

Bridgewater-Hebron Village District
Meeting Minutes
March 4, 2026
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle

Others in attendance: Russ Holden (participating remotely), Rich James, Tonia Orlando

The meeting began at 10:05 AM.

Construction Update and Punch List:

- Hallway placards have been ordered by Jeff and are similar to the others in the building.
- IntraSystems has installed the wiring. Terry will follow-up regarding the wireless access.
- The toilets are installed.
- The fire alert lights still need to be installed in the bathrooms of the addition.
- There is still some touch-up paint to be done, which will be through BPS.
- The call buttons still need to be straightened out: they do not work from the classrooms to the office, although they are working from the office to the classrooms. Terry will contact IntraSystems regarding this as well.
- The new classrooms need telephones.
- The smart boards have arrived and will be installed on the walls of the new classrooms. BPS/Jared will do this later this spring.
- The whiteboards and tackboards are ordered and will be installed by the company providing them with BPS facilitating.
- The bollards will be installed this spring by Morrison Construction through BPS.
- The roof trim will also be installed later this spring.
- We have the exterior security camera for that wing, but it needs to be installed.
- The doors and locks in the new addition still need to be done (with Lang Door through BPS) to fit the current master key.
- This past Monday Total Security of Gilford came regarding fobbing the outer front door as well as the eastern entrance. They will get back to us with an estimate.
- The fire alarm pull cover is needed for the new classroom. Tonia will check if we need any more throughout the building. Terry will contact the contractor who installed the others.
- We are still waiting to hear back from the State Fire Marshal's office. When Jeff followed up with them they said they were very busy.
- Terry had emailed Tonia the information regarding the building square footage and the water well. She will forward this to Russ. He needs this info plus a letter of occupancy from the State Fire Marshal for the DOE. The hope is that the classrooms can be occupied by July 6 for summer school.
- The last weeks in June would be best for the repaving of the parking lots and driveways. Tonia mentioned that the drainage issue near the playground needs to be addressed. Terry will follow up with GMI regarding what was included in the latest quote. He will also check with them re timeframe.
- We are still under budget re the construction costs with BPS.
- Derry will contact Budget Blinds about five new shades for the new addition and three to replace the old torn ones in the conference room.
- The circulating pumps for the floor heat in the new addition seem to be running 24/7. Control Technologies needs to check this.

Tonia mentioned that she had received quotes for the furniture for the new classrooms from Hertz Furniture. Russ said that he has a contact that might help. Tonia has trimmed down the list by

Corrections of minutes will be reflected on the next meeting minutes.

considering using some of the furniture presently in the building and is asking for a new quote. The initial quote was \$23,000. She has also asked for a price for the 7th/8th grade science/math-based furniture and guesses it will be around \$15,000. She mentioned that next year we should assess the enrollment situation before purchasing more furniture.

Tonia reported that White Farm in Concord is interested in the school's unneeded furnishings. Later this spring we will assess what we no longer want and have them come take a look.

The school security assessment will be reviewed at a future meeting.

The exact usage of the \$150,000 Security and Safety Grant through the DOE is still being explored.

Derry made a motion to approve the edited version of *The Pasquaney School District Policy FEG: Supervision of Construction, Clerk of the Works/Project Manager* as presented as a first reading at the latest SAU108 Board meeting. Mark seconded and the motion passed. The second reading of the document is scheduled at the school board's March 18 meeting.

Building Repairs/Maintenance Updates:

- The quote for the replacement window sashes from Andersen is still coming from Jeff.
- Remote access training still needs to happen.
- The clocks are installed and working.
- The security alarm at the front door and eastern entrance are being upgraded.
- All exits are now armed with sensors.
- The panic alarm has been tested and is working properly.
- This summer we will contact the company who recently installed the tiles in the lower grade wing to see about replacing broken tiles in other areas of the building.
- Two eye wash units have been ordered for the potting room and the kitchen area.
- Dale Blossom painted the upper grade hallway during the February break and will do the lower grade hallway during April vacation.
- The Merrills will trim the trees by the corner of the addition later this spring.

The greenhouse updates will be discussed at a future meeting.

Mark made a motion to approve the February 4, 2026, minutes as written. Terry seconded and the motion was approved.

The Profit & Loss statement was reviewed. Terry noted that our bank balance is about \$450,000. We still have around \$280,000 available to draw on the loan.

The group reviewed and signed the manifests, draw request, and change orders.

Preparations for our annual meeting were discussed. Derry will send Karen Corliss our annual report for the Hebron Town Report. She will also contact the Hebron Supervisors of the Checklist regarding the April 14 meeting.

Our next board meeting was scheduled for Wednesday, April 1, at 10 AM.

The meeting adjourned at 11:28 AM on motion by Derry, seconded by Mark.

Respectfully Submitted,
Derry Riddle, Commissioner

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