Bridgewater-Hebron Village District
Meeting Minutes
April 1, 2026
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
Others in attendance: Russ Holden (participating remotely), Keith McBey, Tonia Orlando

The meeting began at 10:02 AM.

Mark made a motion to approve the March 4, 2026, minutes as written. Terry seconded and the motion was approved.

Construction Update:

- The placards/signage need to be done.
- The corner of the roof still needs to be repaired.
- Some roofing and trim need to be completed, plus the louvres still need to be done.
- The bollards will be installed this spring by Morrison Construction through BPS.
- The exit ramp needs to be put in. This and the bollards should happen before the paving.
- The fire alert lights still need to be installed in the bathrooms of the addition.
- The whiteboards and tackboards are still needed.
- The smart boards need to be installed on the walls of the new classrooms.
- The toilet paper dispensers in the new bathrooms are set very low and need to be moved up on the wall.
- The exterior security camera for that wing needs to be installed (not with BPS).
- The doors and locks in the new addition still need to be done (with Lang Door through BPS) to fit the current master key.
- It was noted that the trailer and box need to be removed from the job site. Plus, the construction site needs to be cleaned up once all the snow is gone.
- The air handling system between the classrooms needs to be balanced.
- Terry reported that the circulating pumps for the floor heat are actually designed to run continuously.
- A fire alarm pull cover is needed for the new classroom plus some others throughout the building. Terry will contact the contractor who installed the others.
- Keith reported that we are still under budget re the construction costs with them. He still feels the $1,174,200.85 cost projection from January 7 is good. We have paid $1,067,792.74 to BPS for the project to date.
- We are still waiting for a response from the State Fire Marshal's office. Jeff has followed up with them.
- It was decided to look into the costs/feasibility this summer of installing a washer and dryer in the future. The possibility of putting in a shower at some point could also be researched.
- The Merrills will do the tree limbing this spring.
- It was decided to pause on the one-way film for the glass in the doors. Having visibility blocked permanently might be an issue. Tonia will do some research. Hopefully we can find a more temporary, low-tech solution.
- Derry ordered the shades for the new classrooms, the conference room, plus two replacements for torn ones, from Budget Blinds at $2,508.40 (with their sale plus free

installation when ordering ten). The hope is to have them installed during April break. She will check on the timeframe. If they cannot hang them during vacation, they said they could do them after regular school hours.
- The new classrooms need telephones (not a BPS item). Terry will follow-up with the VOIP contractor.
- Tonia praised Jeff and Jared for being great to work with.

Terry reported that we received an estimate of $12,353 for the fob system for the eastern and front entrances. The group agreed to proceed with installing them. Terry will check to see if this quote included a camera at the front entrance.

The paving is scheduled to be done in June. Terry confirmed that the $211,000 estimate does not include the new parking lot on the east side of the building since that is already completed. Grading will be done to address the drainage issues.

On April 9 there will be a visit to the Biddeford School to see their security system which is similar to the one being considered for B-HVS using the security and safety grant.

The school security assessment was tabled.

The Pasquaney School District Policy FEG: Supervision of Construction, Clerk of the Works/Project Manager passed at the school board's March 18 meeting.

The group discussed the new furniture for the building. Some will be obtained through SAU128 and some with B-HVD. Some of it needs to be ordered ASAP for it to be here on time.

Mark made a motion to authorize funds not to exceed $32,000 for the purchase of furniture. Derry seconded and the motion passed.

Terry and Tonia will work together to remove the unneeded furniture on the premises.

Building Repairs/Maintenance Updates:
- We still need to obtain a quote for the window sash replacements from Jeff. It was noted that the current windows could use some weatherstripping. Terry will ask Jerry to help with this.
- Remote access security camera training has been done.
- The intercoms are on hold until after the Biddeford visit.
- It was noted that the upper grade classrooms cannot easily hear the fire alarm. Hopefully this can be addressed if new speakers are installed with the new system.
- Tonia reported that the greenhouse is active with the Garden Club under the direction of the new science teacher (who has been hired for next year). Terry will arrange to meet with her to review the greenhouse operation.
- It was decided that the tile floor repair was not a high priority and can probably wait until other larger flooring jobs are done in the future.
- Two eye wash units are being ordered for the potting room and the kitchen area, and Newfound Plumbing will be hired to install them.
- Derry will follow-up with Dale Blossom regarding painting the lower grade hallway during April vacation, as well as the area in the hall between rooms 39 and 43. She will ask him to touch base with Tonia.

- Tonia mentioned that there is a constant noise in the communications closet. Terry will investigate this.
- B-HVD will hire a company to clean the carpets this summer.

Tonia presented a floorplan of the school with the proposed classroom usages for next year. Terry will get her a digitized version of the plan from Control Technologies.

The Profit & Loss statement and financial status were reviewed. We remain in good shape. The 2025 audit is in process.

The group reviewed and signed the manifests.

Preparations for our April 14 annual meeting were discussed. Terry will present the budget at the meeting. Copies of the warrant, annual report, and proposed budget will be available for handouts.

Our next board meeting is scheduled for Wednesday, May 6, at 10 AM.

The meeting adjourned at 12:05 PM on motion by Derry, seconded by Terry.

Respectfully Submitted,
Derry Riddle, Commissioner

Corrections of minutes will be reflected on the next meeting minutes.