

Town of Kaukauna  
Town Board Meeting  
April 11, 2022  
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The pledge was recited. Present were Chairman Van Asten, Supervisor Shane Robley, Supervisor Dennis Van Vreede and Debbie Vander Heiden Clerk/Treasurer. Also, present were 5 Residents and 1 Guest.

Safety issues: Signs are still being stolen.

Adopt the agenda: Motion by Supervisor Van Vreede to adopt the agenda as presented, second by Supervisor Robley. Motion carried.

Appointments: None.

Approve Minutes: Approve the minutes of the March 14, 2022 Town Board meeting. Motion by Supervisor Robley to accept the Town board minutes as presented, second by Chairman Van Asten. Motion carried.

Fire/EMR report. Ron Young from Vandebroek/Kaukauna Fire Dept. was present to report that they are hosting an appreciation dinner April 24, 2022. They are having a 2% dues audit in April. They are trying to fill the Fire Inspection position.

Public Participation: Agenda items. None.

Unfinished Business: None.

New Business: None.

- a. Review/Act on Cedar Corporation contract: Motion by Chairman Van Asten to accept the contract form Cedar Corp., Second by Supervisor Robley. Motion carried.
- b. Review/Act on Lawn cutting contract from Alpha Hydraulics: Motion by Chairman Van Asten to accept the contract from Alpha Hydraulics for the 2022 season, Second by Supervisor Robley. Condition: Would like the lawn sprayed 2x's this year. Motion carried.
- c. Title Search fee: The Clerk reported that the Title Search fees have been at 10.00 for years and suggested raising the fee to 25.00 as this is the amount the Assessor is charging and most other municipalities fee. Motion by Chairman Van Asten to increase the Title Search fee to 25.00, second by Supervisor Robley. Motion carried.
- d. Due to Mark Kortz moving to the Planning Commission Norb Verbooman was moved from an alternate to a regular member. Motion by Supervisor Robley to appoint Norbert Verbooman to the Board of Appeals, second by Supervisor Van Vreede. Motion carried.

Financial Summary: Clerk/Treasurer Vander Heiden presented the Board with the March Financial Statements.

Approve vouchers. Vouchers 9511 - 9544 were presented for payment for a total of 28,623.67. Motion by Supervisor Robley to approve vouchers 9511 for payment, second by Supervisor Van Vreede. Motion carried.

Review Building Permits. Tom Smit reported permits for 2 remodeling jobs, 2 detached buildings, 1 sign and 1 addition for a total of 120.39. He paid the Town an additional 1084.00 because he only paid 10% fees in 2021 and it should have been 20%. He also sent the fee for a garage that was forgotten in 2021.

CSM review: None.

Other business:

- Chairman Van Asten reported that the Town received the Grant for Farrell Road bridge help fund the Bridge.
- The Annual meeting is Tuesday, April 19, 2022.

Future agenda items.

Adjournment. Motion by Supervisor Robley to adjourn, second by Supervisor Van Vreede. Motion carried. Adjourned at 7:40 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.