Town Board Meeting

August 12, 2024

Minutes

**Chairman Van Asten called the meeting to order at 6:30 pm**

**Attendees:** Chairman Mike Van Asten, Supervisor Dennis Van Vreede, Clerk/Treasurer Jennifer Burton, 15 Residents, and 1 Guest. Supervisor Mike Van Vreede was not present.

**Safety issues:** No safety issues noted.

**Adopt the agenda:** Motion by Chairman Van Asten to adopt the agenda as presented. Second by Supervisor D. Van Vreede. Motion carried.

**Appointments:** No appointments noted.

**Approve Minutes:** Motion by Supervisor D. Van Vreede to approve the July 10, 2024 Town Board meeting minutes. Second by Chairman Van Asten. Motion carried.

**Fire/EMR report:** Chief Shaun Simon shared that truck 22 was back in service. Chief Shane Robley reported that EMS is fully staffed at 14 first responders.

**Public Participation:** Nothing noted.

**Unfinished Business:** Nothing noted

**New Business:**

1. Review/Act on request from Legacy Acres to reconsider the Town’s decision to condemn the property needed to building a turning lane from Hwy 96 onto Farmland Drive.
	1. Chairman Van Asten shared that he has been in contact with the Town’s attorney and the Wisconsin Towns Association who advised against proceeding with condemnation as it would cost upwards of $100,000 to the Town in legal fees and it would most likely not be a winnable case.
	2. Several residents spoke up in support of the development of Legacy Acres and asked that the Town exhaust all avenues in order to make this happen. It was suggested that a letter be sent from the Town’s attorney indicating that it would be in the current land owner’s best interest to comply and allow the turn lane to be built. The letter would also detail that the Town has the right to start the condemnation process.
	3. Chairmen Van Asten will work with the Town’s attorney for next steps. Clerk Burton will assist with any further communication.
2. Review/Act on adopting the Outagamie County Hazard Mitigation Plan.
	1. Motion by Chairman Van Asten to adopt town Resolution 01-24 to support the Outagamie County Hazard Mitigation Plan. Second by Supervisor D. Van Vreede. Motion carried.
3. Review/Act on snow removal contract.
	1. Motion by D. Van Vreede to accept the Seven Oaks HD snow removal contract. Second by Chairman Van Asten. Motion carried.
4. Review/Act on permit fees – Utility Permit
	1. Motion by Chairman Van Asten to approve the following changes to the Utility Permit as of 9/1/2024: Increase application fee to $100.00, Increase Contractor closing the road to $250.00/day and increase open cuts to road to $1000.00/day. Second by Supervisor D. Van Vreede. Motion carried.

**Financial Summary:** Clerk/Treasure Burton presented the Board with the July financial statements. Motion by Chairman Van Asten to approve financial summary. Second by Supervisor D. Van Vreede. Motion carried.

**Review/Approve Vouchers:** Motion by Supervisor D. Van Vreede to approve vouchers **10269 – 10302** as presented totaling **$304,458.81**. Second by Chairman Van Asten. Motion carried.

**Review Building Permits:** Reviewed E.Voet – accessory building & and addition; J.Calmes – accessory building

**CSM review:** Reviewed/signed CSM for Mary Lee Estates, lot 11 & 12. Motion by Chairman Van Asten to approve CSM. Second by Supervisor D. Van Vreede. Motion carried.

**Other Business - Public Participation:**  Nothing noted.

**Other Business:**

1. Request from resident to decrease the speed limit to 35 MPH along McCabe Road from the frontage road to Greiner. The current speed limit is 45 MPH, but signs are not posted.
	1. Chairman Van Asten will reach out to the county to get the reduced speed limit sign posted.

**Correspondence:** Clerk/Treasure Burton presented the Board with correspondence.

**Future agenda item:** Will review additional permits to determine if fee increases are warranted.

**Adjournment:** Motion by Chairman Van Asten to adjourn meeting. Second by Supervisor D. Van Vreede. Motion carried. Adjourned at 7:25 PM.

**Submitted by:** Jennifer Burton, Clerk/Treasurer