

Bridgewater-Hebron Village District
Meeting Minutes
January 13, 2021

Board Members Present: Terry Murphy, Derry Riddle, Amy Cunningham (Interim Treasurer)

The meeting began at 9:00 a.m.

Sadly, our treasurer Hank Woolner passed away on November 23. We acknowledged his many years of dedicated service to our board since its inception. Amy Cunningham of Bridgewater has been appointed as interim treasurer until the next election.

The minutes of the August 19, 2020 meeting were approved on motion by Derry and seconded by Terry.

Maintenance issues were discussed. The broken handle of the septic system was easily repaired. The chimney leak has been taken care of, but a rain guard still needs to be installed on the chimney.

The UV lights installation in the air handler was recently completed. We had hoped to have them installed at the beginning of the school year, but there had been a considerable delay in availability. They are still tweaking them in the office area. During the process, we needed to obtain a new computer for the remote access to the mechanicals in the building.

Terry will check to see if we are eligible and can apply for any COVID relief money from the government for the UV lights. Since we are a village district and not a school district per se, we are not sure if and how we might qualify.

The painted sign at the front of the building should be washed with soapy water once or twice per year. Terry will ask the custodian to do that this spring. We also should look into a new sign to replace the one nearer to the entrance.

We should consider putting \$20,000 to \$30,000 into the maintenance reserve on this year's warrant.

The manifests were gone over and approved.

The 2020 profit and loss report was reviewed.

The upcoming audit is scheduled for March 10 and 11. The audit contract was reviewed and signed.

April 13 is our annual meeting date. We plan to hold it using masks, social distancing, and the current Covid 19 guidelines.

Terry will get back to the board about scheduling our next board meeting and budget hearing.

The meeting adjourned at 10:17 a.m. on motion by Derry and seconded by Terry.

Respectfully Submitted,
Derry J. Riddle, Commissioner

Corrections of minutes will be reflected on the next meeting minutes

Bridgewater-Hebron Village District
Budget Hearing Minutes
March 3, 2021

Board Members Present: Terry Murphy, Derry Riddle
No others attending.

The meeting began at 9:02 a.m.

The budget was reviewed. The main purpose for a slight increase for 2021 was to help cover any possible repairs that might come up since the building is getting older.

Terry moved to close the hearing with a second by Derry. Vote in the affirmative.

Terry moved to adopt \$168,750.00 for the Bridgewater-Hebron Village District 2021 Operating Budget. Derry seconded and the motion was approved.

The meeting adjourned at 9:09 a.m. on motion by Derry and seconded by Terry.

Respectfully Submitted,
Derry J. Riddle, Commissioner

Bridgewater-Hebron Village District

Annual Election & Meeting

April 13, 2021

The Annual Bridgewater-Hebron Village District Meeting opened with the Pledge of Allegiance and a prayer at approximately 7:00 pm. Present were Moderator Michael Capsalis, Commissioner Derry Riddle, Commissioner Terence Murphy and Interim Treasurer Amy Cunningham. There were approximately 7 residents of Bridgewater and Hebron also in attendance.

Article #1: “To choose a District Commissioner and other officers for three (3) years.” This was done by ballot of which there were 16 votes cast. Votes cast were as follows:

Commissioner – 3 Year Term

William White – 15*

1 Write-In

Treasurer – 3 Year Term

Amy Cunningham – 16*

Article #2: “To see if the District will to raise and appropriate the sum of \$168,750 which represents the operating budget. Said sum does not include amounts appropriated in other warrant articles.” Recommended by the Commissioners.

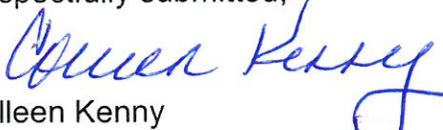
Commissioner Terence Murphy moved to accept this Article as Written which was seconded by Derry Riddle. Commissioner Murphy spoke on this Article noting that \$25,000 was the bottom line on this budget. Discussion of the Reserves line and the bond payoff to be completed in two years. No further comments on this Article. Article #2 passed with all in favor.

Article #3: “To transact any other business that may legally come before the meeting.”

No further public comment.

7:05PM – Motion to Adjourn. A Motion to adjourn was offered by Skip Jenness which was seconded by Rose Williams. All in favor. Meeting adjourned at approximately 7:05 pm.

