

# STERLING GREEN COMMUNITY IMPROVEMENT ASSOCIATION

## NOTICE OF ANNUAL MEETING OF MEMBERS

Notice is hereby given of the Annual Meeting of STERLING GREEN COMMUNITY IMPROVEMENT ASSOCIATION (the "Association"), a Texas non-profit corporation. The Annual Meeting will be held at the following place, date, and time:

**Place of Meeting:** The pavilion located at 14807 S. Silver Green Dr. Houston, Texas 77015.

**Date of Meeting:** March 29, 2023

**Time of Meeting:** 6:30 p.m.; sign-in starts at 5:30 p.m.

This meeting is being held in accordance with the By-Laws to elect three (3) Directors for a term of two (2) years; and to discuss any matters that should properly come before the meeting in accordance with the By-Laws. In connection with the election, a notice of solicitation was sent to all owners asking those individuals who were interested in serving on the Board to indicate so in writing. The following individuals have submitted notice to the Association of their desire to serve:

Andy Garza  
Jason Cook  
Diane Dickerson  
Mirella Moreno  
Toni Lawrence  
Minerva Sepulveda

On the **BACK OF THIS PAGE** is an absentee ballot and listing the above candidate(s). You may vote in person, by absentee ballot, or proxy. It is very important that you submit your absentee ballot (recommended) to ensure your vote is counted. You may scan your completed absentee ballot or proxy to Sarah Gerdes at [sarah@searsfirm.com](mailto:sarah@searsfirm.com) or mail your absentee ballot or proxy to Sears, Bennett & Gerdes, LLP, 6548 Greatwood Parkway, Sugar Land, Texas 77479. Absentee ballots may also be dropped off at 6548 Greatwood Parkway, Sugar Land, Texas 77479 or turned into Sarah Gerdes during sign-in at the Annual Meeting. Advance issuance of absentee ballots and proxies is recommended to ensure the Annual Meeting moves forward in a timely manner.

Should you have any questions regarding this Notice, please do not hesitate to contact Sarah Gerdes at 713-782-1788 or [Sarah@Searsfirm.com](mailto:Sarah@Searsfirm.com) (*preferred*).

Sincerely,



Sarah B. Gerdes

**STERLING GREEN COMMUNITY IMPROVEMENT ASSOCIATION**

2023 Annual Meeting

The **2023 Annual Meeting** of Sterling Green Community Improvement Association will be on Wednesday, March 29, 2023 at 6:30 p.m. at the pavilion located at 14807 S. Silver Green Dr. Houston, Texas 77015. Three (3) Director positions will be elected at this meeting.

**ABSENTEE BALLOT AND PROXY FOR THE ANNUAL MEETING OF MEMBERS OR ANY RECONVENED OR RESCHEDULED MEETING THEREAFTER**

**ASSIGNMENT OF PROXY: (Please indicate only one selection below)**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned owner(s) of property in Sterling Green do hereby revoke any previous proxies and appoint \_\_\_\_\_ (“proxy holder”) as my proxy to act and vote on my behalf at the Annual Meeting to be held on March 29, 2023. This proxy is revocable by the owner at any time before it is exercised. Unless sooner terminated, this proxy shall terminate automatically upon the final adjournment of the 2023 Annual Meeting for which it is given.

My proxy holder is hereby authorized to vote as he/she sees fit on all issues that may arise at the Meeting; OR

This proxy is for the sole purpose of establishing a quorum of owners. I abstain from casting a vote for the board of directors or for any other matters that may come before the meeting.

**ABSENTEE BALLOT:**

*Required language under Texas Property Code chapter 209.00592: By casting your vote via absentee ballot, you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals your votes may not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person.*

**PLEASE SELECT THREE (3) NAMES ONLY (each elected candidate will receive a two (2) year term):**

- VOTE:**
- |                                                   |                                                   |                                                   |
|---------------------------------------------------|---------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Andy Garza               | <input type="checkbox"/> Jason Cook               | <input type="checkbox"/> Mirella Moreno           |
| <input type="checkbox"/> Minerva Sepulveda        | <input type="checkbox"/> Diane Dickerson          | <input type="checkbox"/> Toni Lawrence            |
| <input type="checkbox"/> _____<br><i>Write in</i> | <input type="checkbox"/> _____<br><i>Write in</i> | <input type="checkbox"/> _____<br><i>Write in</i> |

**THIS FORM MUST BE FULLY EXECUTED (\*HOMEOWNER INFORMATION REQUIRED – ONLY ONE (1) SIGNATURE REQUIRED) AND RETURNED AS STATED BELOW IN ORDER TO BE EFFECTIVE:**

*Date: _____ 2023	*Date: _____ 2023
*Owner Name: _____	*Owner Name: _____
*Signed: _____	*Signed: _____
*Community Address: _____	

Please complete the above information and return your fully executed proxy or absentee ballot to: Sarah Gerdes, Sears, Bennett & Gerdes, LLP, 6548 Greatwood Parkway, Sugar Land, Texas 77479; (2) email your request to [Sarah@Searsfirm.com](mailto:Sarah@Searsfirm.com) ; (3) drop off at 6548 Greatwood Parkway, Sugar Land, Texas 77479; or (4) deliver to Sarah Gerdes at the Annual Meeting.