

Town of Kaukauna
Town Board Meeting
May 11, 2020
Minutes

Chairman Van Asten called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

Present were Chairman Mike Van Asten, Supervisor Shane Robley, Supervisor Dennis Van Vreede, and Debbie Vander Heiden Clerk/Treasurer. There were no residents present and no guest.

NOTE: The meeting was presented Virtual by the Clerk there were no guest on the line. Board members were present in person.

Safety issues: None.

Adopt the agenda: Motion by Supervisor Robley to adopt the agenda as presented, second by Supervisor Van Vreede. Motion carried.

Appointments: None

Approve Minutes: Approve the minutes of the March 9, 2020 and April 13, 2020 Town Board meetings. Motion by Chairman Van Asten to approve the minutes as presented, second by Supervisor Van Vreede. Motion carried.

Fire/EMR report. Fire Chief Young was unavailable for a report. EMR Chief Robley reported they have another EMR person they will be training. He is coming from Gold Cross Ambulance so he is educated in the field.

Public Participation: Agenda items. None

Unfinished Business:

- a. Jim's Tree Service: Jim put in an additional charge of 2673.48 for taking down the tree on Bodde Rd. His original quote was 6500.00. Chairman Van Asten motioned to pay Jim an additional 500.00 due when the job is complete, second by Supervisor Van Vreede. Motion carried.

New Business:

- a. Review/Act on Liquor License for Out-O-Town Club. A letter was received from the Tavern League asking to give business owners a break on their fees due to the hardship from the COVID-19. Motion by Supervisor Robley to approve the License and to charge the miniumn fee of 50.00 per license, second by Chairman Van Asten. Motion carried.
- b. Review/Act on Lawn Cutting Quotes from Butch's Curb and Landscaping and Alpha Hydraulics. Motion by Chairman Van Asten to accept the quote from Alpha Hydraulics to take effect on June 1, 2020, second by Supervisor Robley. Motion carried.
- c. Review/Act on Assessor's contract. Due to the COVID-19 Assessor Justin Schumacher is requesting that the Board amend the original contract to have outdoor inspections only. Motion by Supervisor Robley to amend the contract as requested, second by Supervisor Van Vreede. Motion carried.

Review monthly financial summary: Clerk/Treasurer Vander Heiden presented the financial statements and account balances to the Board.

Approve vouchers. Vouchers 8912 - 8933 were presented for payment for a total of 12,083.16. Motion by Chairman Van Asten to approve vouchers for payment, second by Supervisor Robley. Motion carried.

Review Building Permits. 2 permits were issued. 1 shed and 1 remodel.

CSM review: A CSM for a land addition was presented for approval from Mac Ostrom. Motion by Supervisor Robley to approve the CSM as presented, second by Chairman Van Asten. Motion carried.

Other business:

- Supervisor Van Vreede reported that work on Bodde Road will begin soon. He also recommended getting bids from Scott Construction for our chip sealing and to look into getting bids from other Companies for our road work. He also reported that most of the ATV signs are put in place and there have been no complaints reported.
- Chairman Van Asten thanked Clerk Vander Heiden for all her hard work and dedication she put into the April Election.
- Chairman Van Asten made a motion to declare the Town of Kaukauna a Health Emergency for the CPVID-19, second by Supervisor Robley. Motion carried.

Correspondence:

Future agenda items: None.

Adjournment. Motion by Supervisor Robley to adjourn, second by Supervisor Van Vreede. Motion carried. Adjourned at 7:12 pm.

Submitted by: Debbie Vander Heiden, Clerk/Treasurer.