Town Board Meeting

September 8, 2025

Minutes

**Chairman Van Asten called the Town Board Meeting to order at 6:28 PM. The Pledge of Allegiance was recited.**

**Attendees:** Chairman Mike Van Asten, Supervisor Mike Van Vreede, Supervisor Bruce Verhasselt, Clerk/Treasurer Jennifer Burton, 10 Residents, Fire Chief, and Asst EMS Chief were present.

**Safety Items:** Ditch cutting is in progress. Area by Frontage Rd/Wrightstown Rd. have been cleared.

**Agenda:** Motion by Supervisor Van Vreede to adopt the agenda as presented. Second by Supervisor Verhasselt. 3 ayes, 0 nays. Motion carried.

**Meeting Minutes:** Motion by Chairman Van Asten to approve the minutes from the August 11, 2025 Town Board Meeting. Second by Supervisor Van Vreede. 3 ayes, 0 nays. Motion carried.

**Fire/EMR Department Report**: Chief Shaun Simon presented Teddy Boyda as a former Fire Department member who is returning. No objections from the board. According to Chief Simon, there haven’t been many Fire calls. Chief Simon shared that the new fire truck will be ready around Feb/March 2026. Clerk/Treasurer Burton indicated that an ARPA fund check will be cut before the end of the year for a portion of the fire truck.

Asst. EMS Chief Cory Swedberg shared information regarding the current ambulance provider, Gold Cross. Vandenbroek is changing to Kaukauna EMS due to slow response time and inconsistent care from Gold Cross. Asst EMS Chief Swedberg will provide the preliminary contract from Kaukauna EMS prior to the next board meeting for further discussion and determination of the EMS provider for the Town of Kaukauna.

**Public Participation:** Resident Sherry Craig expressed concerns regarding the rezone of parcel 130043311 which is owned by Fox Valley Wood products. Prior to December of 2024, this parcel was zoned as Rural, but is now Light Industrial. This was changed along with the Town’s 2024 Farmland Preservation rezone.Sherry is concerned about lighting, overall beautification of the property, and heavy traffic. She also wondered if a privacy fence will be erected between her property and the parcel in question. Chairman Van Asten will reach out to the owner to discuss the concerns.

**New Business:**

1. Motion by Supervisor Van Vreede to approve the 25/26 Snow Contract. Second by Supervisor Verhasselt. 3 ayes, 0 nays. Motion carried.
2. Motion by Chairman Van Asten to approve the installation of a guardrail with the Kelso Rd. construction. Second by Supervisor Verhasselt. 3 ayes, 0 nays. Motion carried.
3. Motion by Chairman Van Asten to approve the use of county assistance in completing PASER Ratings. Second by Supervisor Van Vreede. 3 ayes, 0 nays. Motion carried.
4. Motion by Chairman Van Asten to approve the following Planning Commission and Board of Appeals . Second by Supervisor Van Vreede. 3 ayes, 0 nays. Motion carried.

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| --- | --- | --- | --- |
| **2025** |  |  |  |
| PLANNING MEMBERS | TERM | DATE | EXPIRES |
|  |  |  |  |
| BERNIE VANDER HEIDEN | 1 | 5/1/2025 | 4/30/2026 |
| DEBBIE VANDER HEIDEN | 3 | 5/13/2024 | 4/30/2027 |
| TERRY VANEPERN | 2 | 5/1/2025 | 4/30/2027 |
| SHARON REYNOLDS | 1 | 5/1/2025 | 4/30/2026 |
| BOB FOX | 2 | 5/1/2025 | 4/30/2027 |
| BRUCE VERHASSELT | 2 | 5/1/2025 | 4/30/2027 |
| MARK KORTZ | 3 | 5/1/2025 | 4/30/2028 |
|  |  |  |  |
| ALTERNATES |  |  |  |
| MIKE VANASTEN | 2 | 5/1/2025 | 4/30/2027 |
| OPEN | 1 |  |  |
|  |  |  |  |
| BOARD OF APPEALS | TERM | DATE | EXPIRES |
|  |  |  |  |
| BERNIE VANDER HEIDEN | 1 | 5/1/2025 | 4/30/2026 |
| MICHAEL VAN VREEDE | 2 | 5/1/2025 | 4/30/2027 |
| OPEN | 3 |  |  |
|  |  |  |  |
| ALTERNATE |  |  |  |
| MIKE VAN ASTEN | 2 | 5/1/2025 | 4/30/2027 |

**Financial Summary**: Motion by Chairman Van Asten to approve the Financial Summary as presented. Second by Supervisor Van Vreede. 3 ayes, 0 nays. Motion carried.

**Review/Approve Vouchers:** Motion by Chairman Van Asten to approve **Credit Card Purchases & Check Numbers 10684 – 10697** for a total of **$9,408.02**. Second by Supervisor Van Vreede. 3 ayes, 0 nays. Motion carried.

**Reviewed Building Permits from Tom Smith:** Address for existing driveway & 4 commercial buildings.

**CSM Review:** None.

**Public Participation**: Resident Devin Nikodem voiced concern regarding long term campers and property disarray at the Big Ring Storage facility. He had previously contacted management for the storage facility requesting a privacy fence be erected between his property and Big Ring Storage. Chairman Van Asten will call Big Ring Storage to discuss the concerns with the number provided by Devin. Chairman Van Asten mentioned that Butch Van Schyndel will be building a house. No issues with the build assuming all necessary permits and paperwork are completed.

**Adjournment:** Motion by Supervisor Van Vreede to adjourn the meeting. Second by Supervisor Verhasselt. 3 ayes, 0 nays. Motion carried. Adjourned at 7:32 PM.