

Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

February 13th, 2025
1850 Davids Dr., Wilmington, OH 45177

ROLL CALL

Ruth Brindle called the meeting to order at approximately 6:15p.m. local time, with the following Planning Commission Executive Committee members present.

Ruth Brindle
Benjamin Collings
Michelle Morrison
Jon Branstrator
Rick Walker

The Commission attained a quorum.

Other Attendees: Drew DeMarsh, Anya Tipton, Mike McCarty

Jon Branstrator made a motion to approve the agenda, seconded by Rick Walker and followed by a voice vote: all yea.

OLD BUSINESS

There was no Old Business to conduct.

NEW BUSINESS

Applications

Staff and the board had discussion about the upcoming application on the agenda.

Bills

There were no bills to discuss.

Clinton County Fellows

The board discussed potential project opportunities for the upcoming Clinton County Fellows program. Historically, the CCRPC has collaborated with the CCF to assign students to development or planning opportunities in the community. The board agreed that the upcoming Age Friendly Strategic Plan update may be an appropriate project for the program.

Hiring and Management of Current Projects

The board addressed Drew DeMarsh's resignation as Executive Director of the CCRPC and discussed plans for the organization moving forward. Ruth Brindle identified administrative restructuring as a high priority. Ruth recommended the following actions to improve public accessibility to CCRPC offices during this transition: update websites with current staff members & contact information; post statement acknowledging atypical interim hours; consolidate office phone numbers; forward office phone calls to Anya's personal cell phone *or* acquire an official RPC cell phone; post sign on office door with hours and contact information; purchase a "back at XX:XX" sign for when out of office; and contact executive committee when Anya will be out of office for extended periods of time.

Land Bank

The board discussed management plans for the Clinton County Land Reutilization Program (Land Bank). Mike McCarty raised the possibility of the Clinton County Port Authority absorbing the Land Bank. Though the CCRPC has historically been home to the Land Bank, the two organizations have not yet renewed their contract for the 2025 year. The board suggested Anya meet with Brenda Woods and Kyle Rudduck to send them their Q1 2025 invoice and ask how they'd like to proceed with Land Bank affairs. As far as Land Bank-related grants are concerned – the Summer Co-Op will pick activities back up in the summer, and ODOD will likely grant an extension through 2026.

Wilmington Comprehensive Plan

The board discussed the legal basis for bringing in a consulting firm to work on the Wilmington Comprehensive Plan update (at least partially). The City will need to put together a steering committee as a first step.

Zoning Update

Drew DeMarsh and Anya Tipton are to meet with Carrie Smith regarding the Clinton County Zoning Resolution update on 2/14/2025. The next steps are a brief public engagement phase for stakeholders, and then formal adoption. The board discussed tying in the Clinton County Interstate Interchange Area Plans.

Hiring

Ruth Brindle raised the idea of hiring OHM Advisors on an hourly basis to help staff the organization and process applications in a timely matter. Hours could vary by week/month depending on workload. OHM Advisors could also serve as consultants in the search for a new Executive Director and help review current procedures to streamline the development process in Clinton County. Drew DeMarsh expressed interest in part-time hourly work for the organization as needed. Additionally, DeMarsh asked the board to consider offering Anya Tipton a retention bonus, offering her an additional \$10,000 in salary/bonus upon commitment to remain with the organization for six months.

Michelle Morrison made a motion to empower Jon Branstrator, as Treasurer of the CCRPC, to hire Drew DeMarsh as a part-time consultant on an hourly basis at the rate of \$25/hour. The motion was seconded by Rick Walker and approved by a roll call vote: 4 yea, 0 nay, 1 abstention.

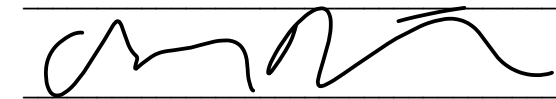
ADJOURNMENT

A motion to adjourn was made by Benjamin Collings, seconded by Rick Walker. The Executive Committee adjourned at 7:35 pm.

Respectfully submitted and approved this ____20____ day of ____February____ 2025.



Ruth Brindle, Chairman



Anya Tipton, Planner