

Bridgewater-Hebron Village District
Meeting Minutes
June 3, 2026
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
Others in attendance: Alex Bonner, Jeff Cloutier, Russ Holden (participating remotely), Tonia Orlando

The meeting began at 10:05 AM.

Terry made a motion to approve the May 6, 2026, minutes as written. Mark seconded and the motion was approved.

Construction Updates:

- We are still waiting to hear back from the State Fire Marshal's office. Jeff had reached out again two weeks ago. He will get our contact Steven Dunn's info to Russ. Russ has been waiting to contact DOE pending documentation from the Fire Marshal. He will contact Steven and mention that occupancy is needed by July 6 for summer school.
- The whiteboards, tackboards, and smart boards are done.
- The fire alert lights and detectors need to be checked.
- The pneumatic door closers still need adjustments.
- The roof repair is done except for a piece of flashing.
- The toilet paper dispensers have been moved.
- The placards/signage have been ordered but have not arrived.
- Jeff will order two spare window units with screens. (Three screens that are torn in other sections of the building will be repaired.)
- The exit ramp is done except for the railings.
- The bollards are installed.
- The site clean-up is mostly done. The box trailer needs to be moved off site.
- The exterior door needs painting, which BPS will do.
- The "H" master key does not work in the new exterior door. This needs to be researched before contacting a locksmith. Tonia also mentioned that rekeying all of the exterior locks should be considered in the future, and that the administrator in the building should manage them.
- Tonia noted that Jerry is out with back issues. We should hire an outside contractor to help move furniture this summer. RJ Crowley of Plymouth was recommended. Sharing the cost of this with the school district was also suggested.
- The budget projection was discussed. The anticipated cost at completion is \$1,185,577.00, which includes all change orders to date. The original contract was \$1,202,518.88. We still have about \$70,000 to draw on the loan. The loan payments are interest only until 2027.

The paving is scheduled for June 22. There will be limited access to the school at that time. Tonia and Sarah plan to work remotely from home. Terry will confirm the date with GMI and let Tonia and Jeff know.

Terry is still working on getting the fire alarm pull covers installed.

The Merrills will be working on the tree limb trimming, fencing repairs, improving the back lawns, removing the raised beds, and preparing a new garden area. It was noted that the greenhouse has been a huge success.

This summer the rest of the hallways and the cafeteria will be painted. Tonia has contacted Dale Blossom.

We have the eye wash units. Newfound Plumbing has a work order to install them.

Terry and Tonia, along with the sixth-grade teacher Tom Poulliot, plan to get the water turned on in the fields.

Total Security has been given a 50% deposit for the security system upgrades at the entrances and the installation of the fob system at the eastern entryway.

It was noted that four new speakers will be installed in each classroom with the building's new security system and the old ones will be removed.

Two of the new clocks stopped working recently. After unplugging and rebooting them they are operating again. The power for the new clocks is currently coming through the old panel that's slated to be removed. Johnson Controls will be removing the old panel and putting in a new one for the clocks. The newer fire alarm panel needs to be assessed regarding integrating with the other new systems. Also, the VOIP phone system rep should be present when the old panel is removed. The phones will need to be integrated into the Avidex system. A Zoom meeting to organize all of this is scheduled for June 11.

A discussion ensued regarding a solution to the communications closet noise. It was noted that we should start by installing an air filter on the inside of the door.

It was suggested to ask a handyperson to do the weatherstripping for this summer. Terry needs to check the weatherstripping material. That person could also install the air filter in the communications closet, remove the mural frame in the cafeteria, as well as so some other small tasks.

The Custodial Planning List for the summer depends on the timing of the paving. Tonia noted that the list is in process. We hope to review this at our next meeting.

Tonia asked that when the striping/lines for the back parking lot are done, we consider setting up lines for pickleball and/or basketball. A more permanent basketball hoop was also suggested. Having it in the back parking lot should be much safer than where it is presently located in the circular driveway.

New grills have been purchased through a source other than B-HVD.

Terry and Tonia found some useable furniture in the Wescott property building. There is some paper waste in that building that needs to be removed. How this will be done still needs to be determined.

Tonia reported that the new furniture for the middle school classrooms, the new first and second grade rooms, and the lockers are scheduled to arrive on July 6. The total cost is \$61,000, with B-HVD paying \$32,000.

Tonia presented some other items for us to consider:

- A washer and dryer which could facilitate cleaning the kitchen laundry in addition to other uses discussed in previous meetings. Terry will research the dryer venting.
- A new two-sided school sign by the entrance, which can hopefully be placed closer to the road. Terry will check with the road agent regarding placement. Tonia will get a quote, including solar lights.
- Tonia presented a list of kitchen equipment from the chef, which is quoted at \$7,746. The commissioners approved the purchase. Additionally, Terry and Tonia will look into the cost of a steam table, to consider in the future.
- 13 new cafeteria tables with bench seating. The cost would be \$29,601. The commissioners decided to wait on this.
- Additional chairs, desks and bookcases for the third and fourth grades. The estimate for these is \$24,525 (\$3,800 for chairs). It was decided to wait on these as well, although the school district might consider paying for them.

It was noted that Rowells is coming to pump the sewer chambers and clean the grease trap on June 19.

Profit & Loss statements from January 2025 thru May 2026 and January 2026 thru May 2026 were reviewed. Our financial status remains good. We currently have about \$502,000 in the bank. The 2025 audit is completed and in the review process.

The group reviewed and signed the manifests.

Our next board meeting is scheduled for Wednesday, July 1, at 10 AM.

The meeting adjourned at 12:04 PM on motion by Derry, seconded by Mark.

Respectfully Submitted,
Derry Riddle, Commissioner