

Town of Kaukauna
Town Board Meeting

August 13, 2018

Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

Present were Chairman Mike Van Asten, Supervisor Shane Robley, Supervisor Dennis Van Vreede, and Debbie Vander Heiden Clerk/Treasurer. Also present were 7 Residents 3 Guest.

Safety issues: Nothing reported.

Adopt the agenda: Motion by Supervisor Robley to adopt the agenda as presented, second by Supervisor Van Vreede. Motion carried.

Appointments: Kara Homan was present in the place of Dave Johnson. Kara from Outagamie County Development and Land Services Department was present to inform the Board that they were updated the County Comprehensive plan. They would like to work with the Town to make their plan fit with the Town plan. They are hoping to have a vision meeting late September or October. The goal is to finish it by spring. The biggest issues the Town faces is annexation, Transportation issues with more road cost and less money to work with. Supervisor Van Vreede stated it was hard to work with the highway department at times. Inform Kara when the next public meeting is.

Approve Minutes: of July 9, 2018 minutes and August 1, 2018 Special meeting. Motion by Chairman Van Asten to approve the minutes as presented, second by Supervisor Van Vreede. Motion carried.

Fire/EMR report. Kurt Vander Loop reported that they have all the offices filled. They have 1 more application for a Fire Fighter and another to interview so the signs are working. He also reported the aerial light needed repair at a cost of approximately 8000.00. Shane Robley reported that they have a new EMR person and they are already trained.

Public Participation: Agenda items.

Unfinished Business:

- a. Shelter for the park. Still getting information on buildings. Bring Back.
- b. Mining Ordinance. The Ordinance is under Planning Commission review.

New Business:

- a. Review/Act on Procedures for accounting. Motion by Chairman Van Asten to adopt the Procedures for Accounting, second by Supervisor Robley. Motion carried.

Chairman VanAsten requested to move CSM and item d up on the agenda before proceeding to closed session.

CSM review: The CSM for Ron Van Schyndel was reviewed by the Board. Rob Harris from Harris and Associates stated that a Board Signature was not needed as the County approved it. Clerk Vander Heiden stated she sent approval to the County after receiving the preliminary CSM as the Board was aware of his intension. Motion by Chairman Van Asten to approve the final CSM as presented, second by Supervisor Van Vreede. Motion carried.

- d. Review act on Town Transportation Resolution: Motion by Supervisor Robley to adopt the Resolution, second by Chairman Van Asten. Motion carried.
- b. Review/Act on the Clerk/Treasurer contract. Motion by Chairman Van Asten to go into closed session to discuss the contract, second by Supervisor Van Vreede. Motion carried. 7:08 pm.
- c. Motion by Motion by Chairman Van Asten to return to open session, second by Supervisor Robley. Carried, returned at 7:30 pm. Motion by Supervisor Robley to approve the new contract for the Clerk/Treasurer position, second by Supervisor Van Vreede. Motion carried.

Monthly Financial report: Debbie Vander Heiden presented the financial statements to the board.

Vouchers: Approve vouchers. Vouchers 8245-8274 were presented for payment for a total of 27,281.72. Motion by Chairman Van Asten to approve voucher 8244-8274 for payment, second by Supervisor Robley. Motion carried.

Review Permits – No permits were presented.

Public Participation:

Other business:

- Supervisor Van Vreede reported that Wolf River Asphalt will be sealing the Fire Station parking lot.
- Clerk Vander Heiden was asking for approval to attend a one day class at the Clerk's Convention. Motion by Supervisor Robley to approve the class, second by Chairman Van Asten. Motion carried.

Correspondence: Clerk Vander Heiden presented the mail she received.

Adjournment. Motion by Chairman Van Asten to adjourn, second by Supervisor Robley. Motion carried. Adjourned at 7:47 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer