Minutes for the Regular Meeting of the SPECIAL EXECUTIVE COMMITTEE OF THE CLINTON COUNTY REGIONAL PLANNING COMMISSION

November 4th, 2026 5:30 pm 1850 Davids Dr., Wilmington, OH 45177

CALL TO ORDER AND ROLL CALL

Ruth Brindle called the meeting to order at 5:30 PM, with the following Regional Planning Commission Executive Committee members present:

Jon Branstrator **Rick Walker** **Andrew Borton** **Benjamin Collings**

Ruth Brindle

The Executive Committee attained a quorum.

Other Attendees: DeAndra Navratil

APPROVAL OF AGENDA

Benjamin Collings made a motion to approve the agenda, seconded by Andrew Borton, and approved with a voice vote of 5-0 in favor.

NEW BUSINESS

2026 Staff Bonus

DeAndra Navratil presented the 2026 Bonus that the Board of County Commissioners is generously providing to all County employees. The Executive Committee must first approve the bonuses to each employee, and the BOCC will reimburse CCRPC afterward.

Benjamin Collings made a motion to approve the 2026 Bonus for DeAndra Navratil in the amount of $2,500, seconded by Jon Branstrator. Approved with a roll call vote of 5-0 in favor.

Rick Walker made a motion to approve the 2026 Bonus for Zeb Acuff in the amount of $2,500, seconded by Andrew Borton. Approved with a roll call vote of 5-0 in favor.

Budget Adjustment

Benjamin Collings made a motion to approve the budget adjustment to move necessary funds for the 2026 Bonuses, seconded by Andrew Borton. Approved with a roll call vote of 5-0 in favor.

Bills to Pay

Due to Veteran's Day, the purchasing card statement needs to be approved and processed with the Auditor's Office early. DeAndra Navratil presented the purchasing card statement for approval; motion by Benjamin Collings to approve the bills as presented, seconded by Rick Walker. Motion approved 5-0 on a roll call vote.

ADJOURNMENT

A motion to adjourn was made by Benjamin Collings, seconded by Jon Branstrator. The Executive Committee adjourned at 5:38 pm.

APPROVALS

Respectfully submitted and approved this 12th day of November, 2026

X _____ Ruth Brindle, Chairperson

X _____ Andrew Borton, Secretary

X _____ DeAndra Navratil, Executive Director