Respectfully submitted,



Colleen Kenny
Bridgewater-Hebron Village District Clerk

**TOWN OF BRIDGEWATER
ANNUAL BUDGET HEARING
FEBRUARY 11, 2021**

The Annual 2021 Budget Meeting commenced at 7:00 on February 11, 2021 at the Bridgewater Town Hall.

Present at this meeting were Selectman Terence Murphy, Selectman Maurice Jenness, Interim Selectperson Amy Cunningham and 1 resident.

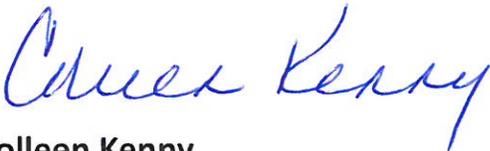
Selectman Murphy opened the meeting providing a handout of the proposed 2021 budget. As Selectman Murphy explained, most of the budgets remain similar or lower compared to the year 2020 with some increases as explained line by line.

Discussion of the potential for the State to name Bridgewater as a donor town again if that bill should pass which would cause an increase of \$2 across the board. Debt service was down by \$10,000 with slight increases in Sanitation and Public Safety. Insurance costs continue to rise which is an uncontrolled cost.

No questions or concerns expressed at the end of this meeting. All agreed with the Proposed 2021 Budget as presented. The Select Board unanimously voted to adopt this 2021 budget and present it at the 2021 Town Meeting.

Meeting adjourned at 7:30 PM with a motion from Selectman Jenness, which was seconded by Interim Selectperson Amy Cunningham.

Respectfully submitted,



Colleen Kenny
Bridgewater Town Clerk

TOWN OF BRIDGEWATER
Annual Town Meeting
March 9, 2021

The Annual Bridgewater Town Meeting opened with the Pledge of Allegiance and a prayer at approximately 7:30 pm. Present were Moderator Michael Capsalis, Selectmen Terence Murphy, Selectmen Maurice Jenness, Interim Selectperson Amy Cunningham and approximately 65 residents.

Article #1: “To Choose a Selectman for three (3) years and a Selectman for one (1) year and all other necessary town officials”. This was done by town ballot of which there were 306 votes cast. Votes cast were as follows:

Selectman – 3 year term:

Terence Murphy – 236*
(Several Write-Ins)

Selectman – 1 year term:

Paul Wesley Morrill, Jr. – 164*
Amy Cunningham – 142

Treasurer – 3 year term:

Peggy Petraszewski – 275*

Trustee of the Trust Fund – 2 year term:

Virginia S. Merrill – 277*

Trustee of the Trust Fund – 3 year term:

Rose Williams – 271*

Library Trustee

Helen Hemphill – 278*

The results for Bridgewater of the SAU Ballot was provided as well. Moderator Capsalis reminded the residents that the results of Bridgewater would be combined with all other Towns in the SAU District for a final count to be determined.

Article #2: To see if the Town will raise and appropriate the sum of \$1,608,213 which represents the operational budget. Said sum does not include amounts in separate or special warrant articles. (Majority vote required). Recommended by the Selectmen.

Selectman Murphy moved this Article as written, which was seconded by E. Wayne Thompson.

Selectman Murphy introduced Julie Converse as the Selectmen's Administrative Assistant and thanked Julie for her hard work for Bridgewater.

Selectman Murphy continued with a review of the budget. Discussion on Bridgewater being named a Donor Town by the State of NH and the increase in taxes if this bill should pass by approximately \$2. The debt balance is good and should be paid in full in two years. Costs of repairing/paving roads was discussed with ¼ mile of road costing \$100,000 to pave – 1 mile being \$250,000. The Board would like to wait on moving forward with any paving to see where the State goes with the current bills on the table. No further discussion. E. Wayne Thompson moved to vote on Article #2 which was seconded by Christopher Drew. All in favor. Article #2 moved as written.

Article #3: To transact any other business that may legally come before the meeting.

Resident Nancy Hand questions when the Town website would be updated. Selectman Murphy stated the website updating was a new responsibility for the Board as it had been done by someone else, but they would review the website and update.

7:43PM – Motion to Adjourn:

Resident Ken Weidman made a motion to adjourn the Annual Meeting, which was seconded by Michael O'Malley. All in favor. Meeting journed at 7:43PM.

