

Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

December 8th, 2025
4:00 pm
1850 Davids Dr., Wilmington, OH 45177

ROLL CALL

Ruth Brindle called the meeting to order at approximately 4:05 p.m. local time, with the following Planning Commission Executive Committee members present.

Jon Branstrator
Ruth Brindle
Benjamin Collings
Rick Walker

The Commission attained a quorum.

Other Attendees: Anya Tipton

Benjamin Collings made a motion to approve the agenda, seconded by Rick Walker and approved with a roll call vote: all yea.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Time Off

Anya Tipton informed the Board of her plans to take vacation on December 11th and 12th, 2025. Benjamin Collings made a motion to approve Anya Tipton's paid time off request for the dates of December 11th and 12th, 2025, seconded by Rick Walker and approved by a voice vote: all yea.

Projected Revenue Approval

Anya Tipton informed the Board that projected revenue approval is required for 2026 budget entry, which needs to be completed and entered by December 10th. Tipton reminded the Executive Committee that estimated revenue was presented to the Full Commission at the November 18th, 2025 Regular Meeting; however, no formal action was taken. Tipton presented the same estimated revenue worksheet with no adjustments. Amendments can always be made to the projected revenue and budget at a later time.

Benjamin Collings made a motion to approve the projected revenue report, seconded by Jon Branstrator and approved with a roll call vote: 4 yea, 0 nay, 0 abstention.

Hiring

Benjamin Collings made a motion to enter Executive Session – R.C.121.22 (G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official at 4:09 pm. The motion was seconded by Rick Walker and approved by a roll call vote: 4 yea, 0 nay, 0 abstention.

Rick Walker made a motion to exit Executive Session at 4:23 pm. The motion was seconded by Jon Branstrator and approved by a voice vote: all yea.

Rick Walker made a motion to accept the recommendation of the Interim Executive Director to make an offer to DeAndra Navratil for the position of Executive Director of the Clinton County Regional Planning Commission at an annual salary of \$112,500 with a 60-day hold on paid time off after her first day of employment. The motion was seconded by Benjamin Collings and approved with a roll call vote: 4 yea, 0 nay, 0 abstention.

The Board discussed the agenda for the upcoming December 16th, 2025 Full Commission Holiday Meeting.

ADJOURNMENT

A motion to adjourn was made by Rick Walker, seconded by Jon Branstrator. The Executive Committee adjourned at 4:30 pm.

Respectfully submitted and approved this _____ day of _____ 2025.

Ruth Brindle, Chair

Benjamin Collings, Secretary

Jon Branstrator, Treasurer

Anya Tipton, Interim Executive Director