

Bridgewater-Hebron Village District  
Meeting Minutes  
December 4, 2025  
Bridgewater Town Offices

Board Members Present: Mark Coulson, Terry Murphy, Derry Riddle

Others in attendance: Jeff Cloutier, Russ Holden (participating remotely), Rich James, Jared Maynard, Tonia Orlando, Brackley Shaw

The meeting began at 10:03 AM.

Construction Updates:

- The group accepted the revisions to a draft of a letter of response to Steven Dunn of the State Fire Marshal's office regarding the sprinkler system. Derry will email the revised version to the group. The letter asks for five years before we act on it, initializing the plan in 2030. The DOE will permit occupancy of the new addition once they receive a letter from the State Fire Marshal's office that a plan is in place.
- The roof is mostly done except the caps and louver areas. The building is weather tight.
- Tonia contacted the bus company regarding testing the clearance at the corner of the addition. It was felt that the plowed snow in that area will make the test more accurate.
- The commissioners approved the change order for the revised heating system, which will cost an additional \$49,152.
- It was decided to use sheetrock on the hallway side walls in the classrooms.
- Jeff is waiting to hear back on pricing for the replacement window sashes.
- Jared reported that the window relocation went well. Caulking will happen in warmer weather.
- Most of the interior finishes have been decided on, with a few items still to be chosen. Nothing is holding up the project. The signs will be similar to the present ones in the building. The floor tiles still need to be selected for the hallway. The windowsills will be white Corian.
- Terry mentioned that some other floor tiles in other sections of the building need some repair and could be done when the hall flooring is installed.
- Derry mentioned that Dale Blossom had contacted her regarding the painting schedule for the hallway. She will let him know that it will likely be during February 23-27, during winter break rather than over the holiday vacation later this month.
- It was noted that the masonry will need to be toothed around the doorways.
- It was decided that the concrete exit ramp should be constructed according to Brackley's plan using a footing and wall. This would be done in the spring. Cost is estimated at about \$25,000.
- Jeff thinks we are doing OK regarding the budget. After this month's invoicing, BPS will get us a projection on the status.
- Jared mentioned that the plumbers are currently working on the project. The electrical rough-in is about 80% complete.
- The cutting of the block and other "disruptive" work is scheduled to be done during Christmas break.
- Trusted Electric will be hired directly by B-HVD to do the internet wiring.
- The majority of the lumber from the incorrect trusses has been removed from the property. Any remaining pieces should not interfere with plowing.
- The block in the areas of the hallway where the windows had been will be made flush.

- Lithonia soffit lights were selected.
- It was noted that the soffit will be open for access to install the speaker and camera systems later on.

Tonia noted that the latest revised version of The Pasquaney School District Community Use of School Facilities has been given to the SAU108 Board for their review.

On Nov. 21, Terry and Tonia met with Kevin Partington for the security assessment by Homeland Security and Emergency Management through the NH Dept. of Safety. He was mostly impressed with the facility. He noted that the safety committee needs to be trained. It was mentioned that to lock the front door it would require the installation of a buzzer and camera. We are looking at extending the fob system to the eastern wing door. It was noted that Kevin was only making recommendations and not mandates. Having the assessment could be helpful for the security grant. The report is forthcoming. Additionally, it was noted that installing bullet-resistant film on the glass doors is something to consider in the future, possibly using grant money.

A discussion ensued regarding the Security and Safety Grant. The company Audio Enhancement could integrate all the systems (cameras, doors, clocks, etc.) enabling them to interact with each other. SAU108 has applied for a grant for this purpose. Each school district can apply for up to \$150,000. The grant does not preclude using other vendors (in all or in part). Tonia had hoped that the Village District could hold off on purchasing the speakers, but a deposit has already been made with the vendor. If we get the grant for the integration system, SAU108 would incur the cost of this going forward. If so, it should be updated in the lease agreement.

Tonia will check to see if Mark and Terry's badges are in.

Splitting the furniture costs between B-HVD and SAU108 is still being considered. B-HVD could purchase the lockers and 7<sup>th</sup> grade furnishings (with 8<sup>th</sup> grade later). The Village District might also purchase some of the furniture for the addition, with SAU108 obtaining some. Tonia mentioned that the furniture would be purchased through Hertz (who bought out School Furnishings). The goal is to be more consistent throughout the building, with the pieces being adjustable to different heights.

Tonia continues to explore ways to get rid of the unneeded furnishings on the premises. She will get a list of the items and Russ will share this at the regional superintendents' meeting. Rich James suggested checking with the ReStore in Plymouth. Charter schools were also mentioned.

#### Building Repairs/Maintenance Updates:

- Terry and Tonia will meet over Christmas break regarding the remote access training.
- All of the folding chair leg bottoms have been installed.
- The clocks are scheduled to be updated over Christmas vacation.
- The estimate for replacing the security (intrusion) alarm control box should be coming.
- The greenhouse is not currently being actively used. Tonia talked with NLRA regarding working with native species. She also communicated with Local Food Plymouth regarding collaborating with them. Both organizations are open to a conversation about it. She mentioned that any program should comply with NGSS (Next Generation Science Standards). It was also felt that we might find a funding agent and partner with other schools that have greenhouses.
- Terry will ask Johnson Controls about moving the strobe light in the hallway of the upper grade wing to allow for lockers. This could be done when they work on the clocks.

- It was noted that there still is one non-VOIP phone landline as an emergency backup.
- Bridgewater Police Chief John Johnson is working with Tonia regarding the panic alarm working properly, and making sure it is not accessible to students. She feels one is sufficient for the building. Chief Johnson also made Tonia's walkie talkie functional. She expressed her gratitude.
- SAU108 is considering the purchase of a new gym floor covering installation system (\$11,000-\$12,000).

Mark made a motion to approve the November 12, 2025, minutes as written. Terry seconded and the motion was approved.

The Profit & Loss statement was reviewed. Our financial situation remains good. There is \$450,808 presently in the bank account; \$250,000 is part of the fund balance from the end of last year. We have \$800,000 remaining to access from the loan.

The group reviewed and signed the manifests.

The insurance policy for the school has been updated to include us as a loss payee on the property.

The next B-HVD meeting is scheduled for Wednesday, January 7, at 10:00 AM at the Bridgewater Town Offices.

The meeting adjourned at 11:57 AM on motion by Mark, seconded by Terry.

Respectfully Submitted,  
Derry Riddle, Commissioner