



Registration Information and Policy 2022 -2023

Enrollment

Students must be at least 4 years of age to enroll. The school will evaluate to determine admission eligibility if a student is under age 4. Students from all backgrounds and cultures are welcome.

Class Setting and Offerings

For the 2022-23 school year, we are offering virtual or in-person language classes, depending on the availability of instructors. Performing arts classes will be in-person and through Zoom. There will also be a few in-person social events throughout the year. We follow the KRESA calendar for start and end dates, as well as scheduled breaks and holidays.

Class Times: (Subject to change based on registration and availability.)

Sunday afternoons (Portage or Kalamazoo location TBD):

- ★ 2:00pm In-person language classes (ages 4+)
- ★ 2:00pm Adult Tai Chi class
- ★ 3:45pm Little Star dance class
- ★ 4:00pm Lion dance practice (every other week; may be combined with youth martial arts)
- ★ 4:00pm Youth martial arts class (every other week; may be combined with lion dance)

Virtual language classes, adult dance class, Youth Dance Team for ages 12-18, and YoYo practice: Time and/or locations to be determined by instructor.

Class/Session	Tuition
Chinese Language	
Chinese Language Class	\$310/year (31 sessions, 1hr 30min lessons)
Performing Arts	
Adult Dance Class	\$360/year (31 sessions, 1hr 15min lessons)
Little Star (ages 5-12) Dance Class	\$300/year (31 sessions, 1hr lessons)
Lion Dance Practice Session	\$50/year (20 sessions, 1hr lessons)
Chinese YoYo Practice Session	\$50/year (20 sessions, 1hr lessons) or \$5/class (drop-in)
Chinese Martial Arts	
Adult Tai Chi Class	TBD
Youth Chinese Martial Arts Class	TBD

Registration and Tuition

- ★ The non-refundable annual registration fee is \$30 per family, or \$20 per family if registered by Aug 15th.
- ★ KCA Youth Dance Team for youth ages 12-18 is open for current team members only and is not accepting new members or students, but registration is still required.

Important Note: Tuition is due on the first day when classes meet. Students will not be admitted to the school without a full payment.

Tuition Discounts: (Limit one type of discount per household - either Family or Staff.)

- ★ Family discount (cumulative):
 - \$10 discount per additional course enrolled per family.
- ★ Staff discount (non-cumulative):
 - \$20 discount per family for WMU employees, KCA staff, and KCA board members.

Additional Info:

- ★ Performance opportunities are available through audition only. There's a \$10 costume charge.
- ★ Advanced YoYo performers will be awarded \$50 scholarships to reduce the tuition to zero; the students must sign up for the new "Practice Buddy" program in order to receive the scholarship.
 - The program will pair one new student with each advanced student during a practice session at the beginning of the academic year. The pairing will typically not change during the school year so they can build strong relationships.
 - The program is designed to help advanced students gain leadership and teamwork skills so that they can become candidates for our upcoming student leader roles. The program will also help new students feel welcomed by other students and gain technical skills more quickly.

Payment

We accept checks and PayPal.

1. Please make the check payable to Kalamazoo Chinese Academy (KCA) and mail it to:
KCA, PO Box 343, Portage, MI 49081-0343
2. Pay online with PayPal using this link: paypal.me/kzooca (or scan the QR code below)



Refund Policy (each semester)

- ★ Full refund for students who withdraw within 2 weeks of classes.
- ★ 50% refund for students who withdraw within 4 weeks of classes.
- ★ No refund after the 5th week.

Late Enrollment

Students who wish to attend KCA after the school year starts will undergo a language readiness assessment by the teachers. If accepted, the students will pay a prorated tuition based on each individual case.

KCA Instructors

All KCA instructors are experienced in teaching Chinese language and Chinese culture in both China and the US. They are native Chinese speakers and speak English fluently. KCA partners with the Asian Initiatives at WMU, which provides select qualified Chinese language and culture instructors to the school.

Class Assignment

Each student who is enrolled in KCA will be given a language assessment, as deemed necessary, to help determine which level or class is the most suitable for the student. During the school year, students may be moved to a different level or class based on their individual progress.

School Cancellation Policy

Student safety is KCA's first priority. The school follows the KRESA academic calendar, and may cancel classes in case of inclement weather and emergencies. The cancellation announcement will be sent to families via email and posted on the KCA Facebook page.