Respectfully submitted,

Colleen M. Kenny
Bridgewater Town Clerk



Bridgewater-Hebron Village District
Meeting Minutes
May 19, 2021

Board Members Present: Terry Murphy, Derry Riddle, Amy Cunningham

The meeting began at 9:05 a.m.

The minutes of the January 13, 2021 meeting and the March 3, 2021 budget hearing were both approved on motion by Terry and seconded by Derry.

The commissioners reviewed and signed the manifests.

Amy Cunningham signed the Oath of Office and was sworn in as treasurer.

The group discussed the treasurer's duties and some basic procedures. It was decided to appoint a deputy treasurer.

Terry moved to appoint Peggy Petraszewski as deputy treasurer. Derry seconded with the vote in the affirmative.

Bill White was unable to return to New Hampshire for this meeting because of the gas shortage. Once he is back in NH we will hold a meeting. It was decided to defer the selection of the chair until Bill's return.

The rain guard still needs to be installed on the chimney. Terry will contact BP&S.

The painted sign at the front of the building should be washed with soapy water once or twice per year. Terry will ask the custodian to do that soon.

The NASD would like to change the use of the computer room to a space for students with special needs. We will need to remove the electric poles this summer to accommodate this.

We also plan to replace the exterior pole lights with LEDs this summer.

We attended the Newfound Area School Board Meeting on May 10. The school board approved our request for \$24,458 from the ESSER funds for reimbursement for the UV lighting we installed in the air handling system.

A permanent outdoor classroom structure, as discussed at that meeting, is unlikely to happen. A concrete pad to accommodate tables, umbrellas, etc. might be considered instead.

The meeting adjourned at 8:55 a.m. on motion by Derry and seconded by Terry.

Respectfully Submitted,

Derry J. Riddle, Commissioner

Corrections of minutes will be reflected on the next meeting minutes

Bridgewater-Hebron Village District
Meeting Minutes
September 8, 2021

Board Members Present: Terry Murphy, Derry Riddle, Amy Cunningham, Bill White

The meeting began at 9:01 a.m.

The minutes of the May 19, 2021 meeting were approved on motion by Terry and seconded by Derry.

The manifests were reviewed and signed.

The Profit & Loss Report was distributed.

The Annual Financial Report from our auditors, Plodzik & Sanderson, was discussed. Terry noted that the actual expenditures for 2020 were \$34,966 over budget. Most of that was attributed to emergency expenditures due to COVID. We should be receiving \$24,458 in reimbursement from federal ESSER funds through NASD. This was for the UV lighting that was installed in the air handling system. Derry will get a copy of the report to the Hebron Selectmen.

We currently have about \$115,000 in maintenance reserve.

Control Technologies is presently replacing the carbon dioxide sensors (which were the originals) in the air handling system. They are also doing some refrigeration repairs.

We have an estimate of \$12,000 from Trusted Electric to replace the exterior pole lights with LEDs. Amy mentioned that Jeff Goodrum has offered to install the lights at no charge and purchase the materials at his cost. Since we have a wholesale account with the electric supply company, we can pay them directly. Jeff will get us an estimate for the materials and Terry will review to make sure they are exactly what we need.

The rain guard still needs to be installed on the chimney. Terry will contact BP&S.

The painted sign at the front of the building should be washed with soapy water once or twice per year. Terry will ask the custodian to do that soon.

The computer room is being used as a space for students with special needs. The electric poles need to be removed to best accommodate this.

We hired Newfound Lawn Care to do lawn treatment on the fields. It was noted that they hold a license for this type of work. They will work in conjunction with the Merrills.

Next year we will need to update the septic system, which will allow for easier access. This should cost less than \$10,000. We also might need to replace the original well pump at some point.

The playground is old and worn and needs to be replaced. Once the roof is paid off, we will be in a better position to afford this (about \$70,000). The eight-year bond started in 2016. Terry will investigate how much is still owed and whether we might pay it off early. This could save on interest costs and make monies available sooner. Adding handicapped accessible equipment, and whether any outside funds are available for such, was also discussed.

NASD holds the insurance on the building. Terry will check to make sure the policy is adequate.

The meeting adjourned at 9:53 a.m. on motion by Derry and seconded by Bill.

Respectfully Submitted, Derry J. Riddle, Commissioner

Corrections of minutes will be reflected on the next meeting minutes