

Town of Kaukauna

Town Board Meeting

May 14, 2018

Minutes

Chairman Van Asten called the meeting to order at 6:32 pm. The Pledge of Allegiance was recited.

Present were Chairman Mike Van Asten, Supervisor Shane Robley, Supervisor Dennis Van Vreede, and Debbie Vander Heiden Clerk/Treasurer. Also present were 6 Residents 1 Guest.

Safety issues: None to report.

Adopt the agenda: Motion by Supervisor Robley to adopt the agenda as presented, second by Supervisor Van Vreede. Motion carried.

Appointments: None

Approve Minutes: April 9, 2018 minutes. Motion by Supervisor Robley to approve the minutes as presented, second by Supervisor Van Vreede. Motion carried.

Fire/EMR report. Kurt Vander Loop reported that the Fire Department was charged for pumping the septic at the Town of Kaukauna station and thought that the Town paid for their own. Chairman Van Asten thought that the Town of Kaukauna should pay for it. Vander Heiden will check the payments. Kurt also reported that there was no FEMA assistant from the snow storm damage. He reported that the Fire Department did not inform him that they were going to help the Farmer with his structural damage. He asked if it was OK to use the Town of Kaukauna hall for meetings while Vandebroek was under construction. Chairman Van Asten gave them permission to hold the meetings at the Town of Kaukauna Town hall.

Shane Robley reported that all the EMR are re-licensed.

Public Participation: Agenda items.

Ron Van Schyndel requested that Ken and Debbie Vander Heiden, per his Lawyer, not be involved with any decision on his behalf. D. Vander Heiden reported that she is only the secretary and is not involved in any decision making.

Unfinished Business:

- a. None.

New Business:

- a. Approve/Act on letter to Butch's Curb and Landscaping. Chairman Van Asten reported what was needed for a conditional use permit and that after reviewing the Ordinance, Butch's Curb and

Landscaping along with Kristy Van Schyndel would need to apply for a Variance because the Ordinance requires a 150 ft. frontage on the property. P. 30 of the Town Ordinance list what is allowed in the Agriculture District and there is no use for the type of business that is being operated at the property. What drew the permit was once the business started to manufacture a product for sale it changed the business use. Brenda Van Schyndel wanted to know why they were being charged 400.00. The Clerk explained that this is a fee for a hearing and everyone that has a hearing is charged that amount. She also wanted to know why if the Planning Commission was only advisory to the Board, why the Board couldn't make a decision without the Planning Commission? After much discussion, motion by Supervisor Van Vreede to allow Butch's Curb and Landscaping to continue to operate his business without a conditional use permit, second by Supervisor Robley. Chairman Van Asten requested a roll call vote. Van Vreede aye, Robley aye, Van Asten nay. Motion carries, 2 aye 1 nay.

- b. Review and Act on Liquor license form Brian George from the Out-O-Town Club. Motion by Chairman Van Asten to approve the License for 2018/2019, second by Supervisor Robley. Motion carried.
- c. Review/Act on Manure Ordinance. Chairman Van Asten requested a few changes to the Ordinance. To add 1A (When application hose is laid in right-of-way, also applied through culverts in right-of-way) and to amend 7 b to "including manure transfer hose". Motion by Chairman Van Asten to approve the Manure Ordinance with the amendments, second by Supervisor Van Vreede. Motion carried. Ordinance will become effective when it is published.
- d. Review/Act on Planning/Appeals terms. Motion by Chairman Van Asten to appoint Bernie Vander Heiden and Sharon Reynolds to a 1 year term, Marvin Fox and Ken Vander Heiden to a 3 year term and to appoint Bob Fox as an alternate to the Planning Commission and to appoint Mark Kortz and Norb Verboomen to a 3 year term of the Board of Appeals, second by Supervisor Robley. Motion carried.

Public Participation:

Monthly Financial report: Debbie Vander Heiden presented the financial statements to the board.

Vouchers: Approve vouchers. Vouchers 8168 – 8190 were presented for payment for a total of 13,811.17. Motion by Chairman Van Asten to approve voucher 8163-8190 for payment, second by Supervisor Robley. Motion carried.

Review Permits – from Tom Smith as follows: No permits were presented.

CSM's: A CSM was presented from Carrow Land Surveying for Elizabeth Kilsdonk. Motion by Chairman Van Asten to approve the CSM as presented, second by Supervisor Robley. Motion carried.

Public Participation: House on J. Clerk Vander Heiden presented information on the property dating back to 2004 and figured the property was grandfathered in due to being a .3 acre parcel before the Ordinance.

Other business: Board of Review. The Board of review was adjourned to June 11, 2018 at 6:15 p.m.

Correspondence:

Adjournment. Motion by Supervisor Robley to adjourn, second by Chairman Van Asten. Motion carried.
Adjourned at 8:15 p.m.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer