own domain and network plus purchase new equipment. The purchase orders for the equipment and the contracts for managed services were reviewed and signed. The equipment will be purchased from Intra Systems, Tyler will handle the accounting and payroll systems, Alma will be hired for student management, and Apptegy will take care of the website management.

This Friday, June 20, Terry will be meeting with SAU108 administration and staff regarding a review of the technology.

A meeting is scheduled for Monday, June 23, between SAU4 and SAU108 regarding the settlement on the equipment in the building.

Building Repairs/Maintenance Updates:

- Gym floor refinishing is scheduled for June 23 and 24.
- A new pump plus other parts are coming for the Hobart Dishwasher repair.
- Septic service is scheduled for June 24.
- The digital water mister controller has been installed in the greenhouse but still needs to be configured.
- The cleaning of the roof stains plus the roof inspection will be done once the weather permits.
- Security cameras will be worked on once school is out for vacation.
- Terry is working on scheduling the contractor to fix the doors this summer.
- Terry will purchase a pack of the rubber bottoms to try on the folding chairs in the gym.

- If it is decided to have GameTime come to adjust the swing height, we will ask them to also check the fastenings of the playground at that time.
- Sarah Hunnewill, B-HVS Admin Assistant, has been asked to provide us with a vendor name for the library window blinds so we can obtain a quote to have them replaced.

We have put the washer and dryer on hold at this time. Venting the dryer is complicated and needs to be addressed.

A discussion ensued regarding the addition. It was also noted that the truss company still needs to assess the current plan to lay them over the existing roof. The goal is to have the foundation for the addition in by Labor Day. It is likely that Morrison Construction LLC of Bristol will do the site work. Terry will talk to Keith McVey so we can schedule a meeting with him once he has the bids from the various subcontractors.

The lease agreement is on the agenda for the SAU108 meeting this evening.

Sarah H. provided Derry with some documents B-HVS and SAU4 have used in the past regarding community use of the school facilities. It was decided that our board meet with Russ Holden, SAU 108 Superintendent, and Tonia Orlando, the new B-HVS Principal, regarding establishing a policy and setting procedures for outside use of the school and grounds. It was noted that the TTCC will still continue use of the building as they do currently.

Terry will get Mark and Derry master keys to the school after the doors are serviced. The school district should be providing the B-HVD board members with badges.

The meeting adjourned at 11:45 a.m. on motion by Mark, seconded by Terry.

Respectfully Submitted,
Derry Riddle, Commissioner