

Town of Kaukauna

Town Board Meeting

April 9, 2018 Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

Present were Chairman Mike Van Asten, Supervisor Shane Robley, Supervisor Dennis Van Vreede, and Debbie Vander Heiden Clerk/Treasurer. Also present were 3 Residents 1 Guest.

Safety issues: Trevor Fiegel and Randy Southard from Outagamie County Sheriff's office were present to check on safety issues. Nothing to report.

Adopt the agenda: Motion by Supervisor Robley to adopt the agenda as presented, second by Supervisor Van Vreede. Motion carried.

Appointments: None

Approve Minutes: March 12, 2018 minutes. Motion by Supervisor Van Vreede to approve the minutes as presented, second by Supervisor Robley. Motion carried.

Fire/EMR report. Ron Young reported that truck 4261 has a problem with the pump and will only be used in the Town if needed until the truck is repaired. The new truck had some delays with ordering but should be in service by September/October.

Public Participation: Agenda items.

Unfinished Business:

- a. Discuss/Hire Jason Vollrath, CPA from Erickson and Associates, S.C. Motion by Chairman Van Asten to Hire Jason Vollrath for the Town's CPA, second by Supervisor Robley. Motion carried.

New Business:

- a. Review and Act Electrical work for the Town Hall. Supervisor Van Vreede got an estimate on the cost of replacing the lighting on the building. Debbie Vander Heiden commented that the exhaust fans in the bathrooms and Kitchen need work. Motion by Supervisor Van Vreede to go ahead with the work with the lighting and to have the fans looked at, second by Supervisor Robley. Motion carried.
- b. Review/Act on Lawn cutting contract from Butch's Curb and Landscaping for 2018. Motion by Chairman Van Asten to approve the Contract, second by Supervisor Van Vreede. Motion carried.
- c. Review/Act on proposal for cutting ditches on Town roads for 2018 from Butch's Curb and Landscaping. Motion by Chairman Van Asten to accept the proposal for ditch cutting, second by Supervisor Robley. Motion carried.

- d. Approve Char Lemke for an Election Inspector. Motion by Chairman Van Asten to approve Char Lemke as an Election Inspector, second by Supervisor Robley. Motion carried.
- e. Review Insurance Renewal. Motion by Chairman Van Asten to renew the Insurance quote as presented by Rural Insurance, second by Supervisor Robley. Motion carried.

Public Participation:

Monthly Financial report: Debbie Vander Heiden presented the financial statements to the board.

Vouchers: Approve vouchers 8133- 8167. 8133 was issued in advance to JP Graphics for postage for the Annual reports for 151.34. Motion by Chairman Van Asten to approve voucher 8133-8167 for a total of 29,916.42, second by Supervisor Van Vreede. Motion carried.

Review Permits – from Tom Smith as follows: No permits were presented.

CSM's: None.

Public Participation: House on J. Supervisor Van Vreede said the home is up for sale but does not have a full acre. The Clerk will check the tax parcel.

Other business: Annual meeting is April 17, 2018. UWEX Planning meeting is April 18, 2018.

Correspondence: Chairman Van Asten presented a letter that was sent from the Town Lawyer with information on the conditional use permit. Forward to the Planning Commission for review. Chairman Van Asten presented an ordinance for hauling manure. Put it on the next month's agenda.

Adjournment. Motion by Supervisor Robley to adjourn, second by Supervisor Van Vreede. Motion carried. Adjourned at 7:45 p.m.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer