

Town of Kaukauna

Town Board Meeting

July 10, 2017 Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

Present were Chairman Mike Van Asten, Supervisor Shane Robley, Supervisor Dennis Van Vreede, and Debbie Vander Heiden Clerk/Treasurer. Also present were 5 Residents 3 Guest.

Safety issues: Deputy Devries was present to check on any safety issues. He reported there were a lot of accidents over the 4<sup>th</sup> of July. He introduced us to his 2 year old narcotics dog Tayco.

Adopt the agenda: Motion by Supervisor Robley to adopt the agenda as presented, second by Supervisor Van Vreede. Motion carried.

Appointments:

- a. Brian Hopkins from Advanced Disposal was present to answer any questions the Board may have about a new contract. The contract expires December 31, 2017. He mentioned the Town would have to pay for the containers if they wanted new ones. There are no changes in the present contract and the new one could be negotiated. The board let him know we will be posting for bids for new contracts in September.
- b. Craig Locy from CRL Surveying was present to explain that Calmes Construction is looking to add approximately 75ft. of property from lot 2 of CSM 4046 to Lot 3. The board advised him to apply for a variance because that will cause less than a 150ft. frontage that the Town Ordinance requires.

Approve Minutes: Motion by Supervisor Van Vreede to approve the June 12, 2017 minutes, second by Chairman Van Asten. Motion carried.

Public Participation: Dennis Gludemans was present to find out about the Town ~~dredging~~ **repairing overflow on** a pond in Della Marcus subdivision. Brandon Hoyman owns the lot and was upset about the charges. Chairman Van Asten reported that the County contacted him about the problem and Mike had Kenny Olson do the work because the County informed him that if they waited for the DNR it would take longer and cost the property owners more. The property owners were upset because they were not informed about the work before it was done or the charges. The subdivision should have a homeowners association that takes care of this. They do not have one in place yet. Dennis asked if they could just be informed in the future when work is being done.

Unfinished Business:

- a. Garbage pickup. The board requested that bids be sent out in August.
- b. Utility permit. Bring back. The board would like more time to review.

New Business:

- a. Discuss and act on Clerk/Treasurer wages. The Clerk accepted the contract that was presented by the board. Debbie Vander Heiden stated she would keep the hours of Monday, Wednesday, and Thursday from 8am – 2pm and Friday from 8am – 12 pm, closed Tuesdays. Motion by Supervisor Robley to assign the contract to Debbie Vander Heiden with review to be yearly, second by Supervisor Van Vreede. Motion carried. Regular hours will begin July 31, 2017.
- b. Drainage problems in Rover Forest subdivision. Chairman Van Asten will look into getting a firm to scope the area and see what they can do about the problem.

Public Participation:

Monthly Financial report: Debbie presented the financial statements to the board. Motion by Supervisor Robley to approve the financial report, second by Supervisor Van Vreede. Motion carried.

Vouchers: Vouchers 7566 - 7582 were presented for payment. Voucher 7565 was added after the meeting for 49.00 for the USPS for a roll of stamps. Motion by Chairman Van Asten to approve vouchers 7565 - 7582, second by Supervisor Robley. Motion carried.

Public participation: Jeff Rollo Vandenbroek/Kaukauna fire chief reported they hired another fire fighter. He reported on the CAD system that the Outagamie County Sherriff's office purchased and was unsure of how it would effect Volunteer Fire Departments in the future. They were not happy that the Sherriff didn't give them more information on it. D. Vander Heiden as a County Board Supervisor reported she thought there would only be a charge to the department if they decided to take advantage of the service. She will keep them informed as to any changes.

Building permits: None

CSMs: CSM for Calmes Construction was for information only. No action was taken.

Other business: The Board of Review will be held on July 19<sup>th</sup>, 2017 from 4-6 p.m. Open book from 2 – 4 p.m.

Correspondence:

Adjournment: Motion by Chairman Van Asten to adjourn, second by Supervisor Robley. Motion carried. Adjourned at 8:05 p.m.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer