

BB TOURS LLC

Toni Burbridge, Owner

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To Fellow Passengers:

I have arranged trips for 2024 to Atlantic City. We will be using Lone Pine Bus Lines for our transportation and we will be staying at the Tropicana Casino Resort, located directly on the Boardwalk and just a few steps from the beach!! And, good news about the rooms (after hearing suggestions from multiple group members), we will now be staying in the NORTH TOWER instead of the West Tower so your rooms will be directly on the casino/main floor instead of walking all the way from the West Tower. Surprisingly, our rates will remain the same or very close to last year's rates!! I think you will agree this is a great change for us.

There will also be another major change for this year's trips. All trips will now be arranged through Shepherd Bus Tours, which is now aligned with BB Tours LLC. Shepherd Bus Tours is the guided tour branch of Lone Pine Bus Lines. Reservations for the trips will now be arranged and paid for through Shepherd Tours. You will go to their website (<https://shepherdbustours.com/>) and click on the TOURS tab at the top. You can also click on the CALENDAR tab to see ALL trips scheduled so far (not just Atlantic City but to other destinations as well). You will be able to use a couple options to submit your reservation: You can submit it electronically on the site (instructions are included in this email on how to proceed for the electronic submission). You can also contact Shepherd Bus Tours directly and they will manually take your reservation and payment over the phone. Their phone number is 304-441 5224 and email is shepherdbustours@gmail.com. You can also stop into their offices in Kingwood if you live close by to fill out appropriate paperwork. Their address is: Shepherd Tours, 23 Preston Plaza Drive, Kingwood WV 26537. Shepherd Bus Tours will offer several payments options: check, money order, electronic check, cash, PayPal, Venmo, and now you can also pay with credit card.

The dates and costs for the 2024 Atlantic City trips are as follows:

March 10-12 (2 night trip):	\$330 pp double occ	\$310 pp triple occ	\$290 pp quad occ	\$460 single occ
May 5-7 (2 night trip):	\$350 pp double occ	\$330 pp triple occ	\$310 pp quad occ	\$490 single occ
Sept. 8-10 (2 night trip):	\$360 pp double occ	\$340 pp triple occ	\$310 pp quad occ	\$499 single occ
Nov. 3-5 (2 night trip):	\$330 pp double occ	\$310 pp triple occ	\$290 pp quad occ	\$460 single occ

Comp guests for all trips will pay bus/transportation costs only: \$180 per person

Deposit of \$100 per person or full payment will be due immediately upon reservation. The balance due amount if paying the deposit PER PERSON at reservation will be as follows:

March 10-12:	Balance due by February 26, 2024
May 5-7:	Balance due by April 5, 2024
September 8-10:	Balance due by August 2, 2024
November 3-5::	Balance due by October 4, 2024

And, finally, the cancellation policy for all Atlantic City trips will be as follows:

- ★ Any cancellation within 15-45 days of trip date will be assessed a \$70 cancellation fee*
- ★ Any cancellation within 0-14 days of trip date will forfeit entire cost of trip*

**Cancellations due to verifiable death/medical emergency will not be assessed the \$70 fee for cancellation more than 14 days in advance; however, cancellations within fourteen (14) days of trip no matter the reason will result in complete loss of payment unless you can find a replacement or a replacement is available from a waiting list.*

If you have complimentary room offers from Tropicana, you may use those on our trips. However, you must have complimentary rooms for the entire length of our trips. I am unable to reserve a single night stay at Tropicana. If you wish to use a complimentary room offer, there will be a \$180 transportation charge with no baggage services (comp people must take their own luggage to their rooms AND they must do their own check-in at the lobby check-in area). In addition, bonuses will not be given to comp passengers... this is the policy of the Tropicana so this is out of my control.

As for bonuses, Tropicana will be giving each person a \$30 free slot play and 2 \$25 meal vouchers for this trip (a bonus valued at \$80). Baggage service is included in the price. And, we have multiple departure points available for pick up: Morgantown (parking at WalMart on Hornbeck Road), South Fairmont exit (parking at WalMart), Bruceton (parking at the Park N Ride directly off the Bruceton exit), Uniontown (parking at Uniontown Mall outside Penney's entrance, across from Goodwill), and Cumberland (parking behind Bob Evans). And, finally, we entertain everyone on the bus rides so there will be games, drawings, movies, etc. Stops will be made for occasional bathroom breaks and meal stops.

Just to reiterate important information:

- All reservations and payments must be completed through Shepherd Bus Tours, however, if you have any questions or wish to have me assist you with this new process, please contact me
- Deposits of \$100 per person per Atlantic City trip can be paid with the balance paid by the above deadline dates
- If you are unable to print forms at home, contact Shepherd Bus Tours to have a forms mailed to you or to be completed over the phone
- If you have any discounts for your trip (from the raffle tickets on the bus or gift certificates), contact me when you wish to reserve seats. I can then let Shepherd Bus Tours know that you have a discount. You should also make notation on your reservation form that you have an eligible discount. I will then verify with Shepherd.
- Comp people (those with complimentary rooms at the Tropicana) will pay only for the transportation costs, which will be \$180 per person. You must mark on the reservation form that you wish to pay the "comp" price. Please remember that comp people will NOT receive any type of bonus and will be responsible for their own individual hotel check-in and taking their luggage to their room.
- If you wish to be seated on the bus and/or have rooms near each other, you must make mention of this on the reservation form AND you should contact me (Toni) to make sure that these requests are covered for the bus and hotel.
- All seats are assigned on the bus for the Atlantic City trips (and other trips guided by me). Any special requests must be listed on your reservation form, including those for people with special needs.
- In addition to instructions from BB Tours LLC, passengers must abide by the rules and guidelines from Lone Pine Bus Lines and Shepherd Tours.
- Seating chart, itinerary and luggage tags will be mailed to passengers about 7-10 days prior to the trip and will be sent out by BB Tours LLC. You may contact me for a tentative itinerary if required prior to the receipt of the final documents; however, it will be a TENTATIVE itinerary since there may be last minute alterations to travel times that won't be known until the final documents are sent out.

I hope everyone has a wonderful winter and upcoming spring and summer. Please let me know if you have any questions!!

Take care and stay safe, Toni Burbridge