

Bridgewater-Hebron Village District  
Meeting Minutes  
January 7, 2026  
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle  
Others in attendance: Jeff Cloutier, Russ Holden (participating remotely), Rich James, Jared Maynard, Tonia Orlando, Brackley Shaw

The meeting began at 10:00 AM.

Construction Updates:

- Terry plans to send the letter from B-HVD to the State Fire Marshal's office today. We are asking for five years before acting on the sprinkler system, initializing the plan in 2030.
- The caps and louver areas of the roof will be done once the snow is gone.
- The bus clearance on the corner of the addition is fine. They have asked that the small tree limbs be trimmed. We will also be installing bollards in that area.
- The concrete pads are being poured for the condensers for the heat pumps.
- The concrete exit ramp will be constructed in the spring.
- Jeff is still waiting to hear back from Andersen on the replacement window sash pricing.
- Tonia and Jeff will meet today regarding the remaining interior finishes, including the room signs.
- The hallway tile work plus other tile repairs are scheduled for February vacation.
- Dale Blossom will be asked to paint the upper-grade hallway during the February 23-27 winter break. B-HVD will hire him directly to do this and the primary wing (asking him to do that later during spring break at the end of April). BPS will take care of the painting of the door frames and openings to the new rooms.
- B-HVD will handle getting the window treatments for the new rooms through Budget Blinds.
- Jared reported that the electrical is 98% done. The electric will need to be turned off in the building later today. Tonia will check on any extracurricular activities that may be impacted.
- Brackley was asked to get a letter regarding ADA compliance to Tonia and Russ.
- The duct work is set to go.
- The sheetrock is happening tomorrow and Friday.
- Keith is working on the budget status.
- The attic access above the addition could be improved. Terry and Jared will look at it today.

The first reading of The Pasquaney School District Community Use of School Facilities was presented to the SAU108 School Board at their December 17 meeting.

There have been some security and safety issues that should be addressed, e.g., doors not being locked properly. These occur especially on weekends and vacations when the custodian is not present.

The wiring has been installed for the fob system at the eastern entrance and for the alarm system at other areas of the building.

We expect to hear back regarding the Security and Safety Grant sometime in February.

We are waiting for the security assessment by Homeland Security and hope to hear by the end of this month.

Mark and Terry have received their badges.

Tonia will bring the plan for furniture acquisitions (who might purchase what) to our next meeting.

Tonia will check with the ReStore in Plymouth as well as some other options for removing the unneeded furnishings from the premises.

Building Repairs/Maintenance Updates:

- Remote access training still needs to happen.
- Terry will check with Johnson Controls regarding the clocks/intercom system.
- The estimate for replacing the security (intrusion) alarm control box is still needed.
- SAU108 will hire a part-time person to lead a program in the greenhouse. Tonia also emailed Local Foods Plymouth regarding their possible participation. Another option discussed was the Pasquaney Garden Club. Obtaining a grant is also being considered.
- Terry will check the specifications/regulations for placement of the strobe light and the emergency lighting in the hallway of the upper grade wing, which need to be moved to allow for lockers.
- SAU108 is holding off on the purchase of a new gym floor covering installation system pending the 25/26 budget situation.
- The panic alarm was worked on remotely, but it still needs to be tested.
- It was noted that the Merrills need to be aware of the building use schedule in addition to the regular school calendar regarding winter snow/ice removal. Tonia will connect them with the TTCC regarding this.

Mark made a motion to approve the December 4, 2025, minutes as written. Terry seconded and the motion was approved.

The Profit & Loss statement was reviewed. Our financial situation remains good. There is about \$476,800 cash on hand not including any fund balances.

The group reviewed and signed the manifests and new vendor forms.

The next B-HVD meeting is scheduled for Wednesday, February 4, at 10:00 AM at the Bridgewater Town Offices.

The meeting adjourned at 11:15 AM on motion by Derry, seconded by Mark.

Respectfully Submitted,  
Derry Riddle, Commissioner