

Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

January 15th, 2026
5:30 pm
1850 Davids Dr., Wilmington, OH 45177

ROLL CALL

Ruth Brindle called the meeting to order at approximately 5:30 p.m. local time, with the following Planning Commission Executive Committee members present.

Jon Branstrator
Ruth Brindle
Benjamin Collings
Michelle Morrison (left @ 5:45pm)
Rick Walker

The Commission attained a quorum.

Other Attendees: DeAndra Navratil, Anya Tipton

Rick Walker made a motion to approve the agenda, seconded by Michelle Morrison and approved with a roll call vote: all yea.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Introduction

Anya Tipton introduced the CCRPC's new Executive Director, DeAndra Navratil.

DeAndra Navratil Service Credit

DeAndra Navratil explained that she has earned service credits from previous jobs in Minnesota and Indiana; however, she will need Board approval to successfully execute the transfer of these credits to Clinton County.

Benjamin Collings made a motion to approve the transfer and recognition of years of prior service earned by DeAndra Navratil to the Clinton County Auditor's Office, taking effect immediately upon Navratil's original hire date of January 8th, 2026. The motion was seconded by Rick Walker and approved with a roll call vote: 5 yea, 0 nay, 0 absention.

Office Equipment

Staff updated the Board on office equipment. Staff has received their new laptops. Additionally, staff purchased a new desk for Anya Tipton.

Officer Elections

Officer elections will be held at the January 20th, 2026 Full Commission meeting. Michelle Morrison indicated a desire to resign as Vice Chair, should any other Commissioners express interest in the position.

Michelle Morrison excused herself from the meeting at 5:45pm.

Farmland Preservation Grant

DeAndra Navratil presented the Board with a potential grant opportunity sponsored by the Ohio Department of Agriculture. The grant would award up to \$25,000 to aid in the development of a Farmland Preservation Plan. The application is due on February 27th, 2026; the project would conclude no later than May 31st, 2027.

Jon Branstrator made a motion authorizing staff to submit an application for the Farmland Preservation Grant on behalf of the CCRPC. The motion was seconded by Rick Walker and approved with a roll call vote: 4 yea, 0 nay, 0 abstention.

Personnel – Anya Tipton

Anya Tipton reminded the Board that the Executive Committee previously authorized Tipton to retain her title as Interim Executive Director and respective salary for two (2) full pay periods after the start date of the new Director. Tipton requested that the Board establish a Deputy Director position upon the conclusion of those two pay periods to reflect her responsibilities and successful stewardship of the organization amid staffing challenges. DeAndra Navratil expressed her support of this proposal.

Benjamin Collings made a motion to enter Executive Session R.C.121.22(G)(1) at 5:59pm, seconded by Rick Walker. Anya Tipton and DeAndra Navratil recused themselves from the meeting.

Anya Tipton and DeAndra Navratil returned at 6:22pm.

Benjamin Collings made a motion to exit Executive Session R.C.121.22(G)(1) at 6:22pm, seconded by Jon Branstrator.

Benjamin Collings made a motion to accept DeAndra Navratil’s recommendation to appoint Anya Tipton as Deputy Director of the CCRPC with an annual salary of \$75,000. The motion was seconded by Rick Walker and approved with a roll call vote: 4 yea, 0 nay, 0 abstention.

Benjamin Collings suggested DeAndra Navratil reach out to Sabina village representatives for introductory meetings.

ADJOURNMENT

A motion to adjourn was made by Benjamin Collings, seconded by Jon Branstrator. The Executive Committee adjourned at 6:29 pm.

Respectfully submitted and approved this _____ day of _____ 2025.

Ruth Brindle, Chair

Benjamin Collings, Secretary

DeAndra Navratil, Executive Director