

Bridgewater-Hebron Village District
Meeting Minutes
August 6, 2025
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
Others in attendance: John Dunklee, Russ Holden (participating remotely), Keith McBey, Tonia Orlando, Brackley Shaw

The meeting began at 10:05 a.m.

Construction Updates:

- J. P. Morrison Construction has dug the foundation for the addition. The geo-engineers have tested the soils and recommended a larger compactor. The compaction has been done, and they are coming today to inspect it. Since no issues are anticipated, the footings are scheduled to be poured by Redimix on Friday.
- It was noted that the sewer pipe is three feet down. The coring for the electric, sewer, and water in the corridor are planned to be done before the start of school. The new sewer pipe will be PVC.
- The shower proposed in the new location of the nurse's room will be put on hold until the other construction costs are determined.
- Locating a stackable washer/dryer in the kitchen or cafeteria area was discussed, possibly in a closet.
- The plans for the wood trusses for the roof over the addition have been okayed by Brackley and are being reviewed by BPS.
- Keith will prepare the construction management contract with BPS for review and signing at our next scheduled meeting.
- The site work for the bus parking area has been done. Since the paving of the driveways and parking lots will likely be delayed until next year, it was thought that just the initial asphalt binder course be applied to the bus area this year. Funds for the paving (about \$250,000 had been allocated for all of the paving including the bus parking lot) will need to be set aside for next year.

The financial review was moved up on the agenda. Terry will look over the numbers for the Village District regarding the start-up costs for SAU108, etc. It was noted as in earlier meetings that the Local Revenues under Income of the Profit & Loss Report are about \$133,000 higher since although that amount was received in 2025, it should actually be attributed to 2024. It was mentioned that many of the school district's start-up costs incurred by B-HVD are transitioning over to SAU108. Russ and Tonia will be meeting with Robin Reinhold, the consulting business administrator, this coming Monday regarding the SAU108 budget.

The business use policy was also moved up on the agenda. Tonia will look at Plymouth's policy as a starting point, as well as what might exist for B-HVS and/or SAU108. The lease agreement between B-HVD and Pasquaney School District (SAU108) will also be considered. She will work with Russ to create a draft which will be presented to B-HVD for review.

The minutes of July 23, 2025, were approved as amended on motion by Mark, seconded by Terry. The second bullet item under the construction discussion should be corrected to read GZA rather than GSI.

The manifests were reviewed and signed.

Regarding system upgrades, the internet is up and running. IntraSystems is working on the wiring replacement for the hub in the office area.

Building Repairs/Maintenance Updates:

- The remaining digital water mister controllers have been configured in the greenhouse but still might need some tweaking.
- GAF has acknowledged the roof stain issue falls under the warranty but the amount for the settlement is still pending. The whole roof is scheduled to be chemically treated on August 11 at a cost of \$14,800.
- Three out of the 25 security cameras still need rebooting. We are looking to possibly hire a new vendor in the future.
- Terry purchased two different sized sample packs of the rubber bottoms to try on the folding chairs in the gym. Once the correct size is determined, we will purchase enough white ones to replace them on all of the chairs.
- Budget Blinds is scheduled to replace the 19 blinds before the start of school.
- The clock and intercom fixes/updates are being quoted by Johnson Controls out of Nashua. We are still waiting for the paperwork from them.
- The repair to the baseboard in the office area is being done by Voss Hogan. Terry would like to discuss this with him before the work starts.

Terry will get Mark and Derry master keys to the school. The consideration of rekeying the building in the future might happen in future years but would involve considerable expense. Changing the code on the alarm system was mentioned again as another possibility. Tonia should be providing the B-HVD board members with badges.

The next B-HVD meeting is scheduled for Wednesday, August 20, at 2:00 PM at the Bridgewater Town Offices.

The meeting adjourned at 12:07 p.m. on motion by Derry, seconded by Mark.

Respectfully Submitted,
Derry Riddle, Commissioner