

**TOWN OF TAPPAHANNOCK  
TRANSIENT LODGING TAX FORM  
PO BOX 266  
915 CHURCH LANE  
TAPPAHANNOCK, VA 22560  
(804) 443-3336**

Name of Motel: \_\_\_\_\_

Location Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Month for which remittance is made: \_\_\_\_\_

Total number of rooms rented during remittance period: \_\_\_\_\_

Total amount paid for lodging:       \$ \_\_\_\_\_

Total Tax Due (Amount Paid X 6%)\$ \_\_\_\_\_

Total discount due (Amount of Tax  
X 5%)                                       \$ \_\_\_\_\_

Subtotal                                       \$ \_\_\_\_\_

Penalty (10% if payment is not  
Received by the 20<sup>th</sup>)               +       \$ \_\_\_\_\_

Total Remittance:                       \$ \_\_\_\_\_

**DECLARATION OF SELLER:**

I hereby swear or affirm that the amounts listed above are true, correct, and complete to the best of my knowledge and belief for the period stated above.

Date: \_\_\_\_\_

Signed by: \_\_\_\_\_

Phone No: \_\_\_\_\_

Title: \_\_\_\_\_

You can take the 5% discount if the payment reaches us by the twentieth (20<sup>th</sup>) of the month but if payment does not reach us by the twentieth (20<sup>th</sup>) of the month, you must add the 10% penalty and you can not take the 5% discount.