

Bridgewater-Hebron Village District
Meeting Minutes
November 12, 2025
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle
Others in attendance: Jeff Cloutier, Jared Maynard, Tonia Orlando

The meeting began at 10:01 AM.

Construction Updates:

- The State Fire Marshal's office has determined that the school needs to be 100% sprinkled and we must submit a plan to be compliant. He indicated that we could have five years to comply. Funding is a factor, especially given the other expenses we are incurring at this time. Terry will draft a letter of response with a timeline. Erick Piper has offered to assist writing this. Jeff suggested that Doug Proctor might be consulted.
- The DOE will permit occupancy of the new addition once they receive a letter from the State Fire Marshal's office that a plan is in place.
- The roof trusses are installed and everything is sheathed. The roof shingling is scheduled for this Saturday. Most of the shingling should be completed except the sections with the louvers.
- It was decided not to do the sliced hip roof on the corner of the addition since the bollards should be sufficient. To verify this, a bus will navigate around the corner to assure that there is enough clearance.
- Jared mentioned that he plans to start taking out the windows in the hallway today or tomorrow.
- The concrete cutting is scheduled to take place on Monday, November 17, starting at 11:30 AM. Tonia mentioned that students can be out of that wing at that time.
- The airflow test for the heating system was done yesterday. It seemed to go well, but we are waiting on a formal report plus the heating system plan. The revised heating system including the mini splits is estimated to cost an additional \$40,000.
- It was decided that the exit ramp could be built by adding a foot of stone underneath the concrete rather than adding a footing and wall. This should be adequate and save time and money. Adding a rain diverter on the roof above that area was suggested.
- Jeff is still working on getting the replacement window sashes.
- Tonia and Jeff will meet with Kelly McLane today to pick the remaining finishes including the epoxy floors in the bathrooms, the cabinet laminate, and the countertops. Jeff has the samples needed.
- White porcelain sinks for the classrooms have been chosen.
- A discussion ensued regarding the windowsills in the addition. It was decided not to use wood but a material that is more indestructible. Tonia will be consulted.
- The fencing around the construction site will be removed once the windows and doors and the ramp are installed.
- It was noted that a catwalk has been built connecting the new addition to the existing building.

Tonia handed out the revised draft for The Pasquaney School District Community Use of School Facilities based on some suggested edits that Derry had emailed after the last meeting. Derry will check the draft against her suggestions and get back to Tonia later today. The group also

decided to reword section 5:e. Tonia will email the group with the updated draft including this latest change.

Tonia mentioned that only one project per year is eligible for the Security and Safety Grants being offered through the DOE. Terry will forward the quote for the intercom system upgrade to Tonia and Russ, thinking this would be best to apply for this year. We might consider applying for a grant for security systems at the door entrances next year, especially at the upper grade wing.

It was noted as a reminder that on Friday, Nov. 21, from 9-12, there will be a security assessment at the school by Homeland Security and Emergency Management through the NH Dept. of Safety.

Parking in the eastern lot was discussed. Tonia will ask the staff to try to park more efficiently in the space and not to park on the grass.

Derry has received her badge, and Mark and Terry had their photos taken today for theirs.

Tonia mentioned that she has split the furniture requests she had submitted at the last meeting into three categories:

- The 7th grade furniture and additional lockers to be paid by B-HVD.
- The furniture for the new 1st and 2nd grade classrooms to be paid by any leftover operating funds from SAU 108 upon approval by the Pasquaney School Board.
- Some of the remaining furniture requests could be included in SAU 108's proposed budget for next year.

Tonia said that she is working on removing some unneeded furnishings on the premises.

It was noted that the strobe light in the hallway of the upper grade wing will need to be moved up to allow for the additional lockers.

Mark made a motion to approve the October 29, 2025, minutes as written. Terry seconded and the motion was approved.

The group reviewed and signed the manifests.

The Profit & Loss statement was reviewed. Our financial situation is still good. The Annual Financial Report from the auditors was also discussed. Mark noted that we had a \$110,789 positive fund balance from 2024, which was more than we had previously anticipated. It was also noted that we currently have zero debt. We have yet to be invoiced by BPS. We are still waiting for the state to get back to us regarding the tax rates.

The insurance policy for the school is being revised to include us as a loss payee on the policy.

Building Repairs/Maintenance Updates:

- The security cameras are all working but the remote access still has some issues. The training still needs to happen.
- Jerry has begun the installation of the folding chair leg bottoms.
- The estimate to replace the clocks is \$15,000. We will wait until January to do this.
- The intercom replacement estimate is \$66,000. We are hoping the DOE grant can help pay for this.

Corrections of minutes will be reflected on the next meeting minutes.

- The security (intrusion) alarm is operating well. We are getting an estimate on replacing the control box.
- The greenhouse equipment is all working well. The lower windows still need washing. We are waiting to hear back from the Garden Club volunteers regarding the materials they need. Terry had given them info on the vendor we use. The Merrills still plan on doing the upgrades to the existing garden beds. The hangers for the pots are in and need to be installed. It was noted that the greenhouse is currently not being actively used.

The next B-HVD meeting is scheduled for Thursday, December 4, at 10:00 AM at the Bridgewater Town Offices.

The meeting adjourned at 11:49 AM on motion by Mark, seconded by Derry.

Respectfully Submitted,
Derry Riddle, Commissioner