



## **Crescent Hose Company – North East, PA**

### **FUNCTIONAL POSITION DESCRIPTION – Emergency Medical Technician**

#### **Position Description**

Primarily performs duties consistent with typical Emergency Medical Technician work, providing medical care and transportation to the sick or injured. Responsible for responding to emergency situations and assisting in the control and resolution of the situation. The employee operates within the scope of practice as outlined by the Pennsylvania Department of Health, as well as within established Crescent Hose Company rules, regulations, and guidelines, however, the employee is expected to exercise considerable judgement and initiative in emergency situations.

#### **Duties and Responsibilities**

- Respond to dispatched emergencies.
- Determine the nature and extent of the emergency and provide for response and deployment of adequate resources to properly handle the emergency.
- After appropriate orientation, operate and provide basic maintenance for stretchers, stair chairs, extrication devices, vehicles and associated job-related equipment.
- Access, package, extricate and transport sick and injured patients from a variety of environments, including, but not limited to, wrecked vehicles, confined spaces, water, wilderness areas, and high or low angle areas.
- Prepare and submit any response documentation in an accurate and timely manner and maintain appropriate records of inspections and station duties performed during shifts.
- May be requested to participate in select public education events.
- May be requested to assist with pre-arranged Hospice transports for Community Nursing Services of North East.
- Provide assistance and administer appropriate BLS treatment to ill or injured persons according to accepted medical protocols and practices.
- Required to complete all patient care reports within time limits established by the PA Department of Health.
- Communicates clearly using portable, mobile, and other digital communication devices from emergency scenes.
- Position is subject to hazards. Working in limited visibility, proximity to electrical currents, moving mechanical parts and equipment, exposure to infectious diseases, hazardous chemicals, fumes, odors, mists, dusts, gases, or poor ventilation. Position is subject to all environmental conditions indoors and outdoors.
- Will be required to perform basic station duties and training during each shift.
- Will be required to enter data into various reporting software.
- Other duties may be assigned as circumstances dictate.

#### **Knowledge, Skills and Abilities**

- Ability to read, analyze and interpret documents such as professional journals, technical procedures, operating and maintenance instructions, and internal department correspondence.
- Ability to write detailed reports and business correspondence.
- Ability to speak effectively before groups of peers, civic organizations, and the public.
- Ability to calculate figures and amounts such as percentages, areas, volumes, and ability to apply basic concepts of algebra and geometry.
- Ability to make sound judgements under stressful conditions.
- Ability to interpret and apply training and skills to practical situations through instructions given in written, oral, diagram or other forms.

## Competencies

- Verbally communicate in person, via telephone, telecommunications or with other forms of electronic devices using the English language.
- Hear and interpret spoken information from co-workers, patients, physicians, and dispatcher and sounds common to the emergency scene.
- Lift, carry and balance a minimum of 125 pounds equally distributed (250 pounds with assistance), a height of 33 inches, and a distance of 10 feet.
- Read and comprehend written materials under stressful conditions.
- Verbally interview patient, family members, bystanders, other healthcare workers and be able to hear and interpret their responses.
- Document physically in writing all relevant information in prescribed format.
- Demonstrate manual dexterity and fine motor skills, with the ability to perform all tasks related to quality patient care.
- Bend, stoop, crawl and walk on uneven surfaces.
- Meet minimum vision requirements to operate a motor vehicle within the state.
- Function in varied environmental conditions such as lite or darkened work areas, extreme heat, cold and moisture.