

Town of Kaukauna
Town Board Meeting
November 14, 2022
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The pledge was recited. Present were Chairman Van Asten, Supervisor Robley, Supervisor Dennis Van Vreede and Debbie Vander Heiden Clerk/Treasurer. Also, present were 5 Residents and 4 Guest.

Safety issues: Nothing reported.

Adopt the agenda: Motion by Supervisor Robley to adopt the agenda as presented, second by Supervisor Van Vreede. Motion carried.

Appointments:

- The Historical Society was present to review their Contract and renew it. Motion by Chairman Van Asten to renew the Contract for another 5 years at \$1.00 per year for a total of \$5.00, second by Supervisor Robley. Motion carried. They also reported that they are getting estimates for painting the old town hall and they are running around 6,550.00 which is more than they have. It was recommended to contact Amy Lietzke as she lives in the Town and does painting. They will not do anything with it until spring.
- Dale Van Zeeland was present to thank the Town for all their help and support with their expansion for Fox Valley Wood Products. He reported that they employ about 50 people and invited the board to tour their facility.
- Verhasselt Bros. Farm was present to update the Board with the Digester they are installing for their farm. They are contracted with US Oil and they will manage the facility. They are under state regulations for the project. Chairman Van Asten requested that they keep the Town Board updated. Ken Verhasselt advised to contact him with any questions.

Approve Minutes: Approve the minutes of the October 10, 2022 Town Board meeting. Motion by Supervisor Robley to accept the Town board minutes as presented, second by Chairman Van Asten. Motion carried.

Fire/EMR report.

Ron Young thanked the Historical Society for the good job they did with the Fall Fest. They had a great turnout and the Fire Department and EMR were happy to have helped out with it. He reported that truck 4222 had the pump repaired and is back in service. The truck is getting old and suggested the Boards start thinking about a replacement in the future. Due to Thanksgiving the next Fire meeting is scheduled for November 28th.

Public Participation: Agenda items. None.

Unfinished Business: None.

New Business: None.

- a. Review/Approve the contract for 2022/23 Snow removal. Motion by Supervisor Robley to accept the contract from 7 Oaks for snow removal, second by Supervisor Van Vreede. Motion carried.

- b. Review /Approve the Rezone request from Brandon Van Asten. Motion by Chairman Van Asten to approve the rezone for Brandon Van Asten, second by Supervisor Van Vreede. Motion carried.
- c. Review /Approve the Rezone request from Jonathan and Katie Holewinski. Motion by Supervisor Robley to approve the rezone request from Jonathan and Katie Holewinski, second by Chairman Van Asten. Motion carried.
- d. Review Clerk/Treasurer's contract: The board chose not to go into closed session. Motion by Chairman Van Asten to raise the wage for Clerk/Treasurer position to 150.00 per month for a total of 1,800.00 per year effective January 1, 2023, second by Supervisor Van Vreede. Motion carried.
- e. Reconvene into open session. The Board did not go into closed session.
- f. Approve 2023 budget as presented. Motion by Chairman Van Asten to approve the 2023 budget as presented with no amendments, second by Supervisor Robley. Motion carried.
- g. Approve the 2023 levy of .00018 for a total of 30,559.11, and highway expenditures of 452,000.00. Motion by Supervisor Van Vreede to approve the levy and highway expenditures, second by Chairman Van Asten. Motion carried.

Financial Summary: Clerk/Treasure Vander Heiden presented the Board with the October Financial Statements.

Approve vouchers. Vouchers 9689 –9733 were presented for payment for a total of 124,612.54. Voucher 9689 was issued in advance for 530.86 to Milton Propane. Motion by Supervisor Robley to pay vouchers 9689 – 9733, second by Supervisor Van Vreede. Motion carried.

Review Building Permits. Tom Smit issued permits for 3 detached sheds, 1 new home, 1 address and 1 sign for a total of 349.40. He also issued 1 park fund for 400.00.

CSM review:

- CSM review for Bob Van De Loo. Motion by Chairman Van Asten to approve the CSM as presented, second by Supervisor Van Vreede.
- CSM review for Brian Vanden Bloomer. Motion by Supervisor Van Vreede to approve the CSM as presented, second by Supervisor Robley. Motion carried.
- The CSM PA liminary map was reviewed with the addition of 3 lots off of the Bowers CSM for Dave Van De Hey. Van De Hey will have his own CSM map that will be presented at a later date. Motion by Chairman Van Asten to approve the additional 3 lots for Van De Hey, second by Supervisor Robley. Motion carried.

Other business:

- Roof repair: Supervisor Van Vreede reported that he got 2 estimates but did not hear back from either one yet. We may have to wait until next spring to have it repaired.

Future agenda item. None.

Adjournment. Motion by Supervisor Robley to adjourn, second by Chairman Van Asten. Motion carried. Adjourned at 7:30 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.