

Bridgewater-Hebron Village District
Meeting Minutes
July 23, 2025
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
Others in attendance: Jeff Cloutier, John Dunklee, Keith McBey, Tonia Orlando, Brackley Shaw

The meeting began at 10:00 a.m.

The discussion regarding the construction was moved to the top of the agenda.

- Terry asked Keith if he knew what contractor might be contacted for repair of some windows. It was noted that Andersen had absorbed the company that built the original windows in the building.
- GSI or S.W. Cole will be hired to do the special inspections during the project such as soil compaction, masonry, wood trusses, etc.
- The wood trusses will work with the plan of laying them over the existing roof.
- Temporary fencing will be put up during construction.
- It was noted that the start of school for students is on August 26. Having students observe the construction could serve as an educational experience.
- Dig Safe has been there and has given the go ahead.
- The hope is that J.P. Morrison can start the site work soon.
- Tonia, Derry, and Brackley will meet with Keith once he has a package of material colors/choices together.
- It was noted that the two new bathrooms should have epoxy flooring rather than tile.
- The hope is to have the sewer tie-in before school starts.
- It was suggested to redo the floor of that whole section of hallway.
- Tonia expressed her concern about having the entrance located in the hallway to the bathroom that contains the shower. Keith and Brackley will take a look at putting the shower in the nurse's office. It might stay as is currently planned in the hallway if the nurse's office location isn't feasible.
- The estimate for time to complete the construction is five months.
- It was suggested to put a bollard near the corner of the building addition where the driveway comes close.
- Most of the subcontractors are lined up for the project.
- Keith reported that at this point the numbers are looking good.
- It was requested to put a thicker concrete slab below the wall between the two classrooms.
- It was also noted that the new classrooms will have in-floor heat.

Tonia had sent a request to the Village District for furniture for the 6th grade and preschool (since SAU4 removed their preschool furnishings). The quote is for about \$16,000 through Heartz (formerly School Furnishings). The quote includes a \$2,000 unpacking fee. We might consider hiring some teenagers to do this task to save some money. Tonia will also check to see what furniture has been stored in the shed and might be useable. She mentioned that she knows of a company that recycles used school furniture.

The minutes of June 18, 2025, were approved as written on motion by Mark, seconded by Terry.

The manifests were reviewed and signed.

Terry reported that the old electronic equipment from SAU4 is scheduled to be pulled out of the racks in the closet in Room 43 this Friday and replaced as necessary. They are hoping to have it up and running by Monday. It was noted that the Chromebooks are staying here at the school.

Building Repairs/Maintenance Updates:

- The gym floor has been refinished. TTCC is scheduled to use it starting August 1.
- The Hobart Dishwasher has been repaired, costing \$2,500.
- Septic service has been completed. The grease traps were also cleaned.
- One of the digital water mister controllers has been configured in the greenhouse but a couple still need to be done. A dehumidifier switch was also installed.
- Since the roof is still under warranty, Terry submitted a claim with GAF for the cleaning of the roof stains. The lowest estimate to remove the stains came in at \$15,000. We hope to hear back from GAF soon and have this done before school starts.
- The majority of the security cameras are working again. Three out of the 25 still need rebooting.
- The doors have been fixed.
- Terry will purchase a pack of the rubber bottoms to try on the folding chairs in the gym.
- Since the playground seems to be working fine presently, we will wait regarding contacting GameTime.
- Budget Blinds will be replacing 19 window shades at a cost of \$5983.93. They hope to have the work done before the start of school.
- Dale Blossom was hired to paint Room 46 in the lower grade wing, costing \$900. We will consider hiring him to do more painting in the future.
- The clock and intercom fixes/updates are being quoted by Johnson Controls.

Installing a washer and dryer has been tabled for now because of the dryer venting issue.

Cleaning of the Ansul fire suppression system will now be a B-HVD expense (SAU4 used to do this).

The Profit & Loss Report was reviewed. It was noted that the revenue under the Town of Bridgewater is a prior year deposit. Neither of the town's current revenues are showing on this report. Many of the expenses relate to the consulting and administrative services for SAU108. These expenses are transitioning over to the school district.

A meeting between SAU4 and SAU108 regarding settlement of the equipment/assets occurred recently. The group consisted of two members from each school board, the two superintendents of each, two lawyers from each district, plus Terry representing B-HVD. SAU4 has left all furnishings and equipment in the building except the preschool furniture. In exchange SAU108 dropped their claim on the 16% share of the money in the trusts and IT funds of SAU4. However, the towns of Bridgewater, Hebron, and Groton still have rights to

16% of the fund balance of SAU4. That fund balance is still unknown but will end up going back to the individual towns once it is determined.

It was noted that we need to talk with Tonia about a building use policy.

Terry will get Mark and Derry master keys to the school now that the doors are serviced. The consideration of rekeying the building in the future was discussed. We might do this and/or change the code on the alarm system. The school district should be providing the B-HVD board members with badges.

The meeting adjourned at 12:15 p.m. on motion by Derry, seconded by Mark.

Respectfully Submitted,
Derry Riddle, Commissioner