

Town of Kaukauna  
Town Board Meeting  
March 8, 2021  
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The pledge was recited.

**NOTE: The meeting was held in public and virtually.**

Present were, Chairman Mike Van Asten, Supervisor Dennis Van Vreede, and Debbie Vander Heiden Clerk/Treasurer. Supervisor Robley attended via zoom. Also present were 2 resident and 3 guests and 1 zoom attendee. Nick Lenzendorf from Rural Insurance attended via zoom.

Safety issues: An Outagamie officer was present to check on safety issues. Nothing to report.

Adopt the agenda: Motion by Supervisor Van Vreede to adopt the agenda as presented, second by Supervisor Robley. Motion carried.

Appointments:

- Verhasselt Farms Digester update. Bruce and Ken Verhasselt and Jason Johnson were present to update the Board on their Digester Project. Chairman Van Asten questioned if any permits were needed from the Town. None are needed. They are working with Outagamie County and the DNR for permits. They are alright with the building permits but weren't expecting the cost to be what it was. Chairman Van Asten informed then that the rates were adjusted a few years back. If the digester is removed the buildings will still be used for storage or other farm use. The solar panels will be used to operate the digester. They will generate approximately 1 megawatt.
- Nick Lenzendorf was present via zoom to give the Board information on getting a new agent. The Town of Kaukauna's agent had left the company and The Board would like to have the same agent as Vandenbroek due to the joint Fire Department. Nick reported that they have Chuck Rafferty. Debbie VanderHeiden mentioned that the Town Insurance is up for renewal in May if Chuck wanted to come to the April meeting to meet the Board and work on the new policy. Nick will get the information needed to have Chuck as the Town's agent.

Approve Minutes: Approve the minutes of the February 8, 2021 Town Board meeting and the March 3, 2021 Special Town Board meeting. The Special Town Board meeting minutes need to be amended. Motion by Supervisor Robley to accept the February 8, 2021 Town board minutes as presented, second by Chairman Van Asten. Motion carried.

Fire/EMR report. Chief Ron Young was not available for a report. Shane Robley from the EMR reported they have 2 possible hires that will put them back to they 14 member capacity.

Public Participation: Agenda items. None

Unfinished Business:

- Fire Department bathrooms. Chairman Van Asten presented an estimate to have the bathrooms remodeled and thought it was quite expensive. Vander Heiden suggested leaving the hallway door open to get more heat in there. We will try that and see if it makes a difference. Bring back.

- Zoning map. The Planning commission made some changes at their last meeting and will be meeting again in April to up date the map.

New Business:

- a. Amend and accept the 2020 end of year budget. Amend budget to accept the Routes 2 Recovery grant from the State of Wisconsin to be put in the following budget items: 20,277.64 in Public Safety, 585.29 in Elections and 2604.54 in Office Supplies. Motion by Supervisor Van Vreede to amend and accept the 2020 budget, second by Supervisor . Motion carried.
- b. Review/Accept the .5% sales tax payment from Outagamie County for 16,752.00. Motion by Chairman Van Asten to accept the payment to be put into the 2021 Public works Budget, second by Supervisor Van Vreede
- c. Motion by Supervisor Van Asten to rescind his motion to rezone the Cindy Ann parcels 130028613, 130028611 and 130028612 and to have them remind in Rural Development, second by Supervisor Van Vreede to rescind the motion. Motion by Chairman Van Asten to approve the rezone for parcel 130028401 from Rural Development to Light Industrial, second by Supervisor Van Vreede. Motion carried.

Review monthly financial summary: Clerk/Treasurer Vander Heiden presented the financial statements and account balances to the Board.

Approve vouchers. Vouchers 9160 - 9187 were presented for payment for a total of 18,021.24. Vouchers 9188 and 9189 are held for the Annual report payment. Motion by Chairman Van Asten to approve vouchers for payment, second by Supervisor Robley. Motion carried.

Review Building Permits. No permits.

CSM review: None.

Other business:

Correspondence:

Future agenda items: Lawn Care proposals.

Adjournment. Motion by Supervisor Robley to adjourn, second by Chairman Van Asten. Motion carried. Adjourned at 7:50 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.