

Bridgewater-Hebron Village District

Meeting Minutes

May 6, 2026

Bridgewater Town Offices

Board Members Present: Mark Coulson and Terry Murphy Absent: Derry Riddle

Others in Attendance: Russ Holden (participating remotely), Tonia Orlando and Jeff Cloutier

The meeting was called to order at 10 am.

Governance

Terry Murphy and Mark Coulson were sworn in as Bridgewater-Hebron Village District Commissioners.

Terry Murphy was elected as Chairperson.

Review Minutes

Mark made a motion to approve the April 1, 2026 minutes as written. Terry seconded and the motion was approved.

Construction and Maintenance Updates

Jeff reported speaking with Steven Dunn of the NH Fire Marshal's office. He reminded the Fire Marshal's office that summer school starts July 1, and the built classrooms need to be permitted.

Jeff reported:

- The project remains within the budget and that with the addition of two truckloads of crushed stone for the ADA ramp construction, the budget amount of \$1,174,200.85 remains correct.
- Whiteboards, tackboards and smart boards are scheduled for installation on May 18, 2026.
- Site cleanup should be complete the first week of June; Jared has the classroom keys, plus the pneumatic door closers need adjustment.
- Jared Maynard will return as site manager on May 18 for roof repair and finishing.
- JP Morrison was on site May 5 for the exit ramp work.
- Bollards will be installed after the exit ramp work.
- Jeff and Tonia will visit the toilet paper dispensers, which need to be raised above their current location.
- Placards and signage will be installed on May 18.
- No spare window parts are available from the manufacturer, so Terry and Mark asked Jeff to procure and deliver two new window units so B-HVD would have spares.
- Site clean-up should be complete the first week of June.

Terry reported:

- On Friday, May 8, representatives of the VOIP telephones and security system will meet at the school at 9am to discuss telephones.
- He has met with the Merrills re landscaping and tree trimming.
- He will source and have installed the fire alarm pull covers for the new classrooms.

- Weather stripping of the windows will be performed by the custodians perhaps this summer.
- The eyewash units have been ordered but not yet received.
- He is coordinating with the contractor for installation of alarms and fob systems at front and eastern entrances in June.

Tonia reported:

- The discussion of door window covers is on pause.
- Budget Blinds completed window blind installation last week and B-HVD has the invoice.
- Blossom Painting has completed the west hall and four corners repainting. The four corners trim painting was not complete.
- A discussion of the communications closet noise was to be continued after the May 8 meeting and a visit to the closet for telephones and security upgrades.

Custodial Planning List

Tonia will update the Custodial Planning List for the next meeting.

School paving is scheduled by GMI for the week of June 22 to June 26. School access will be limited.

Tonia and Terry discussed that there would be no work scheduled for gymnasium floor this summer.

Furniture

Tonia reported that she has ordered new furniture for the middle school classrooms for next year because of long delivery times. Payment is not due until delivery, so financial discussions will take place after June 30 between B-HVD and SAU#108. The price has increased to \$60,630 from the original quote of \$32,000.

Donations to White Farm

Tonia reported that due to all the classroom movements planned this summer, the donations to White Farm will not be scheduled until the fall.

Review of Financials

Terry reported that the auditors have the data and are preparing the 2025 B-HVD Audit Report.

Mark and Terry reviewed and signed the manifests. There were no new vendor forms.

There was no other business.

The next meeting is scheduled for Wednesday, June 3, at 10am at the Bridgewater Town Offices.

The meeting adjourned at 11:30 am on motion from Terry and seconded by Mark.

Respectfully Submitted,

Mark Coulson, Commissioner