

# Minutes for the CLINTON COUNTY REGIONAL PLANNING COMMISSION OR THE EXECUTIVE COMMITTEE

February 12<sup>th</sup>, 2026  
5:30 pm  
1850 Davids Dr., Wilmington, OH 45177

## ROLL CALL

Ruth Brindle called the meeting to order at approximately 5:31 p.m. local time, with the following Planning Commission Executive Committee members present.

Jon Branstrator  
Andy Borton  
Ruth Brindle  
Benjamin Collings  
Rick Walker  
Brenda Woods (ex-officio)

The Commission attained a quorum.

Other Attendees: DeAndra Navratil, Anya Tipton

Benjamin Collings made a motion to approve the agenda, seconded by Rick Walker and approved with a roll call vote: all yea.

## OLD BUSINESS

There was no old business to discuss.

## NEW BUSINESS

### February 17<sup>th</sup>, 2026 Full Commission Meeting

The Board discussed the upcoming Full Commission meeting. Navratil indicated that staff will be hosting an informal Commissioner training session.

### DeAndra Service Credits

Navratil explained that there have been some complications in transferring her previously earned service credits to Clinton County. Navratil presented a resolution (2026-01) prepared by the Auditor's Office to be adopted by the Executive Committee that would allow her to receive three (3) weeks of vacation annually, calculated from the anniversary of January 8<sup>th</sup>, 2026.

Benjamin Collings made a motion to adopt Resolution 2026-01. The motion was seconded by Rick Walker and approved with a roll call vote: 5 yea, 0 nay, 0 abstention.

### Bills

Anya Tipton presented four bills to be approved for payment by the RPC:

- Invoice #1: Burgess & Niple, \$11,935.20 for planning consulting services related to the Thoroughfare Plan update
- Invoice #2: OHM Advisors, \$1,343.50 for ongoing planning consulting services rendered to RPC
- Invoice #3: OHM Advisors, \$1,600.00 for Phase I of the Wilmington Holdings Master Plan
- Invoice :4: Expedia, \$548.20 – Hotel stay for DeAndra Navratil, annual OLBA conference in Toledo 4/22-4/24.

## **ADJOURNMENT**

A motion to adjourn was made by Benjamin Collings, seconded by Rick Walker. The Executive Committee adjourned at 5:53 pm.

Respectfully submitted and approved this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

\_\_\_\_\_  
Ruth Brindle, Chair

\_\_\_\_\_  
Benjamin Collings, Secretary

\_\_\_\_\_  
DeAndra Navratil, Executive Director