

Bridgewater-Hebron Village District
Meeting Minutes
February 7, 2025

Board Members Present: Terry Murphy, Derry Riddle, Bill White by phone
Others in attendance: Bill Luti

The meeting began at 10:10 a.m.

The minutes of January 15, 2025, were approved as written on motion by Terry, seconded by Derry.

The manifests were reviewed and signed.

Derry followed up again with our playground representative yesterday and a crew is working on installing the swings at the school today. We will check the progress at the school later today. The check to GameTime is still being held pending completion of the job.

Building Repairs/Maintenance Updates:

- We do not have an exact estimate on the cost to fix the clocks, etc., but the current system is outdated, and it would likely be costly to update. It was felt it would be best to probably wait to update the system if/when we build the addition this spring. It is mainly the clocks that are the problem. The intercoms have some issues as well. The fire alarms and security system have been updated and are working normally. Terry is working on accessing the system remotely.
- The roof in the front and west sides of the building that has black staining should be addressed this spring. The affected areas will need to be sprayed. We are also looking into installing zinc to prevent it from happening in the future.
- The storage shed windowpane that had been replaced will need cleaning/painting in the spring.
- The water under some tiles on the floor of the preschool bathroom seems to be coming from the children's wet boots. We are considering replacing the tiles with epoxy floors in the two bathrooms on that wing of the building, similar to the upper-grade wing bathrooms.
- The gym floor should be scheduled to be scrubbed and refinished this summer.
- Merrills' Property Maintenance is now doing the winter snow removal.
- We will hire Mary Robie to clean the exterior of the building's windows this spring.
- We should consider adding felt to the windows for better energy efficiency.
- The conference room in the office area needs the vinyl kickboards replaced. Terry will ask the custodian Jerry to install them.

A discussion regarding the addition of the two classrooms/bathrooms ensued. BPS (the contractor who built the school) gave an estimate of 1.2 million for the project, which includes the site work. This would be done using the construction management process as we had done when initially building the school. It was felt that hiring Morrison Construction to do the excavation would make sense since they did the original site work. We need to be very careful during the process because of the underground utilities, etc. We agreed to hire Architect Brackley Shaw, who designed the building, to work on the plans. It was felt that hiring those who are already familiar with the project was prudent. Also, rather than hiring a clerk of the works, we will hire someone to do inspections as needed, especially for the soil compaction and the grade beam.

The paving was discussed. We obtained a quote of \$208,800 from GMI to repave the asphalt driveways, parking lots, and walkways. It did not appear to include the new bus parking area, however. If so, we will need to add this scope of work to the quote. Plus, the cost of the site work for the bus parking lot will need to be estimated. It was also decided to obtain an additional quote for the full scope of paving work from Pike Industries.

It was felt that a \$1.7 million warrant article would cover the excavation and construction for the addition, the furniture, systems upgrades for the building, technology costs, and the paving. It was mentioned that there is some furniture belonging to B-HVD stored in the shed and the buildings on the old Wescott property. Perhaps some of that could be used in the new classrooms or other areas of the school. Since we have been promised a \$500,000 grant for the addition, we would need to borrow \$1.2 million. It was noted that the grant is a one-time offer for this year and that is the main reason we are pursuing the addition at this time. In order to keep the taxes similar to last year's, we will look into a five or six-year bond to spread out the payments.

Preparations for our annual meeting were discussed:

- Terry will work on a draft for our budget proposal, which should be around \$160,000.
- He will also put together a draft for the warrant articles.
- We are looking at Wednesday, March 5, for the bond and budget hearing (time to be determined). It will need to be posted at least seven days prior to the hearing.
- The annual meeting will be April 8. Derry is up for re-election as commissioner and Matt Denton as moderator. Derry will check with Julie regarding the filing deadline.
- Terry will write a draft for our annual report and send to Derry for editing. It should include the playground that was funded mostly with private donations. The start-up costs for the new school district should also be mentioned. Once edited she'll send that draft to Bill and Terry for approval. This will need to be done in time for inclusion in Bridgewater's Annual Report.

Terry gave an SAU 108 update. He reported that it is still not clear what items that SAU 4 owns that they plan to leave in the building after their lease is up. It is possible that if they don't leave what we feel is reasonable, we can ask for our three towns' portion of the SAU 4 fund balance and two trust funds (building and technology).

A draft lease agreement between B-HVD and the Pasquaney School District was reviewed but it was not the most updated version. Given that, the discussion was tabled until the next meeting. Terry will email Derry and Bill our attorney's most recent draft to review before the meeting.

The policies/procedures for use of the building were brought up, e.g. afterschool programs, priority of use, etc. Many years ago, Monica Paiva, the secretary at B-HVS, was given a document with these procedures. Derry will try to locate a copy of it to use for general reference and for the lease agreement.

Our next board meeting was scheduled for Friday, February 14, at 10 a.m. We will review the drafts of the proposed budget, warrant articles, and lease agreement at that time.

The meeting adjourned at 12:20 p.m. on motion by Derry, seconded by Terry.

Respectfully Submitted,
Derry Riddle, Commissioner